



HILLINGDON  
LONDON



# Cabinet

**Date:** THURSDAY, 20 JANUARY  
2011

**Time:** 7.00 PM

**Venue:** COMMITTEE ROOM 6 -  
CIVIC CENTRE, HIGH  
STREET, UXBRIDGE, UB8  
1UW

**Meeting  
Details:** Members of the Public and  
Press are welcome to attend  
this meeting

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## Councillors in the Cabinet:

Ray Puddifoot (Chairman)  
*Leader of the Council*

David Simmonds (Vice-Chairman)  
*Deputy Leader / Education & Children's Services*

Jonathan Bianco  
*Finance, Property & Business Services*

Keith Burrows  
*Planning, Transportation & Recycling*

Philip Corthorne  
*Social Services, Health & Housing*

Henry Higgins  
*Culture, Sport & Leisure*

Douglas Mills  
*Improvement, Partnerships & Community Safety*

Scott Seaman-Digby  
*Co-ordination & Central Services*

**Published:** Wednesday, 12 January 2011

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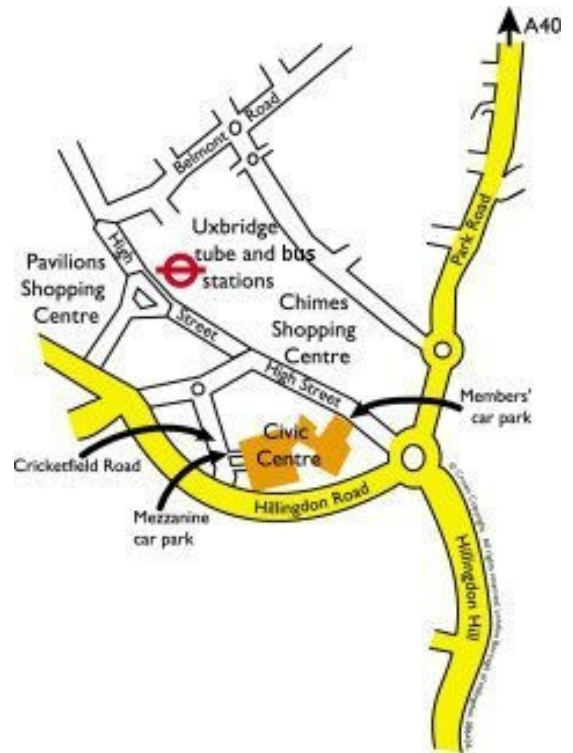
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# Agenda

- 1 Apologies for Absence
- 2 Declarations of Interest in matters before this meeting
- 3 To approve the minutes of the last Cabinet meeting held on 16 December 2010 1 - 18
- 4 To confirm that the items of business marked Part 1 will be considered in public and that the items of business marked Part 2 in private

## **Cabinet Reports - Part 1 (Public)**

- 5 Standards and Quality in Education 2010 (Cllr Simmonds) 19 - 42
- 6 Low Cost Home Ownership - Phase 2 of the HRA Pipeline Programme (Cllr Corthorne) 43 - 50
- 7 Local Safeguarding Children Board Annual Report (Cllr Simmonds) 51 - 78
- 8 Monthly Council Budget Monitoring Report - Month 8 (Cllr Bianco) 79 - 124

## **Cabinet Reports - Part 2 (Private and Not for Publication)**

- |           |   |           |
|-----------|---|-----------|
| <b>9</b>  | Security Services - contract award (Cllrs Bianco and Seaman-Digby)                          | 125 - 132 |
| <b>10</b> | Carer Support Service - contract award (Cllr Corthorne)                                     | 133 - 138 |
| <b>11</b> | Planning Application Service - contract award (Cllrs Burrows and Seaman-Digby)              | 139 - 152 |
| <b>12</b> | Mental Health Floating Support - contract award (Cllr Corthorne)                            | 153 - 160 |
| <b>13</b> | New Cattle Feed Barn at Whiteheath Farm- construction contract award (Cllr Bianco)          | 161 - 168 |
| <b>14</b> | Primary School and School Capital Programme - construction contract decisions (Cllr Bianco) |           |

### ***REPORT TO FOLLOW***

*The reports listed above in Part 2 are not made public because they contains exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.*

- 15** Any other items the Chairman agrees are relevant or urgent

## Minutes

### Cabinet

Thursday, 16 December 2010

Meeting held at Committee Room 6 - Civic Centre,  
High Street, Uxbridge UB8 1UW



HILLINGDON  
LONDON

Published on: 17<sup>th</sup> December 2010

Come into effect on: 24<sup>th</sup> December 2010

#### **Cabinet Members Present:**

Ray Puddifoot (Chairman)  
David Simmonds (Vice-Chairman)  
Jonathan Bianco  
Keith Burrows  
Philip Corthorne  
Henry Higgins  
Douglas Mills

#### **Members also Present:**

Wayne Bridges  
George Cooper  
Brian Crowe  
Shirley Harper-O'Neill  
Mo Khursheed  
Edward Lavery  
Anita MacDonald  
Mary O'Connor  
Andrew Retter  
John Riley

#### **216. APOLOGIES FOR ABSENCE**

Councillor Scott Seaman-Digby

#### **217. DECLARATIONS OF INTEREST IN MATTERS BEFORE THIS MEETING**

Councillor Douglas Mills declared a personal interest in Item 6 (minute 221) as Chairman of Governors at Ruislip High School and remained in the room during discussion on the item.

Councillor Douglas Mills and Councillor Jonathan Bianco both declared a personal interest on Item 6 (minute 221) as advisors to North West Middlesex Guides and remained in the room during discussion on the item.

Councillor David Simmonds declared a personal interest in Item 20 (minute 235) as an Associate Non-Executive Director (non-voting) on the Primary Care Trust and remained in the room during discussion on the item.

Councillor George Cooper declared a personal interest in Item 7 (minute 222) as a trustee of both Groundwork Thames Valley Trust Ltd and the Citizen's Advice Bureau and remained in the room during discussion on the item.

Councillor George Cooper declared a personal interest in Item 19 (minute 234) as a trustee of Groundwork Thames Valley Trust Ltd and remained in the room during discussion on the item

**218. TO APPROVE THE MINUTES OF THE LAST CABINET MEETING HELD ON 18 NOVEMBER 2010**

In agreeing the minutes of the Cabinet meeting held on 18 November 2010 as a correct record, Cabinet noted that Councillors Phoday Jarjussey and Councillor John Major had previously objected to minute no. 196 decision no. 2 (vi) before it was put forward as a recommendation to Cabinet.

**219. TO CONFIRM THAT THE ITEMS OF BUSINESS MARKED PART 1 WILL BE CONSIDERED IN PUBLIC AND THAT THE ITEMS OF BUSINESS MARKED PART 2 IN PRIVATE**

This was confirmed.

**220. MONTHLY COUNCIL BUDGET MONITORING REPORT - MONTH 7**

**RESOLVED:**

**That Cabinet:**

- 1. Note the current forecast budget position for revenue and capital as at Month 7.**
- 2. Note the treasury update at Appendix B.**
- 3. Approve the allocation of £65k from priority growth to PECS to fund extended opening hours for Libraries following their refurbishment**
- 4. Approves the virement of £284k from the Primary School Expansions capital budget to the Pinkwell New Classrooms capital project.**
- 5. Approves the write-off of £68,664.11 due to the previous operator of Stockley Park Golf Course (UKGolf) going into administration.**
- 6. Approves the virement of £202k from the Environmental Assets capital budget to the Ruislip Lido Toilets capital budget;**
- 7. Agrees the release of £16,800 from contingency funds to deal with the effects of the adverse winter weather and delegates authority to the Director of Planning, Environment and Community Services [in full consultation with the Leader of the Council] to release further contingency funds and incur expenditure for such purposes as required;**
- 8. Agrees that in the event of an emergency, where Cabinet is not scheduled to meet and/or any delay would affect council service provision, to delegate authority to the Chief Executive [in full consultation with the Leader of the Council] to release contingency funds and incur expenditure as required.**

## **Reasons for decision**

Cabinet noted the latest budget position for the current financial year. It formally approved virements, the write-off of bad debts and also put in place arrangements for urgent decision-making, particularly to ensure the Council was well placed to deal with any adverse winter weather.

## **Alternative options considered and rejected**

None

## **Officers to action;**

Paul Whaymand / Christopher Neale, Finance and Business Services

## **221. THE COUNCIL'S BUDGET - MEDIUM TERM FINANCIAL FORECAST 2011/12 - 2014/15**

### **RESOLVED:**

**That Cabinet:**

- 1. Approve the draft revenue budget and capital programme proposals for 2011/12 and beyond as the basis for consultation with Policy Overview Committees and other stakeholders.**
- 2. Request the comments of individual Policy Overview Committees on the draft budget proposals relating to their areas of responsibility, to be collated into a single report back to Cabinet from the Corporate Services and Partnerships Policy Overview Committee.**
- 3. Approve the proposed fees and charges included at Appendix 8 as the basis for consultation with Policy Overview Committees and other stakeholders.**
- 4. Authorise the Corporate Director of Finance and Resources in consultation with the Leader of the Council to respond on behalf of the Council to the consultation on the provisional local government finance settlement and to the Mayor of London's budget consultation.**
- 5. Agree the adoption of the new 'pay as you throw' West London Waste Authority (WLWA) levy mechanism for use from 1 April 2011 onwards.**
- 6. Agrees the LATS (Landfill Allowance Trading Scheme) Trading Policy 2010-2015 as agreed by WLWA on 21 July 2010.**

## **Reasons for decision**

Cabinet put forward for consultation its budget proposals. This included the Council's Medium Term Financial Forecast (MTFF), the draft General Fund revenue budget for 2011/12, along with indicative projections for the following three years, fees and charges proposals and the draft capital programme for 2011/12 and beyond.

Given the national financial position, Cabinet was fully aware that Hillingdon was not alone or immune to budget cuts and that there were real challenges ahead in delivering a balanced budget for 2011/12 given a reduction in Government grant by an estimated £10.8m, coupled with the need to find significant savings of around £22m, more than double the £10.3m that had been required in 2010/11.

Despite the significant level of savings sought by the Cabinet, it also welcomed the budget proposals which had been carefully developed to put residents' priority services first. Cabinet was pleased that residents would again benefit from a zero increase in Council Tax for 2011/12, whilst key services like libraries would be maintained and improved. Fees and charges would continue to be affordable for residents and the Council's comprehensive building programme would continue at pace, in particular with the refurbishment of Highgrove Pool and the development of Yiewsley Pool site which would include a new health centre. In doing so, Cabinet's budget proposals sought to maintain healthy balances and reserves over the medium term to provide a cushion for the continuation of key services in future years.

Cabinet recommended the budget for consultation, in particular to the Policy Overview Committees and made decisions in respect of the West London Waste Authority Levy and the Landfill Allowance Trading Scheme.

## **Alternative options considered and rejected**

The Cabinet could have chosen to vary the proposals in its budget before consultation. However, to comply with the Budget and Policy Framework, the Cabinet did need to publish a draft budget for consultation at the meeting.

### **Officers to action:**

Paul Whaymand and Christopher Neale, Finance and Business Services

## **Urgency Provisions**

This report had been circulated less than 5 working days before the Cabinet meeting and was agreed by the Chairman to be considered as urgent.

## **222. GRANTS TO VOLUNTARY ORGANISATIONS 2011/12 FINANCIAL YEAR**

### **RESOLVED:**

#### **That the Cabinet:**

- 1. Agrees the allocation of grants to Voluntary Sector groups totalling £1,412,788 for the 2011/12 financial year as set out in the schedule attached to this report in Appendix A.**
- 2. That the funding previously committed to Hillingdon Arts Association £27,730 is transferred to the Arts Development Service.**
- 3. Following endorsement by the London Councils Leaders' Committee, approves the Council's 2011/12 contribution of £448,300 to the London Boroughs Grants scheme.**

#### **Reasons for decision**

In drawing up its Voluntary Sector Grant proposals for 2011/12, Cabinet thanked and acknowledged the important role of the voluntary sector particularly as a service provider. Cabinet noted that the Council had committed significant levels of funding to voluntary sector organisations over the years. However, given the national financial position, Cabinet noted that Hillingdon was not alone or immune to budget cuts and that the voluntary sector, along with other service areas, would need to share some of the pain.

Despite the proposals, Cabinet noted that Hillingdon's voluntary sector would still receive significant funding of over £1.4m during the year, in contrast to some other local authorities who were proposing to cut budgets next year entirely or deeper than Hillingdon had proposed.

Cabinet also approved a significantly reduced contribution to the London Councils Grant Scheme which better reflected the amount of pan-London voluntary services received by Hillingdon residents.

#### **Alternative options considered and rejected**

Cabinet could have made changes to the proposed level of grants.

#### **Officers to action:**

Nigel Cramb, Sarah Johnstone & Inga Spencer - Deputy Chief Executive's Office

## **223. BOROUGH LOCAL IMPLEMENTATION PLAN & SUBMISSION TO TRANSPORT FOR LONDON**

### **RESOLVED:**

#### **That Cabinet:-**

- 1. approves the revisions to the Local Implementation Plan 2011/12 funding bid for submission to Transport for London as set out in paragraphs 4 – 7 below and as incorporated in Table 3.3 of Hillingdon’s Draft Local Implementation Plan for 2011 – 2014.**
- 2. approves Hillingdon’s Draft Second Local Implementation Plan for 2011 – 2014 for submission to Transport for London by 20th December 2010.**
- 3. instructs officers to carry out a minimum six-week targeted consultation on Hillingdon’s Draft Local Implementation Plan for 2011 – 2014 in compliance with statutory procedures and the Council’s consultation guidelines and for officers to report back to a future meeting of Cabinet the outcome of the consultation and recommendations for changes to the Draft Local Implementation Plan, prior to its formal submission to Transport for London.**
- 4. grants delegated authority to the Director of Planning, Environment and Community Services to agree, in conjunction with the Cabinet Member for Planning, Transportation and Recycling to make any minor editing and textual changes to Hillingdon’s Draft Local Implementation Plan for 2011 – 2014 before it is formally published.**
- 5. delegates authority to the Cabinet Member for Planning, Transportation and Recycling to sign up to the Transport for London “Plugged-In-Places” and Pan London Electric Vehicles Network Partnership agreements to support the electric vehicles schemes set out in the Local Implementation Plan.**

#### **Reasons for decision**

Cabinet agreed to submit to Transport for London its bid and strategic approach to transport improvements over the next few years and it also agreed the document for wider consultation. Cabinet also put in place the necessary delegation to enable the Council to qualify for Government and TfL support for developing the Borough’s electric vehicle charging infrastructure.

#### **Alternative options considered and rejected**

Cabinet could have altered the proposals in its bid or not submitted its Draft Local Implementation Plan to TfL, which would have put at risk significant external funding for transport improvements.

**Officers to action:**

Jales Tippell, Planning, Environment and Community Services

**224. REVIEW OF STATEMENT OF LICENSING POLICY**

**RESOLVED:**

**That Cabinet agree the revised Statement of Licensing Policy as set out in Appendix 1 to be implemented Jan 2011 – Jan 2014 and recommend to full Council for adoption.**

**Reasons for decision**

Cabinet noted that the Licensing Act 2003 required the Council, as the Licensing Authority, to review its Statement of Licensing Policy every 3 years. The review had been comprehensively undertaken and Cabinet therefore approved its recommendation to full Council for adoption.

**Alternative options considered and rejected**

None.

**Officer to action:**

Sharon Garner, Planning, Environment & Community Services

**225. GOVERNMENT CONSULTATION ON CHANGES TO PLANNING PERMITTED DEVELOPMENT RIGHTS FOR SCHOOLS**

**RESOLVED:**

**That Cabinet agree the officer response attached as Appendix 1 to the DCLG (Department of Communities and Local Government) regarding the proposed consultation on 'planning for schools development'.**

**Reasons for decision**

Cabinet noted that the consultation response had already been submitted, with the approval of relevant Cabinet Members, due to the external deadline. Whilst Cabinet noted the Government's intention to free up the planning system for schools, in the response the Cabinet had highlighted some of the possible unforeseen consequences of the proposals in an effort to try influence the final decision by the Government.

**Alternative options considered and rejected**

Cabinet could have declined to comment on the consultation.

**Officer to action:**

James Rodger, Planning, Environment and Community Services

**226. REGULATION OF DISTRIBUTION OF FREE PRINTED MATTER AND REVIEW OF FACE-TO-FACE FUNDRAISERS 'CHUGGERS'**

**RESOLVED:**

**That Cabinet approve:**

- 1. The introduction of controls and regulations concerning the distribution of free printed matter in designated areas of the borough. These areas would cover Uxbridge town centre (including Uxbridge College and RAF Uxbridge site), Brunel University and Hayes town centre. (as detailed in Appendix 1).**
- 2. The delegation to the Corporate Director of Planning, Environment & Community Services the authority to exercise powers under section 94B, schedule 3A of the Environmental Protection Act 1990 to determine applications regarding the distribution of free printed matter on any land designated by the authority under this Schedule.**
- 3. The introduction of a charge for consent to distribute free printed matter, at a rate of £26.30 plus VAT per application.**
- 4. A review of the terms of the voluntary Site Management Agreement for face to face fundraising with the Public Fundraising Regulatory Association (PFRA) to be completed within three months and as detailed in the body of the report.**

**Reason for decision**

Cabinet formally agreed proposals, which had been out to consultation, to control the distribution of free printed matter on land designated by the Council in an effort to combat litter and improve the urban environment.

Cabinet also agreed an approach to seek to manage 'Chuggers' or Face-to-face charity fundraisers more effectively.

**Alternative options considered and rejected**

Cabinet could have decided not to agree proposals to regulate the street and urban environment.

**Officers to action:**

David Frost, Bill Hickson, Andy Stubbs, Various Departments

**227. CHENEY STREET - EXTENSION TO EASTCOTE VILLAGE CONSERVATION AREA**

**RESOLVED:**

**That Cabinet:-**

- 6. approves the extension of the Eastcote Village Conservation Area as shown on the map in Appendix 1;**
- 7. instructs officers to notify affected residents of the new designation and carry out the associated publicity within the extended area; and**
- 8. agrees the leaflet (circulated separately) be distributed to residents and other interested parties within the conservation area.**

**Reasons for decision**

Following the consultation period during October and November 2010 and the results thereof, Cabinet agreed the proposed extension of the Eastcote Village Conservation Area.

**Alternative options considered and rejected**

Cabinet could have not agreed the proposed extension of the area, or agreed a partial designation which could have left areas identified as being of heritage significance unrecognised and unprotected.

**Officers to action:**

Nairita Chakraborty/ Sarah Harper  
Planning, Environment and Community Services

**228. CORONERS MORTUARY SERVICE - UPDATED SERVICE LEVEL AGREEMENT**

**RESOLVED:**

**The Cabinet:**

- 1. Agree that the London Borough of Hillingdon and Ealing Council enter into a 15 year agreement whereby the London Borough of Hillingdon provides a statutory Coroner's Mortuary Service to Ealing Council in return for financial recompense.**
- 2. Agree that the Director of Finance and Business Services is authorised to take all necessary steps to execute the Agreement under the seal of the Council.**

### **Reasons for decision**

Cabinet noted that since 2005 the Council had provided public mortuary services to carry out post mortems on behalf of HM Coroner in partnership with the London Borough of Ealing. Cabinet agreed a more permanent service arrangement which ensured that the cost of running this statutory service was shared between both Councils and provided cost efficiencies as a result.

### **Alternative options considered and rejected**

Cabinet could have decided not to proceed with a long-term partnership arrangement with Ealing Council and operated the service on a stand alone basis which would have resulted in a budget pressure of £164k.

### **Officer to action:**

John Purcell, Finance and Business Services

## **229. GIFT FUNDING FOR PLANNING FUNCTIONS**

### **RESOLVED:**

**That Cabinet accepts the offer of a gift from Inland Homes in accordance with the provisions of Section 93 of the Local Government Act 2003 and Section 139 of the Local Government Act 1972.**

### **Reasons for decision**

Cabinet agreed to accept the small gift from Inland Homes to cover the costs of providing necessary planning advice following the grant of outline planning permission for a residential led redevelopment at the former National Air Traffic Services (NATS) site.

### **Alternative options considered and rejected**

Cabinet could have refused the gift from Inland Homes which would have resulted in additional costs to the taxpayer and would not have been in the best interests of the local communities or the Council.

### **Officer to action:**

Jales Tippell, Planning, Environment and Community Services

## **230. NON-SURGICAL USE OF CLASS 3/4 LASERS**

### **RESOLVED:**

**That the Cabinet:**

- 1. Agree to amend the Special Treatment Regulations Licence Standard Conditions prescribed under Section 10 of the Regulations to include Lasers;**
- 2. Agree that the Council should introduce a fee of £750 for a licence for up to 18 months and;**
- 3. Agree to ancilliary amendments to Special Treatment Regulations Licence Conditions as set out in the Appendix.**
- 4. Note that the Council's Constitution delegates authority for such functions to the Director of Planning, Environment and Community Services.**

### **Reasons for decision**

Cabinet set a fee and agreed to amend the standard conditions prescribed under Section (10) of the Regulations made under Part II of The London Local Authorities Act 1991 to encompass the non surgical use of lasers and intense light systems within the regulatory framework of special treatment licensing.

### **Alternative options considered and rejected**

Cabinet could have decided that local businesses should operate outside standard conditions which could have resulted in more unsafe practices on consumers.

### **Officer to action:**

Oliver Darius, Planning, Environment and Community Services

## **231. PLANNING OBLIGATIONS - QUARTERLY FINANCIAL MONITORING REPORT**

### **RESOLVED:**

**That the Cabinet notes the updated financial information attached to the report.**

### **Reasons for decision**

Circular 05/05 and the accompanying best practice guidance requires local planning authorities to consider how they can inform Members and the public of progress in the allocation, provision and implementation of obligations whether they are provided by the developer in kind or through a financial contribution. Cabinet noted the report which detailed the financial planning obligations held by the Council and what progress had, and was, being made.

## Alternative options considered and rejected

To not report to Cabinet. However, Cabinet believed it was an example of good practice to monitor income and expenditure against specific planning agreements.

### Officer to action:

Nicola Wyatt, Planning and Community Services

## 232. GURU NANAK SIKH SCHOOL, SPRINGFIELD ROAD, HAYES - SURRENDER AND RENEWAL OF LEASE TO FACILITATE APPLICATION FOR ACADEMY STATUS

This item was withdrawn from the Cabinet agenda.

## 233. DEVELOPMENT OF HAYES END LIBRARY SITE - APPOINTMENT OF SPECIALIST CONSULTANTS

### RESOLVED:

That the Cabinet authorises the appointment of a multi-disciplinary team of consultants to deliver Quantity Surveying, Contract Administration, Mechanical & Electrical Design, Structural Design and Site Surveying services to progress the development of the Hayes End Library Site.

The total cost of the consultancy team is £156,840 and the breakdown of these fees are:-

1	Structural Design	Mace Group	£31,593
2	Mechanical and Electrical Design	Amey	£31,593
3	Quantity Surveyor/Contract Administrator	Hub	£21,062
4	Employers Agent	Hub	£21,062
5	Energy Report	AECOM	£3,200
6	Noise Study	MLM	£2,200
7	Acoustic	MLM	£4,980
8	Flood Risk Assessment/Suds	MLM	£2,100
9	Asbestos Survey	Apec	£1,000
10	CDM Coordinator	Hunters	£8,050
11	Party Wall / Rights to light advice	Hunters	£5,000
12	Clerk of Works	Provisional Sum	£25,000
		Total	£156,840

### Reason for decision

Cabinet agreed the appointment of professional consultants in accordance with procurement rules to carry out the necessary works required to progress the Hayes End Library Site development.

## **Alternative options considered and rejected**

Cabinet could have decided not to appoint consultants which would have resulted in this important community project being delayed.

### **Officer to action;**

Chris Mafico, Planning, Environment and Community Services

### **Exempt Information**

*This report was included in Part II as it contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it (exempt information under paragraph 3 of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 as amended.*

## **234. COUNTRYSIDE AND AGRICULTURAL SERVICES - TENDER APPROVAL**

### **RESOLVED:**

**That Cabinet agree:**

**1. To award the following contractors onto a Framework Agreement for the Supply of Countryside and Agricultural Services.**

- 1. Blue Sky Development and Regeneration**
- 2. JS Agriculture Ltd**
- 3. Fountains (Connaught) Environmental Ltd**

**2. That the authority to place works under the Framework for less than the £10,000 is delegated to the Green Spaces, Sports & Leisure Senior Manager who will ensure compliance with departmental policies. Any works above £10,000 but less than the £50,000 is delegated to the Director of PE&CS. All contracts exceeding £50,000 will require the necessary Cabinet Member or Cabinet approval in accordance with the Constitution.**

### **Reason for decision**

Cabinet noted the Council's ongoing requirements for Countryside and Agricultural services such as hay cutting, forage harvesting, management of vacant allotment sites and the maintenance of the countryside rights of way.

Cabinet therefore agreed a new framework agreement with the most economically advantageous contractors for the provision of these services, which would ensure that such works would be more efficiently delivered, in many cases without running tenders for each and every requirement. Cabinet indicated its confidence in the tender and procurement process that had been undertaken.

## **Alternative options considered and rejected**

Cabinet could have decided to award such a contract to a single supplier but this was discounted on financial and service benefits.

### **Officer to action:**

Paul Richards, Planning, Environment and Community Services

### **Exempt Information**

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## **235. DEVELOPMENT OF THE YIEWSLEY POOL SITE FOR A HEALTH CENTRE, COMMUNITY SPACE AND RESIDENTIAL ACCOMMODATION**

### **RESOLVED:**

**That Cabinet:**

- 1. Agrees the Heads of Terms attached as Appendix A and summarised in the report.**
- 2. Agrees that the scheme can proceed to the next stage, which is to finalise the external elevations and submit a planning application.**
- 3. Delegates authority to appoint consultants, as required to progress the scheme to planning application stage, to the Leader of the Council and the Cabinet Member for Finance, Property and Business Services in conjunction with the Director of Planning, Environment and Community Services.**
- 4. Withdraws the exempt nature of relevant parts of the report solely for the Council to use to provide public information about this matter and related purposes.**

### **Reason for decision**

Cabinet noted that the Council's Yiewsley Swimming Pool had closed following the opening of new state of the art facilities at Hillingdon Sports and Leisure Complex and Botwell Leisure Centre.

Cabinet welcomed this unique opportunity to use the vacant site, following detailed negotiations with the Hillingdon Primary Care Trust, to build a much needed new

Health Centre for the south of the Borough. In pursuing this joint venture with the PCT, Cabinet agreed the terms of the proposed lease and the necessary agreements, designs and costs associated with proceeding to the planning application stage.

### **Alternative options considered and rejected**

Cabinet could have considered a residential scheme on the vacant site, but decided that this would not provide the necessary facilities for local residents.

### **Officer to action:**

Derek Barnden - Planning, Environment and Community Services

### **Exempt Information**

*This report was included in Part II as it contained information relating to the financial or business affairs of any particular person (including the Authority holding that information) and the public interest in withholding the information outweighed the public interest in disclosing it (exempt information under paragraph 3 of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 as amended.*

## **236. NEW YEARS GREEN LANE CIVIC AMENITY SITE**

### **RESOLVED:**

#### **That Cabinet:**

- 1. Agree to delegate authority to the Leader of The Council and The Cabinet Member for Finance, Property and Business Services in conjunction with the Director of Planning, Environment & Community Services to:**
- 2. Award the construction contract to the contractor submitting the most economically advantageous tender, on completion of tender evaluation and further negotiations with tenderers, and following confirmation of future asset ownership and operating responsibilities following Refuse Disposal Act legislation changes.**
- 3. And that Cabinet:**
  - a. Approve the additional contingency sum of £125,000.00 for the risks associated with contaminated ground and retaining walls and;**
  - b. Approve the extension of the existing consultants contracted appointment to act as Clients Agent, to protect the Councils**

interests throughout the life of the design and build contract. The cost of this stage of the work will be £68k.

4. And that Cabinet note that further clarification will be sought from Defra and West London Waste Authority on the future operation of Civic Amenity sites, and the possible terms of transfer, prior to making a final commitment to Capital expenditure on the civic amenity site aspect of the scheme.

#### **Reason for decision**

Cabinet endorsed the provision of an efficient, modern and accessible recycling facility for residents and users, which would contribute to the Borough's target to achieve 50% recycling by 2015.

Cabinet noted the latest tender position for the construction of a new Civic Amenity site and delegated the necessary authority to accept a tender for the site redevelopment at New Year's Green Lane. Cabinet also noted that further clarification from the Government and West London Waste Authority would be sought regarding the site's future operation.

#### **Alternatives considered and rejected**

Cabinet noted that the existing Civic Amenity site was at end of its useful life and therefore the only viable option was to proceed with the site's redevelopment.

#### **Officer to action:**

Derek Barnden - Planning, Environment and Community Services

#### **Exempt Information**

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#### **Urgency Provisions**

*This report had been circulated less than 5 working days before the Cabinet meeting and was agreed by the Chairman to be considered as urgent.*

#### **237. ANY OTHER ITEMS THE CHAIRMAN AGREES ARE RELEVANT OR URGENT**

The meeting closed at 8:07pm

## **IMPORTANT INFORMATION**

### **DECISION AUTHORITY**

The Cabinet's decisions were not called-in by the Executive Scrutiny Committee and therefore come into effect from 5pm Friday 24<sup>th</sup> December 2010 after the call-in period expires.

#### **Changes to proposed decisions:**

Officers should note that the Cabinet amended recommendations and thereby agreed revised decisions on the following items:

Item 5 (minute 220), Item 7 (minute 222), Item 20 (minute 206) and Item 20 (minute 235).

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## STANDARDS AND QUALITY IN EDUCATION 2010

<b>Cabinet Member</b>	Councillor David Simmonds
<b>Cabinet Portfolio</b>	Deputy Leader of the Council Cabinet Member for Education and Children's Services
<b>Officer Contact</b>	Tim Lake, Education and Children's Services
<b>Papers with report</b>	None

### HEADLINE INFORMATION

<b>Purpose of report</b>	To identify key issues in the standards and quality of education in Hillingdon schools. It provides a summary of performance trends and inspection outcomes for the academic year 2009/10
<b>Contribution to our plans and strategies</b>	Informs Children and Young People's Plan
<b>Financial Cost</b>	None
<b>Relevant Policy Overview Committee</b>	Education and Children's Services
<b>Ward(s) affected</b>	All

### RECOMMENDATION

That the Cabinet notes the report .

### INFORMATION

#### Reasons for recommendation

This report is presented to Cabinet to provide Cabinet members with data on school performance in the borough.

#### Alternative options considered / risk management

None.

#### Comments of Policy Overview Committee(s)

None at this stage.

## Supporting Information

1. The attainment and progress data analysed in this report indicate that standards of education within Borough schools continue to rise. Ofsted inspection outcomes are generally positive and reflect the good quality of education provided by local schools.
2. This report is split into three sections: Summary of Standards (paragraphs 3 to 16), Summary of School Inspection Reports (paragraphs 17 to 19) and Detailed Performance Information (paragraphs 20 to 51).

### **Section 1: Summary of Standards**

3. A summary of attainment in 2010 and the priorities for further improvement are set out below. Information is presented in relation to each Key Stage and is based on 2010 public examination results. Full details of achievements are described in Section 3: Detailed Performance Information. It should be noted that points made regarding the performance of particular groups of pupils are often based on small cohort sizes and so there is the potential for significant variation year on year.

#### **Foundation Stage (Age 3 to 5)**

4. Outcomes at the end of the Foundation Stage continue to improve, with another increase in the proportion of pupils attaining the main threshold measure (from 57% to 61%) and a narrowing of the gap between the lowest achieving 20% and the rest (from 36% to 33%). Whilst outcomes for girls are higher than those for boys in most of the areas assessed, both locally and nationally, the proportion of boys reaching expected levels in 'Linking Sounds and Letters' is 5% above the national average and the proportion reaching expected levels in writing is 7% above the national level.
5. Priorities for development this year include a focus on shapes, space and measures and continued work to ensure that pupils reach the expected standards against all three scales in numeracy.

#### **Key Stage 1 (Age 5 to 7)**

6. The proportions of pupils reaching the thresholds of level 2+ or level 3 in reading, writing or mathematics have either stayed constant or fallen slightly this year. This was not expected as these children had scored higher in their assessments at the end Foundation Stage than those in previous years.
7. There is still a large gap between the performance of boys and girls in reading and writing and this is broadly in line with the gap nationally.
8. Whilst more girls than boys reached level 2 or above in mathematics the proportion of girls reaching level 3 fell from 23% to 18% whilst the proportion of boys rose from 24% to 25%.
9. Priorities for 2010/11 include:
  - a) Focussed support in schools where progression from Foundation Stage to Key Stage 1 is low
  - b) Improved outcomes for White British boys eligible for Free School Meals (FSM), in both writing and mathematics

- c) Progress of White British and Black African boys, especially those assessed as School Action Plus

### **Key Stage 2 (Age 7 to 11)**

10. Attainment at the end of Key Stage 2 and progress between Key Stage 1 and Key Stage 2 in both English and mathematics were generally higher than in previous years and in-line with or above national levels using most measures. In particular:
- a) Proportion attaining L4+ in both English and mathematics up from 73% to 77% (national 74%)
  - b) Proportion making 2 levels progress in English up from 84% to 88%
  - c) Proportion making 2 levels progress in mathematics up from 81% to 86%
  - d) No schools below the floor target of 55% Level 4+ in both English and mathematics
  - e) 72% of schools with CVA at or above 100.
11. Priorities for development include:
- a) Improve KS1 to KS2 progress of pupils eligible for FSM, particularly in mathematics
  - b) Continue to improve the progress of pupils of Black African ethnic origin
  - c) Support for schools where attainment and or progress is below expected levels.

### **Key Stage 3 (Age 11 to 14)**

12. Since the removal of testing at the end of key stage 3, two years ago, there has only been limited attainment data available. Teacher assessments for 2010 show a continued upward trend in the proportion of pupils assessed at either level 5+ or level 6+ in the core subjects of English, mathematics and science. Outcomes in mathematics are now above the national average whilst those in English and science remain below.

### **Key Stage 4 (Age 14 to 16)**

13. Attainment at the end of Key Stage 4 has continued to increase both locally and nationally. However, the pace of improvement in Hillingdon schools has been particularly striking.
- a) Over 80% of pupils attained 5+ A\*-C grades in 2010, this compares to only 50% in 2005 and is a 10 point rise over 2009 figures, which compares to a 5 point rise nationally
  - b) About 56% of pupils attained 5+ A\*-C (including English and mathematics), up from 52% in 2009
  - c) Pupils eligible for Free School Meals made better progress between KS2 and KS4 than nationally, particularly with reference to 5+ A\*-C grades. This is helping to narrow the attainment gap
  - d) Proportion of pupils making expected progress in English up from 65% to 71% and now higher than the proportion nationally.
14. Priorities for 2010/11 include:
- a) Continue to reduce the Free School Meal Gap
  - b) Improved outcomes for pupils with Special Educational Needs
  - c) Support for schools where attainment and progress is still below national averages.

### **Key Stage 5 (Age 16 to 19)**

15. Outcomes in terms of Average Point Score per Pupil and Average Point Score per Subject are still below the national average. However, progress measures which take

into account the prior attainment of pupils at the end of KS4 show that these outcomes are higher than those for pupils with similar prior attainment nationally.

16. Partnership working is growing between learning institutions to allow young people to personalise learning and to provide a cost effective way of delivering the greater diversity of curriculum that is found at KS5. Arrangements include Uxbridge College, Hillingdon Training and Skillnet. This means that young people have available programmes of learning at Foundation level, at L2 as well as Apprenticeships post 16.

## **Section 2: Summary of School Inspection Reports**

17. In the academic year 2009/10 23 Borough schools were inspected by OfSTED; these consisted of three secondary and 20 primary.
18. The overall effectiveness of 22 of these schools was deemed to be at least satisfactory, with 16 being judged as good or better.
19. The tables below summarise the inspection findings across schools both nationally and across the London Borough of Hillingdon:

### **Primary Schools**

Aspects of the school	Percentage of Schools (Number of schools in brackets)							
	Outstanding		Good		Satisfactory		Inadequate	
	National	LBH	National	LBH	National	LBH	National	LBH
Overall effectiveness	9	15 (3)	44	55 (11)	39	25 (5)	7	5 (1)
Achievement and Standards	8	5 (1)	46	65 (13)	40	25 (5)	6	5 (1)
Quality of Teaching	5	5 (1)	52	65 (13)	39	25 (5)	4	5 (1)
Leadership and Management	12	25 (5)	50	55(11)	34	20 (4)	4	0 (0)

### **Secondary Schools**

Aspects of the school	Percentage of Schools (Number of schools in brackets)							
	Outstanding		Good		Satisfactory		Inadequate	
	National	LBH	National	LBH	National	LBH	National	LBH
Overall effectiveness	13	33 (1)	36	33 (1)	41	33 (1)	11	0 (0)
Achievement and Standards	11	0 (0)	39	67 (2)	41	33 (1)	10	0 (0)
Quality of Teaching	4	0 (0)	47	67 (2)	45	33 (1)	5	0 (0)
Leadership and Management	17	33 (1)	50	67 (2)	29	0 (0)	4	0 (0)

These tables show:

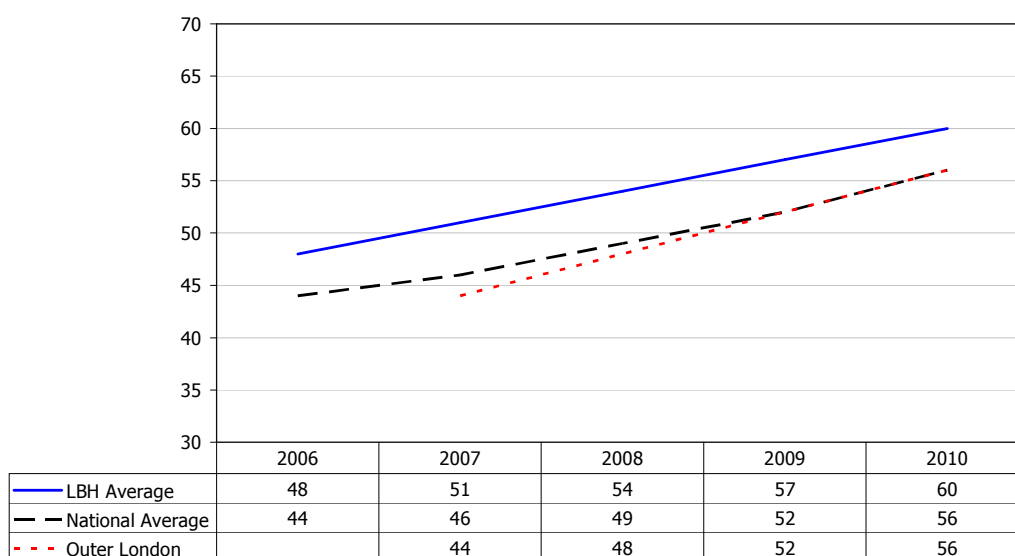
- A larger proportion of primary schools assessed as outstanding locally than nationally
- Leadership and Management judged to be good or outstanding in a much larger proportion of schools locally than nationally.

## **Section 3: Detailed Performance Information**

### **Foundation Stage**

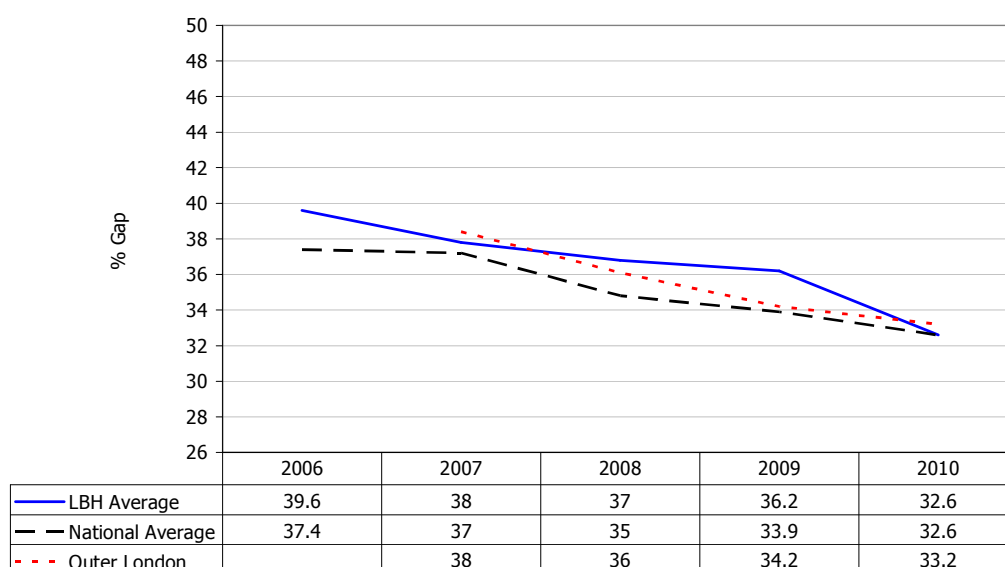
20. Proportion of children assessed at 78 points or higher with at least 6 in Communication, Language and Literacy (CLL) and Personal, Social and Emotional Development (PSE) continues to rise.

**Chart 1: % Children assessed at 78 Points or higher with at least 6 in CLL and PSE**



21. The gap between the lowest 20% and the rest continues to fall and is now down to national levels.

**Chart 2: Gap between the lowest 20% and the rest**

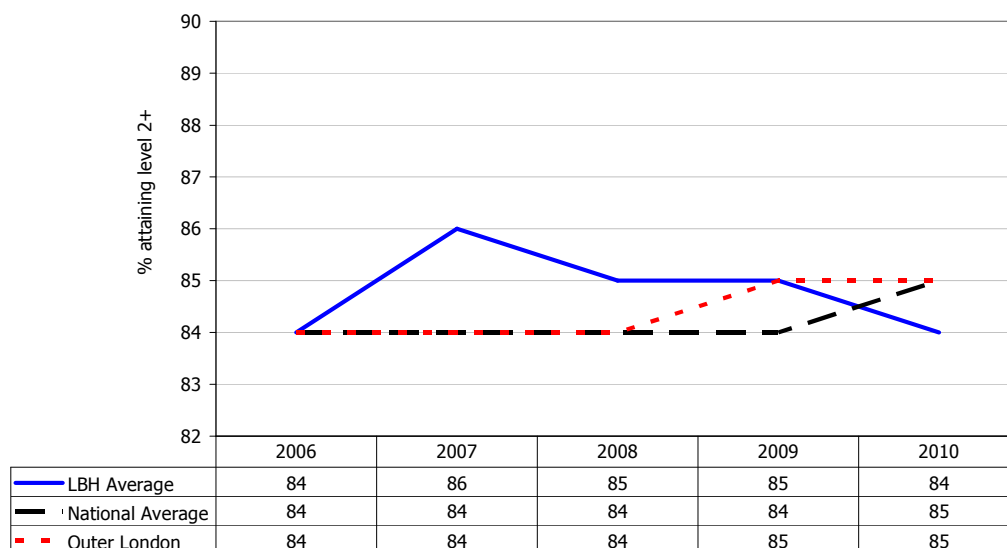


## Key Stage 1

### Reading

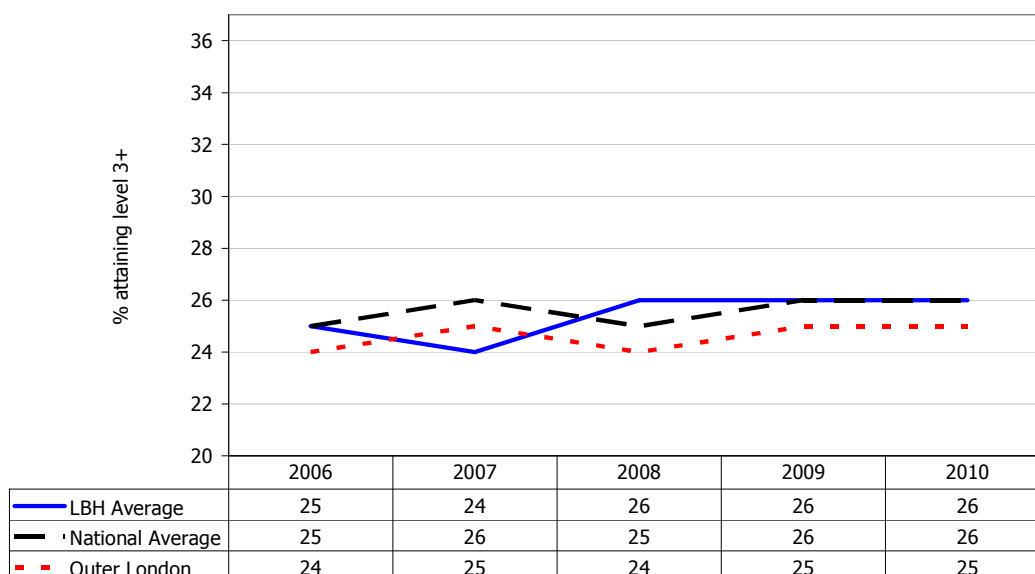
22. Chart 3 shows the proportion of borough pupils attaining level 2 or above in Reading. The final figure is likely to be lower than in 2009 and 2 points lower than in 2007. Local outcomes are now lower than those nationally and across Outer London.

**Chart 3: Percentage of Pupils attaining Level 2 or above in Key Stage 1 in READING**



23. Chart 4 shows the proportion of borough pupils attaining level 3 or above in Reading at Key Stage 1. The proportion of LBH educated pupils reaching level 3 has remained the same over the last three years, whilst national results have risen from 25% in 2008 to 26% in 2010. The proportion of children in the borough reaching this level is still above the average for Outer London.

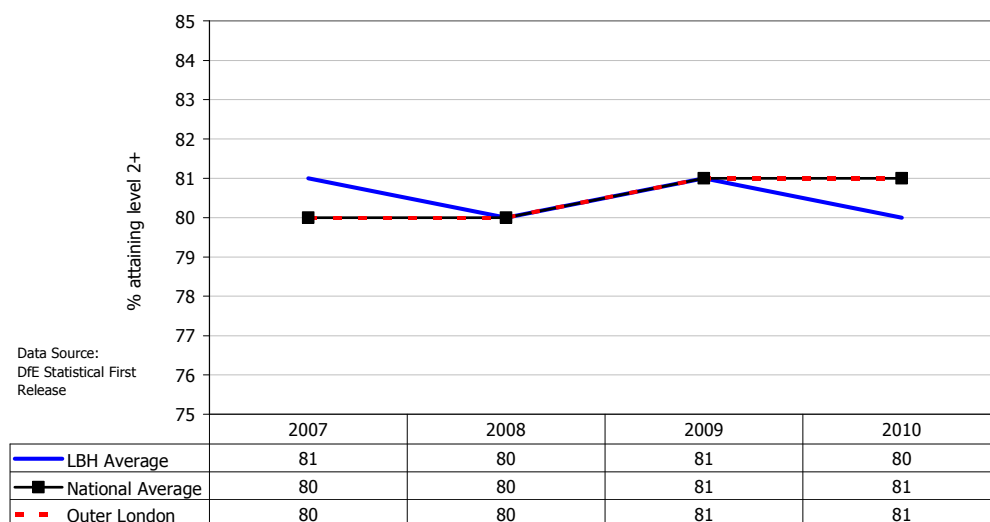
**Chart 4: Percentage of Pupils attaining Level 3 or above in Key Stage 1 in READING**



## Writing

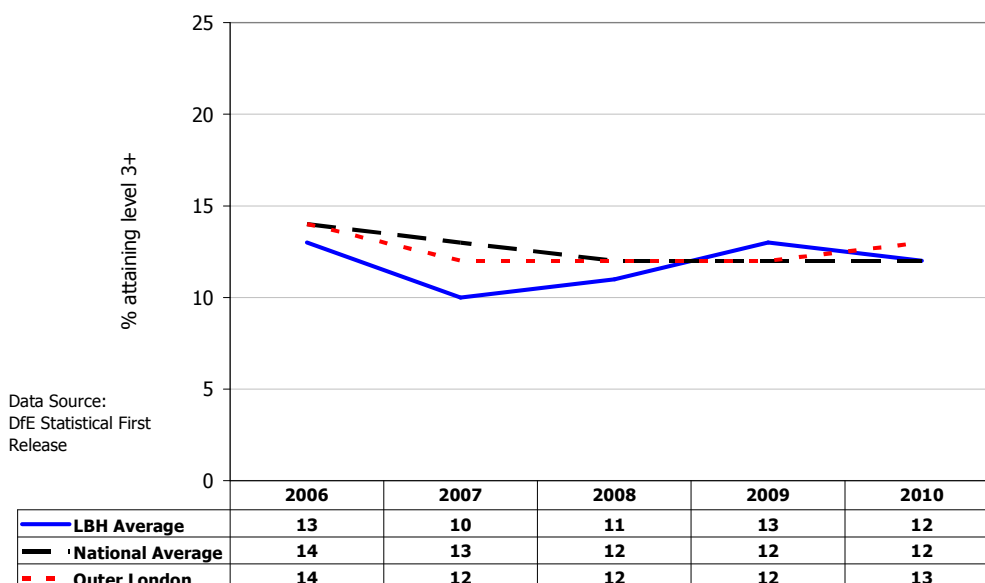
24. Chart 5 shows the proportion of borough pupils attaining level 2 or above in Writing. The proportion of pupils reaching this level fell slightly this year in LBH schools. In contrast the proportion of pupils reaching this level both nationally and across our Schools in Outer London remained the same as in 2009 and is now higher than the proportion locally.

**Chart 5: Percentage of Pupils attaining Level 2 or above in Key Stage 1 in WRITING**



25. Chart 6 shows the proportion of borough pupils attaining level 3 or above in Writing at Key Stage 1. LBH results are slightly lower than in 2009. Outcomes for borough are now just below those for Outer London and broadly in line with those nationally.

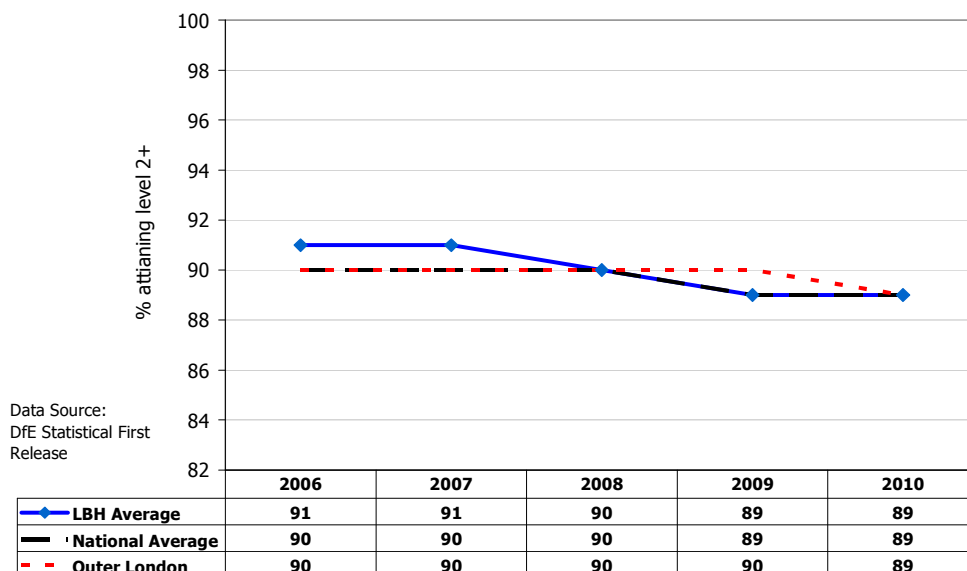
**Chart 6: Percentage of Pupils attaining Level 3 or above in Key Stage 1 in WRITING**



## Mathematics

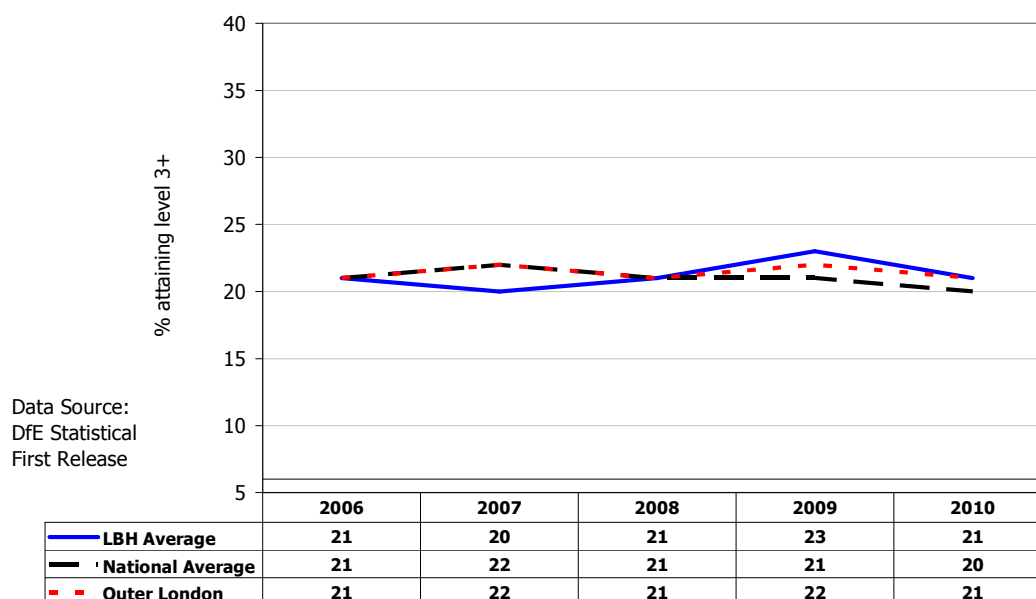
26. Chart 7 shows the proportion of borough pupils attaining level 2 or higher in Mathematics. This fell between 2007 and 2009 and is now in-line with national figures and those for Outer London.

**Chart 7: Percentage of Pupils attaining Level 2 or above in Key Stage 1 in Maths**



27. Chart 8 shows the proportion of London Borough of Hillingdon pupils attaining level 3 or above in Mathematics at the end of Key Stage 1. This is lower than last year but still above national figures.

**Chart 8: Percentage of Pupils attaining Level 3 or above in Key Stage 1 in Maths**

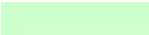


## Key Stage 1 results by gender

28. From Table 1 you can see that girls outperformed boys in reading and writing both in Hillingdon schools and nationally. The only area in which boys outperformed girls was level 3 mathematics. The gap of about 7 percentage points is higher than in previous years and larger than the national gap of 5 points.


**Table 1: KS1 Attainment by Gender**

		LBH Gap (G-B)		Nat. Gap (G-B)	Girls			Boys		
		2010	2009	2010	2010	2009	National	2010	2009	National
%Level 2+	Reading	9	8	8	89	89	89	80	81	81
	Writing	11	10	12	86	86	87	75	76	75
	Maths	5	2	3	91	91	91	86	89	88
% Level 2b+	Reading	11	9	11	78	77	78	67	68	67
	Writing	14	15	17	66	68	69	52	53	52
	Maths	4	4	3	76	76	75	72	72	72
% Level 3+	Reading	7	7	8	30	30	30	23	23	22
	Writing	6	9	8	15	18	16	9	9	8
	Maths	-7	-1	-5	18	23	18	25	24	23

 Gap Reduced

 Lower than in 2009

 Gap increased

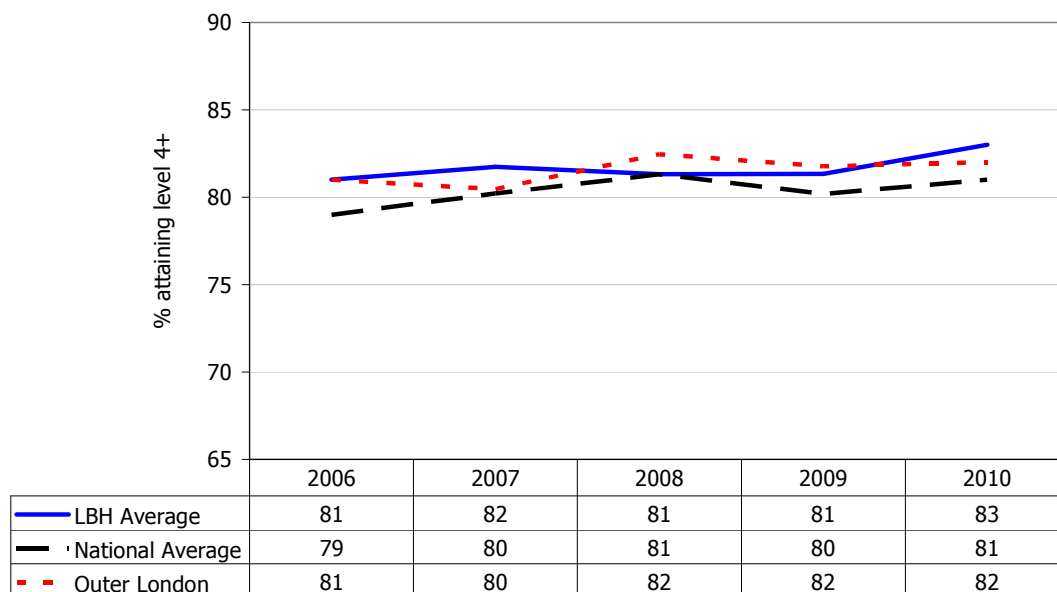
 Higher than in 2009

## Key Stage 2

### English

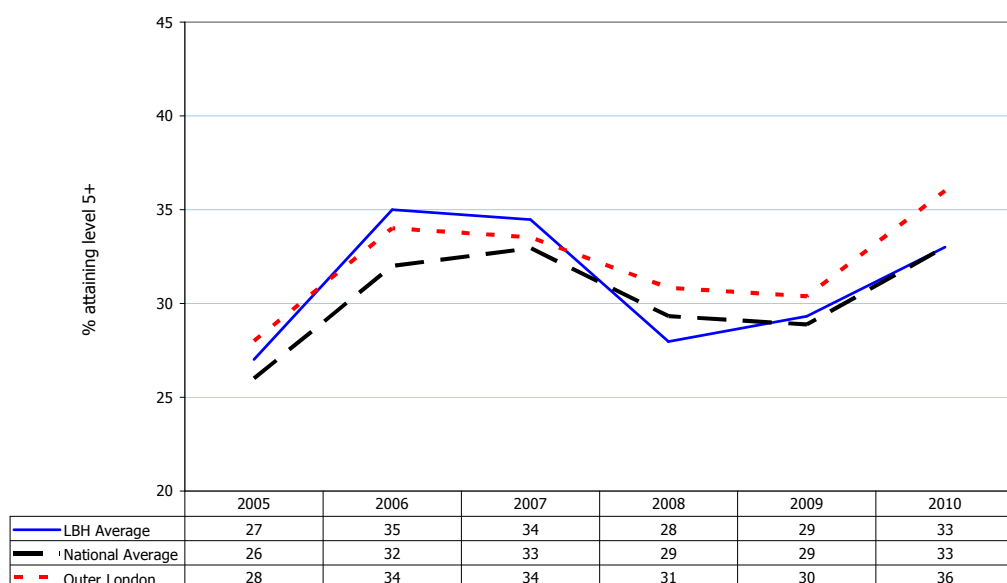
29. Chart 9 shows the proportion of borough pupils attaining level 4 or above in Key Stage 2 English. Final figures are likely to confirm that attainment in local schools has risen by about 2 percentage points and is now higher than nationally and in Outer London.

**Chart 9: Percentage of Pupils attaining Level 4 or above in Key Stage 2 in English**



30. Chart 10 shows the proportion of borough pupils attaining level 5 or above in Key Stage 2 English. The proportion of pupils in Hillingdon schools reaching this level was 4 points higher than in 2009. This is in-line with outcomes nationally but below those for Outer London.

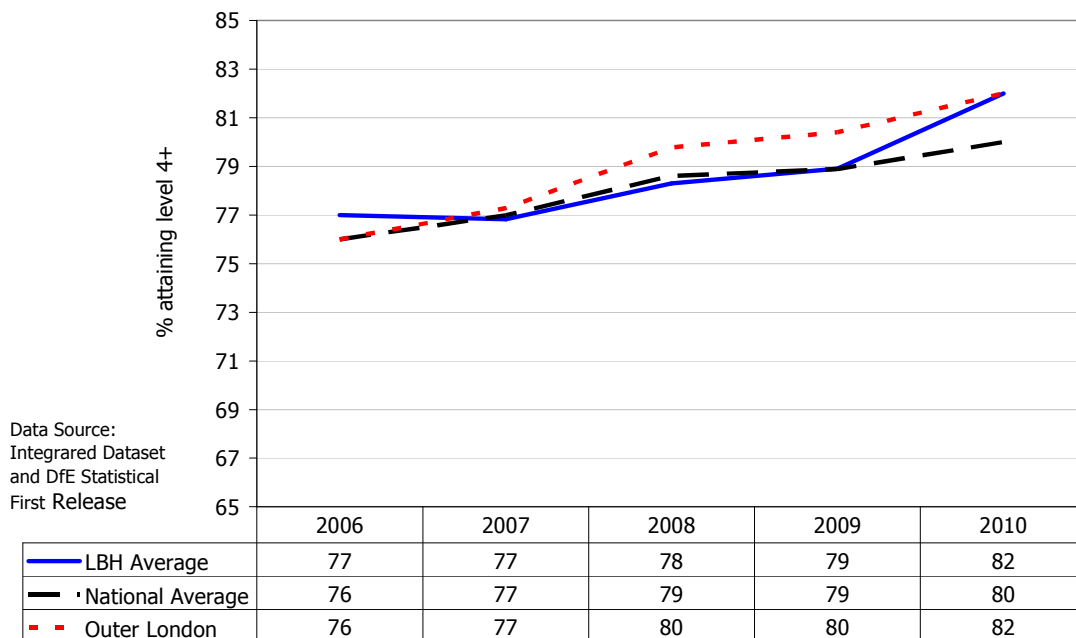
**Chart 10: Percentage of Pupils attaining Level 5 or above in Key Stage 2 in English**



## Mathematics

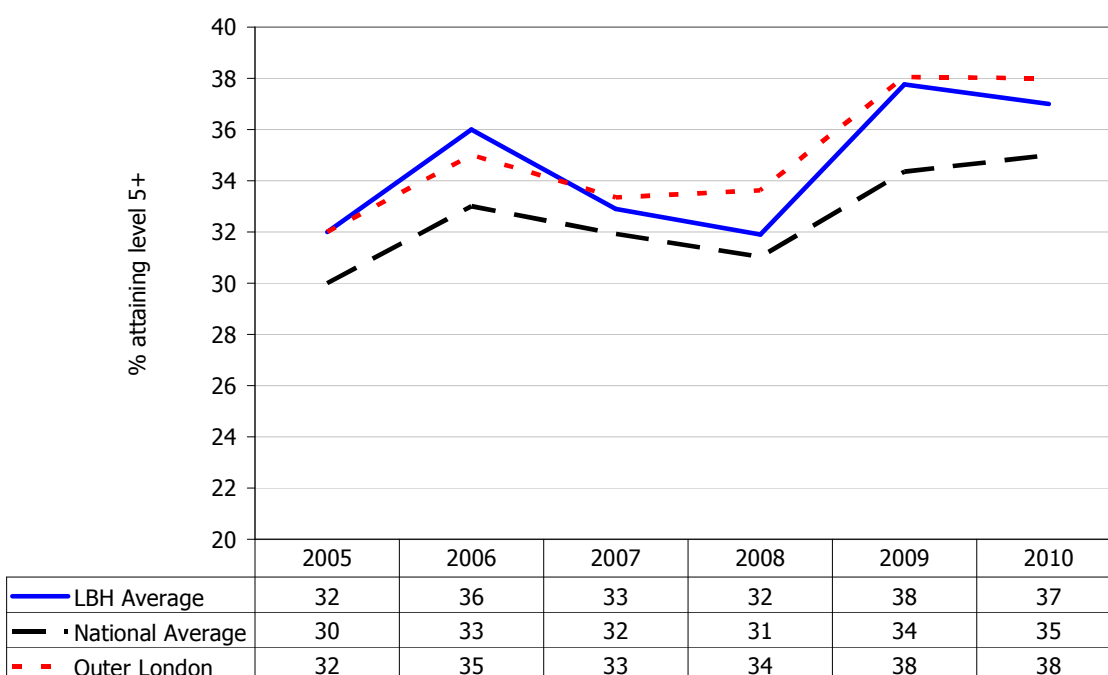
31. Chart 11 shows the proportion of borough pupils attaining level 4 or above in Key Stage 2 Mathematics. Final results for 2010 are likely to be about 3 points higher than in 2009, a bigger increase than nationally or in schools across Outer London.

**Chart 11: Percentage of Pupils attaining Level 4 or above in Key Stage 2 in Maths**



32. Chart 12 shows the proportion of borough pupils attaining level 5 or above in Key Stage 2 Mathematics. Results for 2010 are slightly lower than in 2009 but still well above the figure for 2008. Results are higher than national but just below those for schools across Outer London.

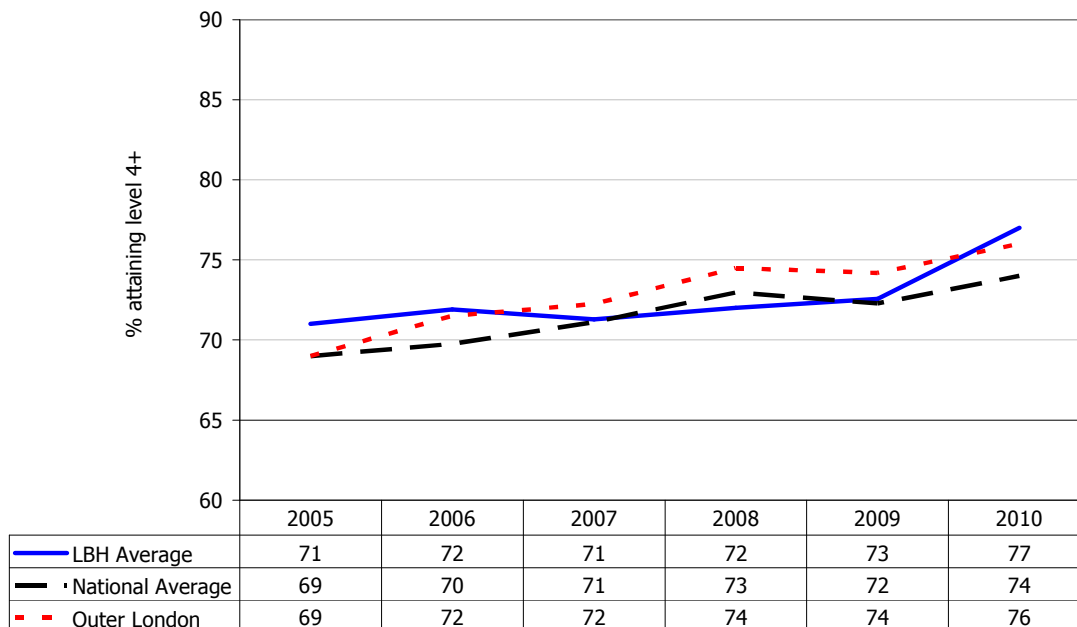
**Chart 12: Percentage of Pupils attaining Level 5 or above in Key Stage 2 in Maths**



## English and Mathematics (Combined)

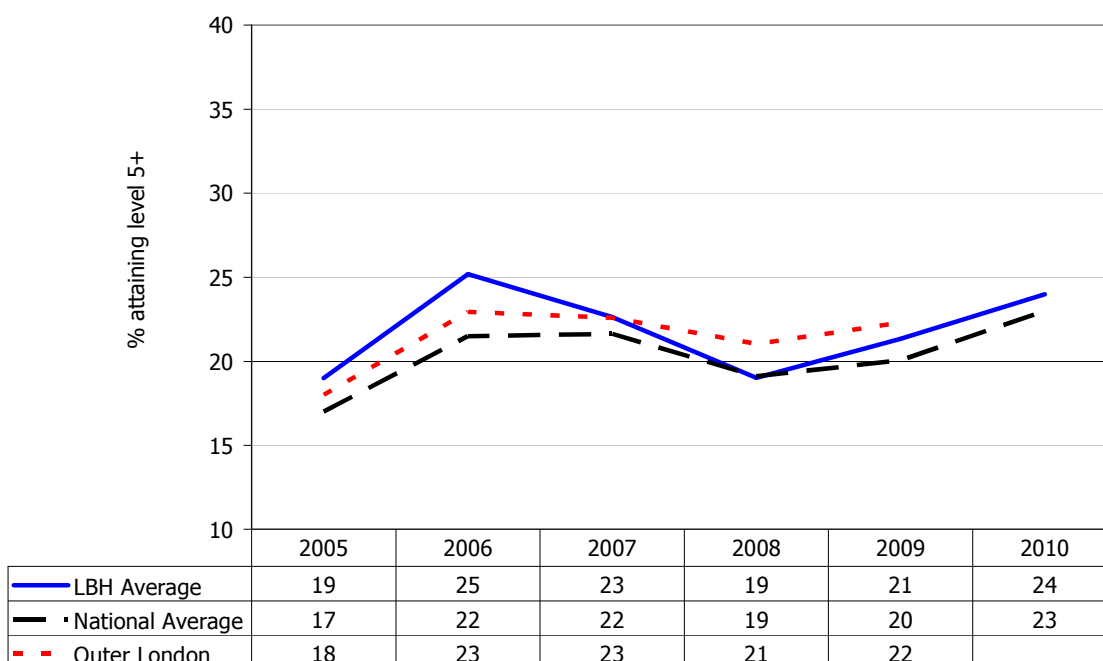
33. Chart 13 shows the proportion of borough pupils attaining level 4 or above at Key Stage 2 in both English and Mathematics. Attainment of pupils in borough schools is higher than in 2009 and now well above national levels.

**Chart 13: Percentage of Pupils attaining Level 4 or above in Key Stage 2 in both English and Maths**



34. Chart 14 shows the proportion of borough pupils attaining level 5 or above at Key Stage 2 in both English and Mathematics. The proportion of LBH pupils at this level has risen for a second year in a row.

**Chart 14: Percentage of Pupils attaining Level 5 or above in Key Stage 2 in both English and Maths**



## Key Stage 2 results by gender

35. Table 2 provides a breakdown by gender of the results in end of Key Stage 2 tests. The outcomes for boys were higher than in 2009 in each of the areas assessed (reading, writing, English and mathematics) both in terms of level 4+ and level 5+. The gap between the proportion of boys and girls and girls reaching at least level 4 has narrowed in each area but the gap in relation to attaining level 5 has widened. As at the end of KS1 it is only at maths level 5+ that boys outperform girls.

**Table 2: KS2 Attainment by Gender**

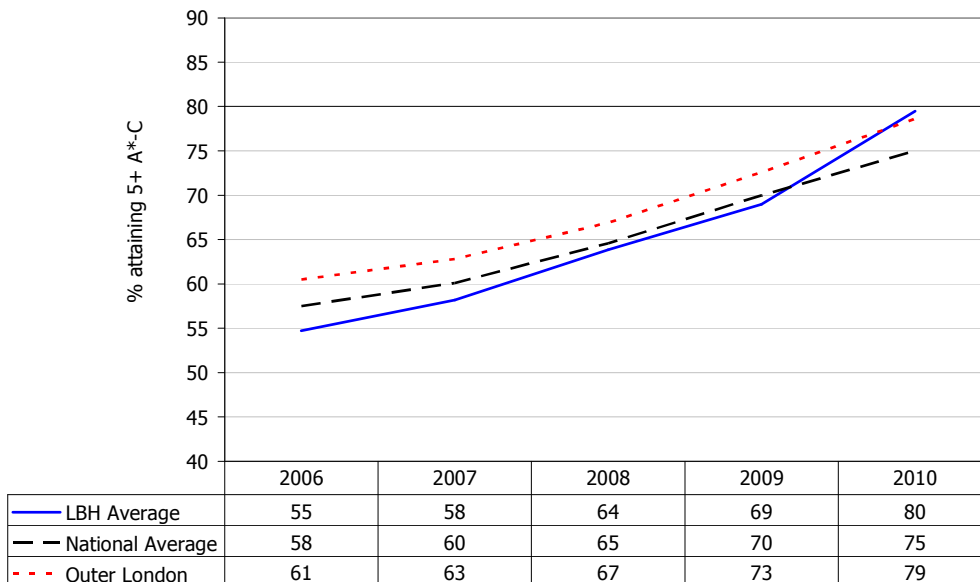
	LBH Gap (G-B)		Nat. Gap (G-B)		Girls			Boys		
	2010	2009	2010	2010	2009	National	2010	2009	National	
English	7	10	9	86	86	85	79	76	76	
Reading	5	8	6	88	90	87	83	82	81	
%Level 4+ Writing	11	13	15	80	75	79	69	62	64	
Maths	0	-2	0	82	77	80	82	79	80	
Science	0	3	0		88			85		
English	13	12	14	39	35	40	26	23	26	
Reading	11	10	10	57	53	56	46	43	46	
% Level 5+ Writing	10	8	11	26	23	26	16	15	15	
Maths	-7	-4	-5	34	35	32	41	39	37	
Science	0	1	0		42			41		

## Key Stage 4

### 5+ A\*-C Grades

36. For the first time ever the percentage pupils in Hillingdon schools attaining 5 or more GCSEs at grades A\* - C has risen above the national level. It has risen from just 55% in 2007 to nearly 80% in 2010; a faster rate of increase than nationally or across other Outer London Boroughs.

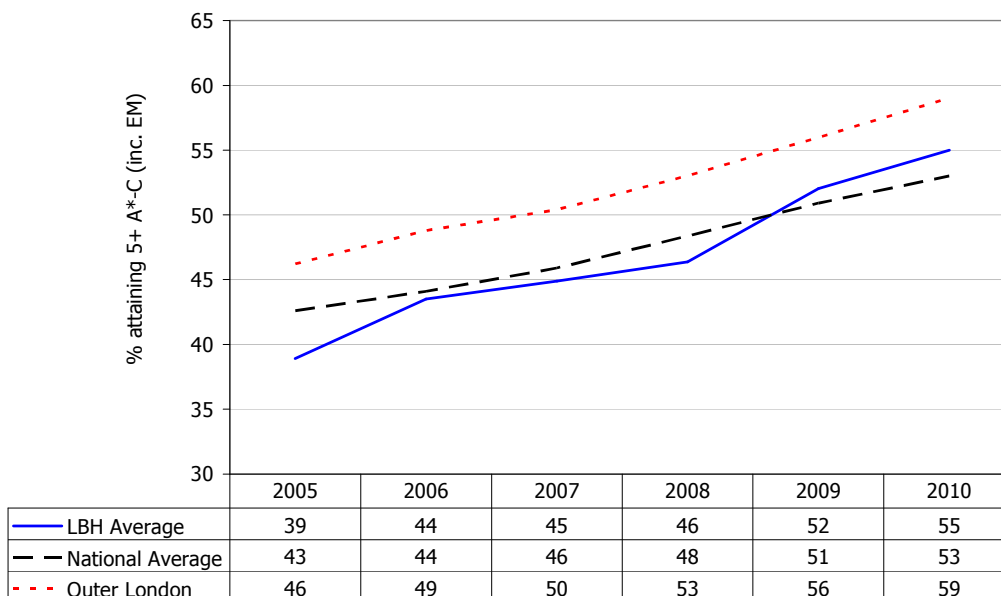
**Chart 15: Percentage of Pupils attaining at least 5+ A\*-C Grades**



### 5+ A\*-C Grades (Including English and Mathematics)

37. The percentage of borough pupils attaining 5 or more GCSEs at grades A\* - C (including English and mathematics) is continuing to rise and is above the national figure.

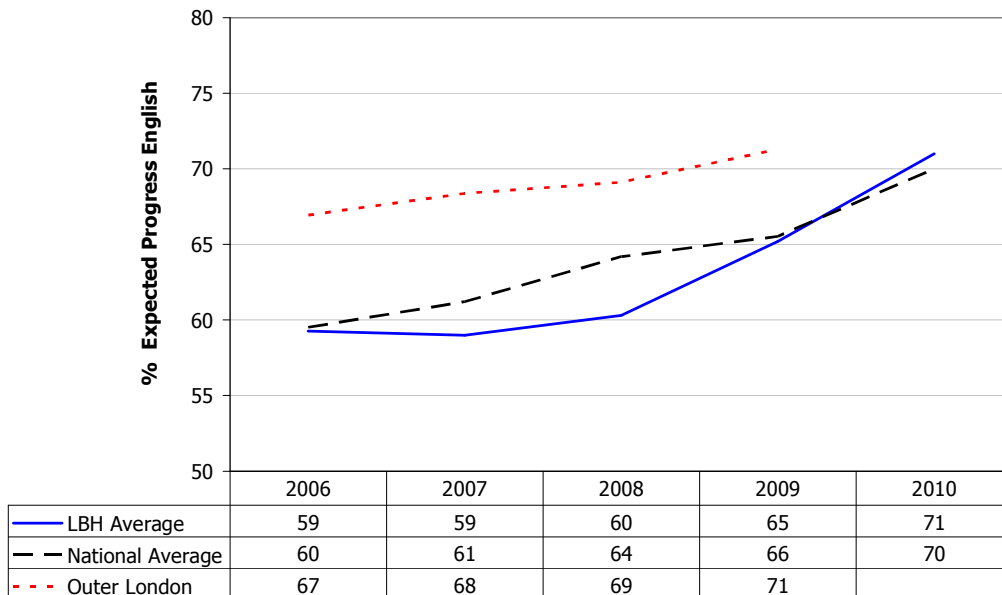
**Chart 16: Percentage of Pupils attaining at least 5+ A\*-C Grades (including English and mathematics)**



## Expected Progress English

38. The proportion of borough making at least 3 levels progress in English has increased by over 10 percentage points over the last two years and in 2010 is above the national level.

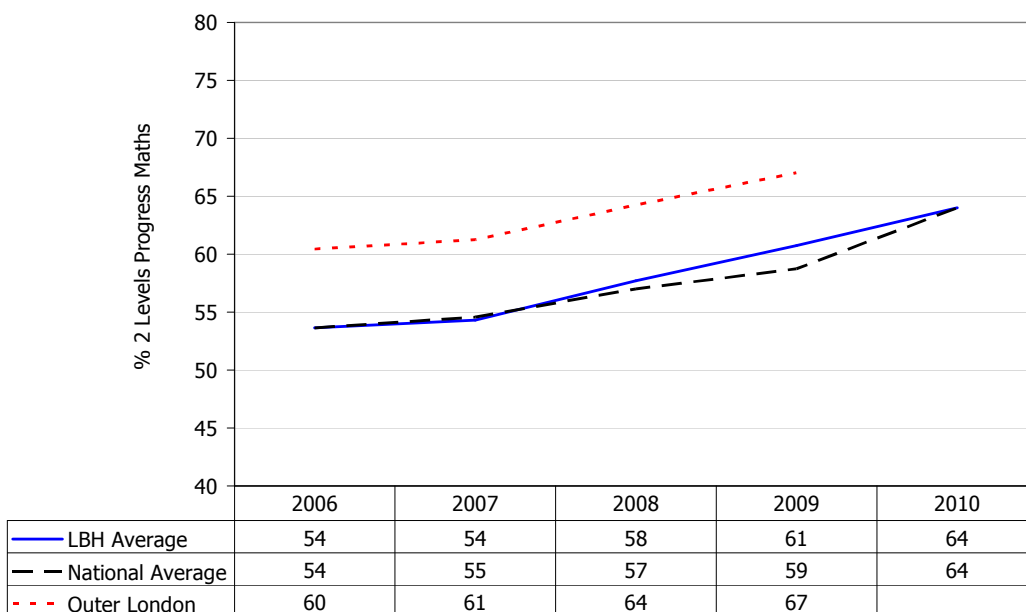
**Chart 17: Percentage of pupils making expected progress in English**



## Expected Progress Mathematics

39. The proportion of pupils making the expected progress between KS2 and KS4 in mathematics has increased by about 10 percentage points since 2008 both in local schools and nationally.

**Chart 18: Percentage of pupils making expected progress in mathematics**



## Key Stage 4 results by gender

40. It can be seen from Table 3, below, that outcomes for both boys and girls were higher than in 2009 against all four of the key measures. They are also higher than national figures. The gender gap remained unchanged against the two threshold measures but widened slightly in relation to progress made.

**Table 3: KS4 Attainment by Gender**

	LBH Gap (G-B)		Nat. Gap (G-B)	2010	Girls 2009	National	2010	Boys	
	2010	2009	2010					2009	National
5+ A*-C	9	9	8	84	72	79	75	63	71
5+ A*-C (inc. EM)	7	7	9	59	55	58	52	48	49
Expected progress English	12	9	11	80	72	76	68	63	65
Expected progress mathematics	2	0	3	68	63	65	66	63	62

## Key Stage 5

41. There are two main national indicators of performance at Key Stage 5.

The average point score per student (based on performance in GCSE/VCE/A/AS and key skills examinations). See Chart 19.

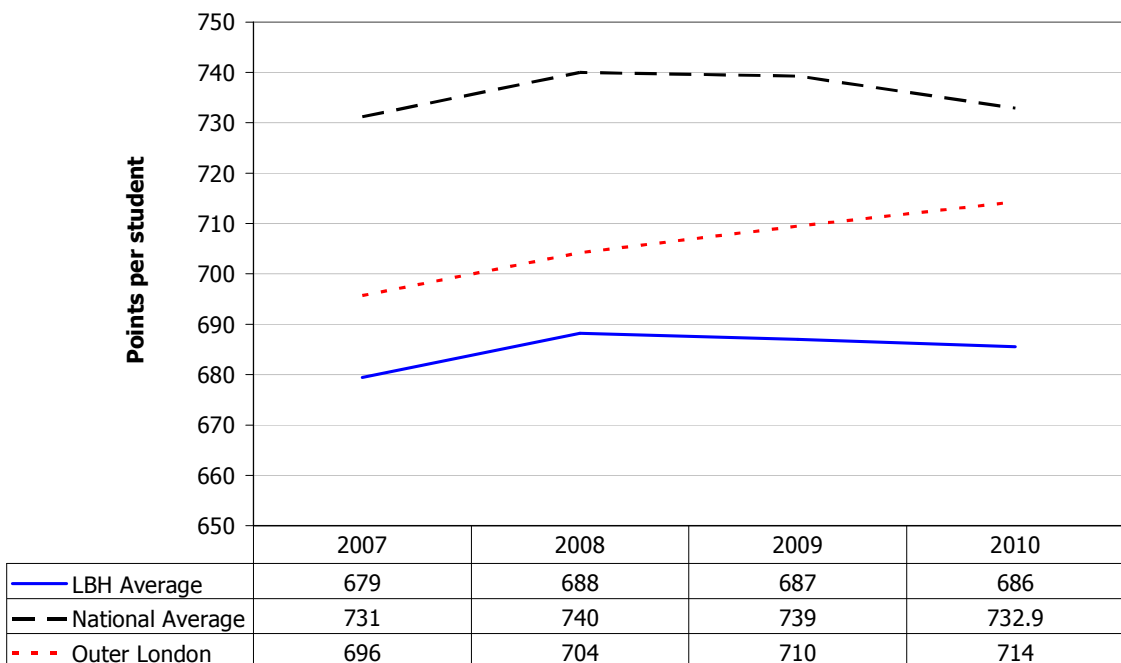
The average per exam taken (based on performance in GCSE/VCE/A/AS and key skills examinations). See Chart 20.

Average point scores are not a particularly good measure of performance post-16. They are determined by the access policy of the schools as much as achievement of the pupils. If schools restrict Level 3 courses to those with high GCSE grades the average point scores will be much higher than if more pupils are allowed onto the courses.

### Average Points per student

42. The average points per student fell slightly both in Hillingdon and nationally and the gap between local and national outcomes is lower than in previous years. However the gap between Hillingdon and Outer London continues to increase.

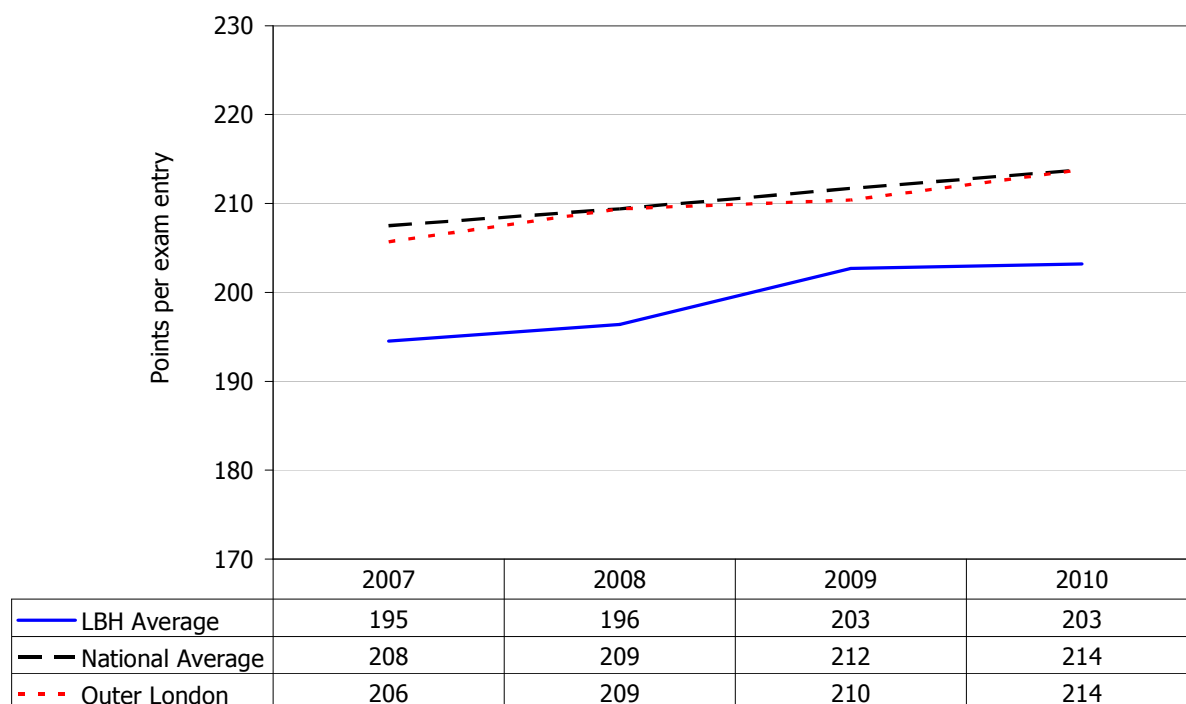
**Chart 19: Average Point Score per student**



## Average Points per entry

43. There was very little change in the average point per entry locally and only a small rise nationally.

**Chart 20: Average Point Score per entry**



## Progress Measures

44. Progress measures are particularly useful post 16 as they take into account the attainment of students at the end of Key Stage 4. Hillingdon, along with other London Authorities makes use of the A Level Performance System (ALPS) to help us evaluate performance at Local Authority, institution and subject level. This analysis puts performance in Hillingdon schools and college over the last three years in the upper quartile nationally. The DfE also produce a contextual value added measure, which shows performance to significantly above expectation in six Hillingdon schools.

## Performance of Pupil Groups

45. Where available the Fischer Family Trust (FFT) Value Added (VA) information takes account of pupil prior-attainment, gender and age. Additional information based on a variety of contextual indicators is also available. In the tables below the following abbreviations are used: SEN (Special Educational Needs), A (Action), P (Action Plus), S (Statement), FSM (*eligible for Free School Meal*).

### Key Stage 1

**Table 4: Key Stage 1 Reading by pupil group**

Group	Number of Pupils 2010	% Attaining Level 2+				FFT VA (Contextual) 2010
		2007	2008	2009	2010	
SEN - A	557	61.1	58.1	65.2	56.7	-1.8
SEN - P	186	52.0	42.9	48.8	50	4.9
SEN - S	57	27.1	21.3	27.5	22.8	7.9
FSM	643	73.0	73.7	72.1	69.5	-0.1
Black African	284	81.3	82.5	82.8	83.1	2.0
Black Caribbean	107	87.3	88.7	83.2	87.9	4.8
Indian	368	89.3	91.3	90.4	89.9	-0.4
Pakistani	149	89.7	89.4	91.9	83.2	-0.2
White	1647	85.5	83.6	84.2	82.6	0.2

**Table 5: Key Stage 1 Writing by pupil group**

Group	Number of Pupils 2010	% Attaining Level 2+				FFT VA 2010
		2007	2008	2009	2010	
SEN - A	557	51.8	48.2	55.5	47.2	-2.5
SEN - P	186	41.6	34.5	43.1	38.2	1.9
SEN - S	57	27.1	10.6	27.5	19.3	8.3
FSM	643	66.4	65.4	67.5	64.1	-0.1
Black African	284	74.3	72.4	73.8	74.6	-1.9
Black Caribbean	107	80.9	79.4	79.4	83.2	4.1
Indian	368	84.0	88.1	86.4	89.4	2.1
Pakistani	149	85.0	81.4	87.1	79.9	0.4
White	1647	81.8	78.6	80.1	78.1	-0.3

**Table 6: Key Stage 1 Mathematics by pupil group**

Group	Number of Pupils 2010	% Attaining Level 2+				FFT VA 2010
		2007	2008	2009	2010	
SEN - A	557	77.9	73.2	74.9	71.8	- 0.3
SEN - P	186	64.0	53.8	58.1	55.4	-4.3
SEN - S	57	25.0	29.8	27.5	29.8	12.9 (sig)
FSM	643	81.1	83.0	78.8	77.0	-0.6
Black African	284	86.3	86.6	85.0	85.9	0.9
Black Caribbean	107	88.2	89.7	85.0	92.5	6.3 (sig)
Indian	368	92.3	93.1	93.1	95.1	1.6
Pakistani	149	92.5	91.2	95.2	88.6	1.8
White	1647	91.1	90.2	89.0	87.7	-0.5

**Key Stage 2**

46. The information in these tables is based on pupils with both KS1 and KS2 results.

**Table 7: Key Stage 2 English by pupil group**

Group	Number of Pupils 2010	% Attaining Level 4+				FFT VA 2010
		2007	2008	2009	2010	
SEN - A	496	58.2	57.6	57.7	63.7	2.3
SEN - P	205	32.9	36.9	45.5	42.4	3.9
SEN - S	89	34.5	18.6	15.9	11.1	1.5
FSM	536	67.1	67.3	67.6	67.9	-0.7
Black African	230	76.0	74.7	75.3	71.7	-4.2 (Sig)
Black Caribbean	114	88.6	83.8	82.7	80	-3.2
Indian	335	86.9	89	86.4	90.1	3.0 (sig)
Pakistani	114	87.7	86.8	82.1	87.7	7.5 (sig)
White	1694	83.4	81.7	82.5	83	1.8 (sig)

47. Progress between KS1 and KS2 in English was significantly better than that nationally for White pupils and those of Pakistani or Indian ethnic origin. Outcomes for pupils of Black African ethnic origin were significantly below those for similar pupils nationally.

**Table 8: Key Stage 2 Mathematics by pupil group**

Group	Number of Pupils 2010	% Attaining Level 4+				FFT VA 2010
		2007	2008	2009	2010	
SEN - A	496	51.2	53.1	54.6	64.9	1.8
SEN - P	205	40.3	43.1	51.3	46.8	2.3
SEN - S	89	25.0	24.3	22.7	14.4	3.7
FSM	536	61.1	63.1	62.6	67.4	-2.4
Black African	230	67.4	63.3	72.5	73.5	-2.3
Black Caribbean	114	77.1	78.1	71.8	77.4	0.9
Indian	335	80.9	86.8	87.0	88.7	1.4
Pakistani	114	78.5	86.8	74.4	83.3	3.1
White	1694	78.7	79.2	80.1	82.0	0.7

**Table 9: Key Stage 2 English and Mathematics by pupil group**

Group	Number of Pupils 2010	% Attaining Level 4+				FFT VA 2010
		2007	2008	2009	2010	
SEN - A	496	38.5	39.8	40.5	50.0	1.3
SEN - P	205	23.5	26.9	36.0	31.2	1.1
SEN - S	89	20.0	14.3	14.8	8.9	2.0
FSM	536	52.5	53.0	53.8	57.8	-2.5
Black African	230	62.0	57.0	62.9	65.2	-2.6
Black Caribbean	114	71.4	72.4	65.5	70.4	-1.3
Indian	335	77.2	82.8	81.5	85.1	2.6
Pakistani	114	72.3	78.9	71.8	79.8	5.9
White	1694	73.9	73.2	74.2	76.2	1.2

48. Most groups performed broadly in-line with expectations. The proportion of pupils performing at this level was higher than in 2007 for all groups other than those with a statement or pupils of Black Caribbean background.

## Key Stage 4

49. The information in these tables is based on pupils with both KS2 and KS4 results.

**Table 10: Key Stage 4 5+ A\*-C Grades**

Group	Number of Pupils 2010	% 5+ A*-C				FFT VA (from KS2) 2010
		2007	2008	2009	2010	
SEN - A	543	29.1	38.3	45.2	62.8	0.3
SEN - P	236	19.6	24.9	31.4	50.8	-1.3
SEN - S	89	15.4	10.1	9.9	18.0	-5.5
FSM	458	35.2	43.1	47.8	68.6	7.7 (sig)
Black African	162	49.4	45.0	64.0	82.1	9.2 (sig)
Black Caribbean	99	51.4	57.7	60.4	76.8	1.7
Indian	332	71.9	81.3	86.5	88.0	0.1
Pakistani	78	67.3	68.3	72.9	83.3	6.2
White	1782	55.5	61.3	66.9	76.5	0.3

50. The performance of pupils of Black African origin and those eligible for FSM both made significantly more progress between KS2 and KS4 than similar pupils. The proportion of pupils eligible for FSM has almost doubled since 2007.

**Table 11: Key Stage 4 5+ A\*-C Grades (including English and maths)**

Group	Number of Pupils 2010	% 5+ A*-C (including English & Maths)				FFT VA (from KS2) 2010
		2007	2008	2009	2010	
SEN - A	543	18.7	23.6	22.2	24.7	-5.0 (sig)
SEN - P	236	10.8	13.7	18.3	23.7	1.1
SEN - S	89	6.8	3.7	5.9	6.7	-1.2
FSM	458	23.6	27.9	30.3	36.0	2.2
Black African	162	36.5	34.0	45.3	46.3	-0.1
Black Caribbean	99	35.5	37.5	43.6	51.5	0.0
Indian	332	58.8	60.4	73.2	67.2	-7.5 (sig)
Pakistani	78	51.0	53.3	60.0	59.0	5.0
White	1782	42.5	44.4	49.7	51.7	-3.7 (sig)

*2010 figures are still provisional*

**Table 12: Key Stage 4 5+ A\*-G Grades**

Group	Number of Pupils 2010	% 5+ A*-G				FFT VA (from KS2) 2010
		2007	2008	2009	2010	
SEN - A	543	83.4	85.7	90.3	93.4	-0.2
SEN - P	236	59.8	73.7	79.1	86.9	-0.9
SEN - S	89	45.3	45.0	45.5	42.7	-17.3 (sig)
FSM	458	79.9	81.5	86.1	90.4	0.3
Black African	162	90.6	87.0	94.7	97.5	2.4
Black Caribbean	99	90.7	92.3	91.1	96.0	1.3
Indian	332	96.9	98.9	97.4	98.2	0.4
Pakistani	78	98.0	95.0	97.1	96.2	-0.2
White	1782	90.2	90.0	91.9	94.2	-0.8

51. The progress of children with a statement was significantly below expectation. The outcomes for most groups of pupils are much higher than they were in 2007.

### Financial Implications

None

### EFFECT ON RESIDENTS, SERVICE USERS & COMMUNITIES

#### What will be the effect of the recommendation?

Better informed education provision for children in Borough schools and other educational establishments

#### Consultation Carried Out or Required

None required as the report is a summary of attainment and inspection evidence

### CORPORATE IMPLICATIONS

#### Corporate Finance

Corporate Finance has reviewed this report and is satisfied that there are no direct financial implications resulting from the recommendations of the report.

#### Legal

There are no legal implications arising out of this report

#### Corporate Landlord

None

### BACKGROUND PAPERS

NIL

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## LOW COST HOME OWNERSHIP: PHASE 2 OF THE HRA PIPELINE PROGRAMME

<b>Cabinet Member</b>	Councillor Philip Corthorne
<b>Cabinet Portfolio</b>	Social Services, Health and Housing
<b>Officer Contact</b>	Paul Feven, Adult Social Care, Health and Housing
<b>Papers with report</b>	None.

### HEADLINE INFORMATION

<b>Purpose of report</b>	<p>The council has been provisionally approved for £725,000 grant funding from the Homes and Communities Agency (HCA) to build 29 low cost home ownership units for Hillingdon residents.</p> <p>This will be Phase 2 of the council's Housing Revenue Account Pipeline Programme.</p> <p>This report seeks approval from the Cabinet to accept the grant funding and take the necessary actions to proceed with the house building programme. Officers will be required to undertake tenders to appoint a contractor, Employers Agent and other specialist advisers working with the Corporate Landlord function. It will also be necessary to sign a grant agreement with the HCA to accept funding conditions.</p>
<b>Contribution to our plans and strategies</b>	<p>This project will directly contribute to the Council Plan objectives of:</p> <ul style="list-style-type: none"> <li>• Maximising opportunities to help people live in settled and affordable homes.</li> <li>• Achieving value for money – providing financial benefit to the council.</li> <li>• Helping to meet housing targets within the Local Development Framework (LDF)</li> </ul>
<b>Financial Cost</b>	<p>The recommendations do not commit the council to any additional spending at this stage. A further report will be submitted to Cabinet to seek approval to enter into contract with the chosen suppliers.</p>
<b>Relevant Policy Overview Committee</b>	Social Services , Health and Housing
<b>Ward(s) affected</b>	Brunel, Harefield, Pinkwell, South Ruislip, Townfield, Uxbridge North

## **RECOMMENDATIONS**

### **That Cabinet:**

- 1. Approves that officers accept and draw down the funding that is available from the HCA for building 29 homes for Hillingdon residents that will be available for purchase at low cost (otherwise known as low cost home ownership or LCHO).**
- 2. Approves that the expenditure for this scheme not covered by grant funding and sales receipts is covered by a combination of prudential borrowing and HRA receipts.**
- 3. Approves that officers enter into the required grant agreement with the HCA that will set out the terms and conditions of the grant funding.**
- 4. Approves that officers conduct a tender exercise (OJEU procedure) to appoint a contractor to carry out the building works.**
- 5. Approves that officers carry out a tender exercise to appoint specialists to coordinate the programme (an Employers Agent and CDM Co-ordinator responsible for health and safety).**
- 6. Approves the appointment of external solicitors to undertake specialist work in relation to the grant agreement.**
- 7. Approves that in the event of one of the sites not proceeding, one of the substitute sites named in Paragraph 18 of the report is included in the programme instead.**

## **INFORMATION**

### **Reasons for recommendation**

1. To take the opportunity to deploy inward investment to support Council Plan objectives and enable the council to build 29 homes for low cost home ownership (phase 2 of the ongoing HRA Pipeline Sites programme)
2. To improve the Borough's environment by redeveloping sites that are vandalised, derelict and underused thereby removing targets for anti-social behaviour
3. To improve access to good quality and well designed housing by developing new housing for local people.
4. To deliver sites for low cost home ownership and enable local households to access the property ladder.

### **Alternative options considered / risk management**

5. To not proceed with the projects – this is not recommended as it would not deliver the opportunities for low cost home ownership to the benefit of Hillingdon residents and leave the sites in their present underused or disused form.

6. To proceed with the projects but to fund the programme entirely with the council's own receipts – this is not recommended as it would mean declining the money that is on offer from the HCA. There is a related opportunity cost as there are other potential projects where external funding is not available that would require commitment from the council's own resources.

### **Comments of Policy Overview Committee(s)**

7. The POC has not considered this report at the time of writing.

### **Supporting Information**

8. Hillingdon has been one of the most successful local authorities in the country in achieving external capital funding for building new homes for local people. One of the chief reasons for success has been the preparation that has been undertaken, enabling the council to be in a position to bid at short notice in national competitions for funds. The council has now been offered £725,000 to deliver 29 units for low cost home ownership (LCHO) for Hillingdon residents.

9. As part of a review of Housing Revenue Account (HRA) property assets in 2006 a significant number of small, under-utilised sites across the borough were identified on or around council estates, including garage sites and open spaces. Many of these sites were underused or causing local problems such as vandalism, fly-tipping and other forms of anti-social behaviour. Referred to as "Pipeline Sites", the sites became the focus of a project where under-utilised sites were examined for their potential to provide new homes for local people.

10. Since 2007 the council has been developing the HRA Pipeline programme in detail, working alongside members of the Affordable Housing Group, composed of the three cabinet portfolio members for Social Services and Housing, Planning and Regeneration and the Corporate Directors of ASCHH and Planning. The strategy agreed for these sites was as follows:

- Affordable housing will be built on these sites where this is appropriate
- The predominant focus will be to develop low cost home ownership for Hillingdon residents
- Where affordable rented housing is built, this will be predominantly for older people currently living in rented council housing, thereby freeing up family sized accommodation
- The programme should pay for itself, using receipts from LCHO and the private sale of some of the sites in order to fund the development costs of the affordable rented element

11. At its meeting on 20 March 2008, Cabinet agreed a number of sites for progressing. Planning permission for a large number of these sites has since been granted or is currently in progress.

12. However, since this time, the economic downturn has led to falling land and property prices which placed the programme in jeopardy. Officers were tasked by the members of the Affordable Housing Group to look for alternative funding opportunities whilst still retaining the original principles.

13. In April 2009 the government made funding available for local authorities to deliver rented housing on their own sites. Hillingdon was one of the most successful authorities in the country in bidding for this funding, being awarded £7m. These sites, representing Phase 1 of the Pipeline Programme (as well as the council's first extra care scheme in Triscott House) are

under construction at the present time. Hillingdon achieved Investment Partner status in September 2009 making it easier to bid for any further funding opportunities.

14. Recently the HCA made additional funding available for pre-qualified local authorities to build homes for low cost home ownership. The council has provisionally been awarded £725,000 to deliver 29 units, which will represent Phase 2 of the HRA pipeline programme. A major factor in the successful application was the council's preparedness with a range of sites earmarked for low cost home ownership. All the sites must be completed by December 2011. *If the funding is accepted, Hillingdon will become the first authority in London to receive funding for building low cost home ownership homes on council owned sites.*

15. If funding is accepted, officers in ASCHH and Corporate Landlord will undertake the next stages of the programme and thereby deliver one of the core aims of the Pipeline Sites Programme which is to build homes for low cost home ownership in the form of shared ownership (also known as part rent part buy). The completed homes will be sold to applicants on the council's shared ownership waiting list. Priority groups will include key workers and existing social housing tenants. By selling homes to the latter group, targeting underoccupiers, this will free up units for social rented housing.

16. To deliver the programme, officers will need to appoint a contractor to build the units, an Employer's Agent to monitor performance and costs, a CDM Co-ordinator to meet health and safety requirements and a clerk of works to supervise the construction. This procurement process will be undertaken in partnership with the Corporate Landlord section, who could also be involved in the scheme project management. We also intend to appoint external solicitors to undertake specialist work in relation to the grant agreement and conditions precedent. For stage 1 of the HRA pipeline programme TLT solicitors were appointed to undertake this work.

17. The table below shows the sites in the programme and the mix of units:

Site	Ward	Unit Mix	Planning Status	Date Planning Permission Received /Expected
*Gilbert Road	Harefield	5x 2 bed houses	Approved	March 09
St Jeromes Grove	Townfield	2x 3 bed houses	Approved	September 10
St Peters Road	Brunel	1x 2 bed house	To be submitted	February 11
Brackenbridge Drive	South Ruislip	6x 3 bed houses	To be submitted	February 11
Wheatley Crescent	Townfield	2x 2 bed houses	To be submitted	February 11
Whitehall Road (Manor Waye)	Uxbridge North	2x 2 bed houses	To be submitted	February 11
St Helens Close	Brunel	2x 2 bed houses 1x 3 bed house	To be submitted	February 11
Sullivan Crescent	Harefield	3x 3 bed houses 1x 4 bed houses	To be submitted	February 11
Denbigh Drive	Pinkwell	4x 1 bed flat 5x 2 bed flats	To be submitted	February 11

\* Cabinet approval has already been granted for Gilbert Road to proceed.

18. If it is not possible to proceed with any of the above sites due to unforeseen circumstances then there are two potential replacement sites that could be substituted into the programme instead. These are Malmesbury Close in Northwood Hills (approx 6 units) and Warsaw Close in South Ruislip (approx 2 units). Currently neither of these sites have planning permission however they are viewed by officers as being viable for redevelopment and in the event of one of the above sites not proceeding, officers are seeking cabinet approval to include one of the substitute sites with the agreement of the HCA.

### Financial Implications

19. Below is a table to give indicative figures for the progression of the Phase 2 HRA Pipeline Programme (Low Cost Home Ownership) project.

	£000's
Total project expenditure for Phase 2 HRA Pipeline Programme (Low Cost Home Ownership) project	4,241
The HCA Grant towards the project is	725
Initial - Net spend to be financed from HRA Resources	3,516
Capital Receipts from sale of 40% Equity from new properties with MV of £6,740 (Expected around 6 months or so after properties are built)	2,660
Net Spend after Sale of 40% Equity in properties.	856

20. Market appraisal reports will be produced for each site and the units will be sold on a 125 year lease. This will help to assess the financial risk associated with the 40% equity sales of these new built properties. The Council will also receive rental income based on the unsold equity (which is 60%). The additional housing units could potentially reduce pressure on the general fund homeless costs. This assumes that the properties are sold to applicants who would otherwise access rental properties that could in future be used to discharge the homeless duty.

21. As the table above shows the schemes have attracted social housing grant of £725k. The remaining balance of £3,516k will initially be met from HRA resources. Currently there are sufficient HRA capital receipts to fund these projects. There are restrictions relating to the use of HRA capital receipts so as this project is eligible, it represents an opportunity to utilise this fund.

22. The sale of around 40% equity share of these properties is expected to generate HRA capital receipts of £2,660k. These capital receipts would partly replenish the initial outlay funding of £3,516k. The remaining funding balance of £856k has been subject to a detailed appraisal of financial feasibility which has demonstrated a small positive net present value.

23. These properties will be included in the HRA but will significantly be outside of the HRA Subsidy system and will therefore not attract negative subsidy.

24. This report seeks approval for the acceptance of £725,000 of HCA Grant and does not commit the council to any additional spending at this stage.

### EFFECT ON RESIDENTS, SERVICE USERS & COMMUNITIES

#### What will be the effect of the recommendation?

25. Officers will have the authority to undertake the tender exercises and this will progress the programme

## **Consultation Carried Out or Required**

26. Residents' consultations are being held for all sites prior to the decision on planning applications

## **CORPORATE IMPLICATIONS**

### **Corporate Finance**

27. Corporate Finance have reviewed the above report and concur with the financial implications included above. It is anticipated that existing HRA Resources will be utilised to finance these works, with the future receipts being available to fund affordable housing, regeneration and other HRA projects from 2012/13 onwards.

The total cost of the Phase 2 Pipeline Programme has been revised downwards from the estimate of £5,047k included in the draft budget presented to Cabinet in December as a result of a reduction in scope and construction costs.

### **Legal**

28. Cabinet has before it the following Recommendations seeking authority to:

1. Approve that officers accept and draw down the funding that is available from the HCA for building 29 homes for Hillingdon residents that will be available for purchase at low cost (otherwise known as Low Cost Home Ownership or LCHO).

Under Article 7.08 (c)(18) of the Council Constitution Cabinet has authority to apply for funding from any external body which if successful would require Council matched funding either revenue or capital, and agreement to the final scheme.

2. Approve that the expenditure for this scheme not covered by grant funding and sales receipts is covered by a combination of prudential borrowing and HRA receipts.

This also falls within Article 7.08 (c)(18) of the Council Constitution whereby Cabinet has authority to apply for funding from any external body which if successful would require Council matched funding either revenue or capital, and agreement to the final scheme.

3. Approve that officers enter into the required grant agreement with the HCA that will set out the terms and conditions of the grant funding.

Again, Article 7.08 (c)(18) of the Council Constitution provides Cabinet has authority to apply for funding from any external body which if successful would require Council matched funding either revenue or capital, and agreement to the final scheme.

4. Approves that officers conduct a tender exercise (OJEU procedure) to appoint a contractor to carry out the building works.

The value of the construction works that will be required for Phase 2 of the Pipeline Programme is below the threshold for works under The Public Contracts Regulations 2006 (as amended), and the works will have to be procured in accordance with the Council's Procurement and Contract Standing Orders, although recommendation 4 provides that officers intend to conduct a tender exercise using the OJEU procedure, which they are entitled to do.

5. Approves that officers carry out a tender exercise to appoint specialists to coordinate the programme (an Employers Agent and CDM Co-ordinator responsible for health and safety).

Paragraph 5.1 of the Council's Procurement and Contract Standing Orders and associated Code of Practice sets out the circumstances in which the Council can appoint consultants, which include a situation where specialist skills are not available in house, as indicated in the body of the report.

It is not clear from the body of the report as to the estimated values of the proposed specialist appointments, but any procurement exercise, depending on value, will have to be conducted either in accordance with The Public Contracts Regulations 2006 (as amended) or the Council's Procurement and Contract Standing Orders, whichever is appropriate.

6. Approves the appointment of external solicitors to undertake specialist work in relation to the grant agreement.

Section 101(1) of the Local Government Act 1972 allows the Council to discharge any of its functions by delegation to a committee, sub-committee or officer.

It is not apparent from the body of the report as to the estimated values of the proposed specialist appointments however under Article 7.08(d)(21) of the Council Constitution the Cabinet Members have a general delegation to accept tenders for contracts for the services of consultants in their portfolio area with a value of between £5,000.00 and £50,000.00.

7. Approves that in the event of one of the sites not proceeding, one of the substitute sites named in Paragraph 11 is included in the programme instead.

Again this matter will fall under Article 7.08 (c)(18) of the Council Constitution whereby Cabinet has authority to apply for funding from any external body which if successful would require Council matched funding either revenue or capital, and agreement to the final scheme.

The recommendations fall within the Cabinet and Cabinet Member's delegations.

Article 13 of the Council Constitution requires that all key decisions taken by Cabinet Members follow the seven principles set out therein, which if followed should minimise the risk of judicial review of any decision made.

Under the provisions of Sections 1 and 2 of the Local Government Act 2000 the Council has the power to do anything which they consider is likely to achieve any one or more of the following objects; (a)the promotion or improvement of the economic well-being of their area; (b)the promotion or improvement of the social well-being of their area, and (c)the promotion or improvement of the environmental well-being of their area. This power may be exercised in relation to or for the benefit of; (a)the whole or any part of a local authority's area, or (b)all or any persons resident or present in a local authority's area.

In addition, under Part II Section 9(1)(a) Housing Act 1985 the Council as the local housing authority may provide housing accommodation by erecting houses, or converting buildings into houses, on land acquired by them for the purposes of the provision of housing accommodation.

Section 111 of the Local Government Act 1972 provides that the Council has the power to do any thing (whether or not involving the expenditure, borrowing or lending of money or the acquisition or disposal of any property or rights) which is calculated to facilitate, or is conducive or incidental to, the discharge of any of their functions.

Under section 1 Local Government Act 2003 the Council has the power to borrow money (a) for any purpose relevant to its functions under any enactment, or (b) for the purposes of the prudent management of its financial affairs.

In order for the Council to fund and proceed with the LCHO building programme it will need to enter into the grant agreement (a copy of which is attached). The provision of the grant is subject to the conditions and obligations within the grant agreement. Please note, if the Council breaches any of these conditions or obligations the HCA may at its sole discretion claim damages for the breach or could request repayment of all or any part of the grant provided under the agreement. Cabinet should take this into account in deciding whether it is satisfied to support the level of commitment required from the Council.

Legal relationships will be created as soon as the agreement is entered into and the Council will be bound by the conditions and obligations contained within it.

Although Cabinet approval is sought for the appointment of external solicitors to undertake specialist work in relation to the grant agreement the majority of the work will be undertaken by the Council's inhouse Legal Services Department.

Please note once funding has been approved Cabinet and Cabinet Member approval will be required for the actual development of the 29 sites, the grant of the 125 year shared ownership leases and to enter into the relevant contracts with the appointed suppliers post tender.

## **Corporate Landlord**

29. All the proposed sites have been approved by Cabinet for inclusion in the affordable housing Pipeline sites programme.

All procurement of consultants, contractors, and project management, in the pipeline sites programme will be conducted with the full involvement and co-operation of the Construction Projects team within Corporate Landlord.

## **BACKGROUND PAPERS**

## LOCAL SAFEGUARDING CHILDREN BOARD: ANNUAL REPORT

<b>Cabinet Member</b>	Councillor David Simmonds
<b>Cabinet Portfolio</b>	Deputy Leader of the Council Cabinet Member for Education and Children's Services
<b>Officer Contact</b>	Paul Hewitt, Education and Children's Services
<b>Papers with report</b>	Annual report

### HEADLINE INFORMATION

<b>Purpose of report</b>	This is the Annual Report of the Local Safeguarding Children Board (LSCB). It is for information and gives a view on effectiveness of children's safeguarding in Hillingdon, and identifies priorities for future action and attention.
<b>Contribution to our plans and strategies</b>	This report will contribute to the Children and Young People's Plan in order to ensure that Hillingdon's children and young people are kept safe.
<b>Financial Cost</b>	There are no additional costs linked to this report, although it does highlight the potential risks to safeguarding in the current financial climate.
<b>Relevant Policy Overview Committee</b>	Education and Children's Services
<b>Ward(s) affected</b>	All –Borough wide

### RECOMMENDATION

**That Cabinet note this report and takes account of its conclusions in future planning for children's services.**

### Comments of Policy Overview Committee(s)

At the request of the Cabinet Member, the draft report was considered by Education and Children's Services Policy Overview Committee on November 25<sup>th</sup> 2010. Members wished to emphasise the importance of partnership working to ensure there are adequate resourced and appropriate services to work with children in need and the increased numbers in need of protection.

## Supporting Information

1. LSCB is a statutory multi agency body established with the overall aim of monitoring, overseeing, supporting and challenging the work of all agencies with regard to their responsibilities to safeguard and protect children. LSCBs are required to produce an annual report which comments on the effectiveness of local arrangements to safeguard children. (The Apprenticeships, Skills, Children and Learning Act 2009) This is the first annual report under the new requirements, and we are required to publish this report by 1 April 2011.
2. The following areas are required elements of the Report (Working Together 2010)
  - An assessment of local arrangements to safeguard and promote the welfare of children, to include achievements and challenges
  - An assessment of the effectiveness of policies and procedures to recruit and train frontline staff
  - An assessment of progress in implementing lessons from Serious Case reviews and child death reviews
  - An assessment of progress in key priority areas ( e.g. child trafficking)
  - A challenge to the work of the Children's Trust Board in driving improvements in safeguarding

### 3 Summary of conclusions

- 3.1 Overall, the LSCB supports the Ofsted findings of 'good' for safeguarding children in Hillingdon ( Announced inspection 2009, grade of good, Ofsted Children's Services Assessment 2010, provisional grade 3 – performs well, an organisation that exceeds minimum requirements) There is evidence of strong multi agency working and commitment and a large number of tasks and actions have been progressed under the auspices of the LSCB. One particular success has been a dramatic reduction in the number of children who have gone missing whilst passing through Heathrow Airport.
- 3.2 However, there is also evidence of a large increase in child protection activity which has an impact on all agencies, particularly specialist services. This workload has to be absorbed in order to ensure that children are kept safe, but the workload, along with staffing capacity to deal with it, is putting a strain on all services.
- 3.3 This will be exacerbated by any reductions in available resources and in changes in partner agencies, particularly Health.
- 3.4 The LSCB is continually developing ways of scrutinising services to ensure that these changes do not place children at unnecessary risk, and the annual report includes in its recommendations those targeted areas of preventative activity that are likely to achieve most benefit.
- 3.5 The LSCB also strongly recommends that resources are secured and protected for specialist front line services who work with children at risk of harm.
- 3.6 In addition, the workload and requirements at high levels of need, particularly children in need of protection, means that universal services, especially schools and health services, will need to develop ways of supporting those children and young people who fall below the child protection threshold.

## **Financial Implications**

There are no additional financial implications contained in this report, although it does point out the potential risks to safeguarding in the current financial climate, and indicates priorities for future resourcing.

## **EFFECT ON RESIDENTS, SERVICE USERS & COMMUNITIES**

### **What will be the effect of the recommendation?**

The remit of the LSCB is to ensure that all agencies are working together effectively to keep children safe. It does this by monitoring the effectiveness of all agencies to this end, and by making recommendations for priority action. This ensures that all agencies which have a statutory duty to safeguard and promote the welfare of children (Children Act 2004) are able to carry out their functions. The Board's work is therefore critical in ensuring that children and young people in Hillingdon are safeguarded, and that risks are minimised as much as possible.

### **Consultation Carried Out or Required**

LSCB members and staff were consulted in preparation of the annual report. One of the priorities for the LSCB in the future is to engage better with children young people and their families in developing priorities and monitoring the effectiveness of services

## **CORPORATE IMPLICATIONS**

### **Corporate Finance**

Corporate Finance has reviewed this report and is satisfied that there are no direct financial implications resulting from the recommendations of this report.

### **Legal**

The statutory framework behind the establishment of Hillingdon's Safeguarding Children Board is section 13 of the Children Act 2004, which was enacted in response to the report of the inquiry chaired by Lord Laming into the death of Victoria Climbié.

By section 14, the Safeguarding Children's Board's objective is:

- (a) to co-ordinate what is being by each person or body represented on the Board for the purpose of safeguarding and promoting the welfare of children in the area of the authority by which it is established; and
- (b) to ensure the effectiveness of what is being done by each such person or body for those purposes.

This report is prepared pursuant to section 14A (as inserted by section 197 of the Apprenticeships, Skills, Children and Learning Act 2009). Under the Council's Constitution the Cabinet has the appropriate powers to agree the recommendations proposed at the outset of this report. There are no other significant legal implications arising out of this report to bring to Cabinet's attention.

## **BACKGROUND PAPERS**

Working Together to Safeguard Children 2010

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„That every child and young person is as safe and physically and emotionally secure as possible, by minimising risk as much as we can.“

# **Annual Report**

## **2009/10**





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# Introduction

„That every child and young person is as safe and physically and emotionally secure as possible, by minimising risk as much as we can.“

This report which covers the work of the Local Safeguarding Children Board (LSCB) during 2009-10, highlights the main achievements in safeguarding Hillingdon's children and young people, and identifies the priority areas for improvement for the following year and beyond. We are working in a local and national context which is becoming more challenging and uncertain. Numbers of children who need protection have increased, and this has an impact on workloads across agencies, at a time when financial constraints mean that everyone is trying to do more with less.

There has been recent changes in Government and, although many changes have been announced, the potential impact on safeguarding children is not yet clear. A great deal has been achieved by partner agencies in Hillingdon, and this has been confirmed by inspections. However, there is never any time for complacency in safeguarding children and the context in which we work makes it even more critical that everyone is working together as efficiently and effectively as they can, and that the Board is able to highlight and thus help reduce potential risks.

The main purpose of a Local Safeguarding Children Board (LSCB) is described in our vision statement (above). We use this vision statement to define safeguarding and, although much of the focus is on preventing abuse, we should be judged on how well children are safeguarded wherever they are; in school, day care, youth club, hospital, out in the community, or at home with their families and friends. Keeping children safe and secure is the responsibility of the children's families, professional staff who come into contact with them, the rest of the community, and the children and young people themselves. The LSCB consists of senior managers and key professionals from all agencies who work with children. They work together through the Board to make sure that all staff are doing the right things to ensure that children are safeguarded. It includes ensuring key professionals are talking to each other and that children, families and all adults in the community know what to do and where to

go for help. Many of the Board's responsibilities therefore consist of setting up and overseeing systems and procedures.

The Board regularly checks to make sure these are working well. What has often gone wrong, when children have experienced abuse, is that people have not shared information, or have not understood or acted on the risks. Therefore the Board, as well as monitoring what is done within each agency, checks on how professionals are working together, and how they are working with children and their families. The Board has to reach a view about the safety of children in Hillingdon, and make suggestions for improvement.

Hillingdon has a population of approximately 250 000 of which approximately 26% are under 19. There has been an actual and projected increase in numbers of very young children, and a slight reduction in those aged 10 years and older. About 30% of the resident population belongs to BME groups and this diversity is expected to increase, especially among the very young, reaching 50% by 2016.

Hillingdon is a comparatively affluent borough (24th deprived out of 32 in London) but within that there is some variation between north and south, with a small area in the south falling in the 20% most deprived areas nationally.

Heathrow Airport is located entirely within Hillingdon boundaries and this has a major impact, particularly in respect of children and young people who pass through the airport.

During 2009-10, 2450 referrals were received by social care of which 2281 received some form of assessment. At 31st March 2010 there were 232 children with child protection plans.



Lynda Crellin  
Independent Chairman

# What we have done

What we planned to do — our key priorities.

The priorities for the 3 years 2008-11 were developed and agreed by the Board in early 2008.

[http://www.hillingdon.gov.uk/media/pdf/q/s/business\\_plan08.pdf](http://www.hillingdon.gov.uk/media/pdf/q/s/business_plan08.pdf)

Eight priority areas of work were identified:

1. Strengthen the infrastructure of the LSCB
2. Prevention — to help identify and prevent abuse within the community
3. Anti-bullying
4. Trafficking, children who are missing, and private fostering
5. Serious Case Reviews and Child Death reviews — development and learning
6. Improvement of safeguarding procedures in relation to abolition of child protection register
7. Health — to ensure that safeguarding remains a priority within universal health services
8. E-safety

Actions relating to each priority area have been carried out through the Board sub-groups, and monitored by regular reports to the Board

Following the death of baby Peter, a second Laming enquiry made a total of 58 recommendations which have now been included in national guidance and regulation. The Board undertook a local audit against the Laming recommendations, and the resulting and subsequent actions have been incorporated into a Partnership Improvement Plan (PIP). This has been the main tool used by the Board to monitor progress.

As many actions in the Business Plan had been overtaken by those in the PIP, the Business Plan was refreshed and updated in spring 2010, and incorporates all activity relevant

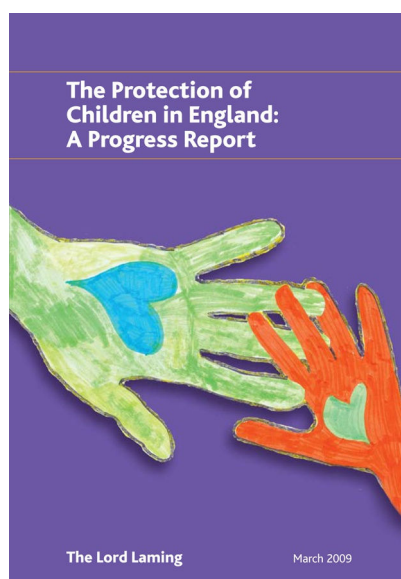
to the Board

All of this is consistent with the vision contained in the Children and Families Trust Plan. 'A commitment by all organisations to encourage children, young people and their families in Hillingdon to reach their full potential through co-ordinated services'

'Promoting a safer environment for children and young people' is an important element of the theme of Improving Health and Wellbeing, contained within the Plan

The LSCB has the lead responsibility for ensuring that the welfare of all children is safeguarded, and more specifically for ensuring children are actively protected from harm. The Children's Trust Board has the primary responsibility for promoting children's welfare and for generally ensuring vulnerable children, and children in need are receiving support to improve their outcomes and live safe, fulfilled lives. This is achieved through the co-ordination and production of the Children and Young People's Plan. These responsibilities are complex but necessarily overlap. Because of this it is important that the different kinds of accountability are properly understood locally.

- The LSCB through its chair is accountable to the Director of Children's Services.
- The LSCB however holds the Children's Trust Board accountable for its work on safeguarding



children.

- The Director of Children’s Services is held to account by the Chief Executive of the Local Authority and the Lead Member by the Leader of the Council.
- The Children’s Trust Board is held to account by all the partners together for achieving improvements in overall outcomes for children and young people. Whilst the parts of the system are not always directly accountable to each other, they are responsible for holding each other to account within the system.



website to include relevant local and national guidance

- Producing a range of important guidance for professionals —particularly management of allegations, and guidance for schools on recruitment and safe working practices

- Delivering an annual conference for professionals focusing on key priority areas; bullying, safeguarding disabled children, safer recruitment, lessons from Serious Case Reviews (SCR).
- Appointing a young person’s participation worker attached to the LSCB to improve our engagement with children at risk

Prevention.

To help identify and prevent abuse within the community, we focused particularly on working with parents and with faith communities.

- Regular newsletter about safeguarding was sent to parents via schools and health services.
- Strong liaison was established with faith groups, leading to discussion of key issues such as witchcraft and spirit possession, female genital mutilation and domestic violence.

Anti-bullying

This is an ongoing issue for children and young people. The Board therefore worked closely with the Behaviour Support Team to:

- Produce anti-bullying policy and guidance for professionals.

- Support schools in identification of and management of bullying.

Trafficking, children who are missing, and private fostering.

Trafficking and missing children has been a key issue relating to Heathrow Airport. The following actions have considerably improved local practice in this area

- An operational group was established to improve multi-agency working at the airport, and relevant procedures and protocols were put in place.
- Residential home guidance was updated to comply with an Ofsted inspection recommendation.
- Procedures were developed to ensure compliance with the Home Office action plan on human trafficking.

Serious Case Reviews and child death reviews — development and learning

- The Child Death Overview Panel continued to develop its role, and delivered a safety campaign locally to advise the public on key lessons learnt
- Lessons learnt from local management reviews and national learning from case reviews were disseminated through our training programme and annual conference

Improvement of safeguarding procedures in relation to abolition of child protection register.

The oversight of work with children at risk of harm remains a key area of activity for the Board and this year we:

- Produced improved guidance on core groups and incorporated this in training.

What we achieved —progress on priority policy areas 2009-10

As one of the main functions of the LSCB is overseeing the work of all agencies, much of its work inevitably is to do with the development of policies, procedures and monitoring systems

Strengthening the infrastructure of the LSCB

We improved the monitoring role of the LSCB by:

- Completing an audit of the Laming recommendations and other audits with actions developed through the Partnership Improvement Plan
- Appointing an independent chairman
- Continuing to deliver a comprehensive and well attended multi-agency safeguarding training programme.
- Updating and improving the

- Purchased and rolled out an e-learning system.
- Continued to receive reports from all agencies on casework audit across agencies to ensure compliance with Working Together.
- Achieved full compliance with national guidance on e-safety ahead of many other Local Authorities.
- Delivered an e-safety campaign in a local shopping centre and produced a training DVD on 'sexting' in partnership with Uxbridge College.

#### Health

To ensure that safeguarding remains a priority within universal health services.

- Improved alert systems were established across health agencies to ensure identification of children with child protection plan.
- Guidance was produced for health practitioners on working with sexually active young people and fabricated illness.
- A shorter version of the referral form to social care was produced for A&E as recommended by the Care Quality Commission.
- A risk assessment was developed in respect of mental health issues in adults and children.
- Mechanisms were put in place across health agencies to ensure referrals to social care are followed up as necessary
- Appointment of a liaison health visitor jointly funded by the PCT and Hospital Trust, to improve communication between Hospital and community health

#### E-safety.

This is an area of work that continues to cause high anxiety among professionals and families. The LSCB has a dedicated sub-group focusing on this work. This year we have:

- Produced an overarching policy on e-safety for professionals placed it on the LSCB website.



# Governance & accountability arrangements

## Operation

Throughout 2009-10 the Board operated in accordance with Working Together 2006, (subsequently revised in line with Working Together 2010)

Current Local Governance arrangements are identified below. There are currently 11 sub-groups

who meet between Board meetings and take responsibility for some of the business plan actions (fig. 2). The Domestic Violence Forum sits outside the LSCB governance structure, so joint work is taken forward through the Community Engagement sub-group.

The Hillingdon Children and Famil-

ies Trust Board (HCFTB) has recently been reconstituted and the LSCB chairman is a member of the HCFTB. Through quarterly reporting the Chairman has been able to bring issues to the attention of the HCFTB. The HCFTB is chaired by the Director of Children's Services, who also sits on the LSCB. The relationship between the two Boards is still

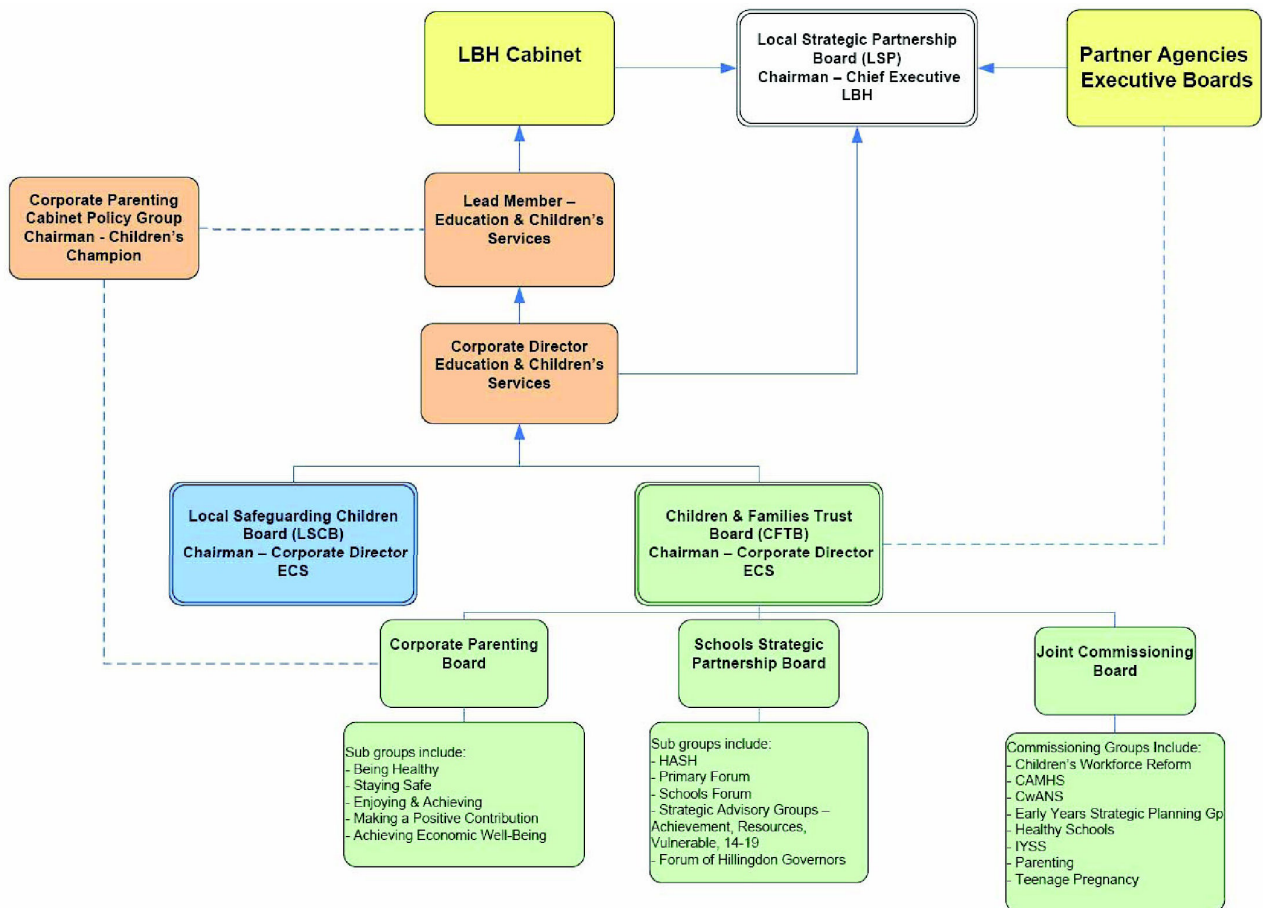


Fig. 1 Governance arrangements between LSCB and CFTB

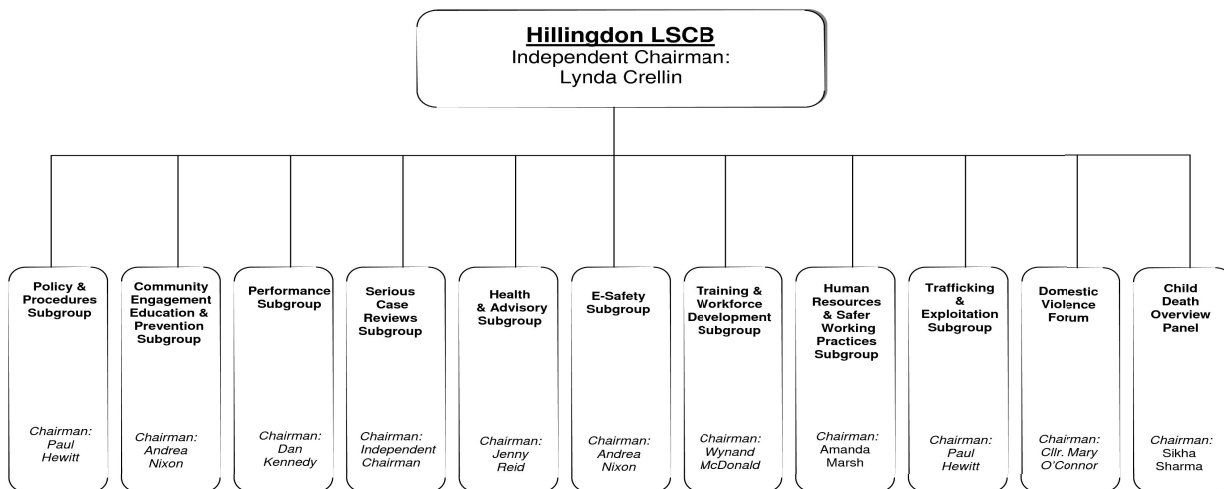


Fig. 2 LSCB sub-groups

evolving and may need to change further following changes in legislation due in autumn 2010 that may affect the relationship between the LSCB, HCFTB and Local Strategic Partnership (LSP). Organization of local partnerships can be seen in the chart on the preceding page. This report will be presented to the LSP later in 2010

Membership

The LSCB is a large, inclusive and well attended Board, supported by strong sub-groups attended by members from all the key agencies. In our work plan for 2010 we intend to review the membership to ensure consistency and effectiveness, to comply with the statutory requirement to have two lay members, and to support schools in their statutory role on the LSCB. The Executive (lead) member acts as a participant observer on the Board in order to ensure he is able to effectively discharge his political responsibilities. A full list of the LSCB membership can be viewed at:

<http://www.hillingdon.gov.uk/index.jsp?articleid=16452>

Independent Chairman

For the first half of 2009-10 the LSCB was chaired by the Director of Children’s Services (DCS). An independent chairman was appointed and took over in autumn 2009. The chairman operates within a protocol agreed by the Board, and based on that recommended by the London Safeguarding Board. The chairman reports to the DCS and, although employed on a sessional basis, will be assessed in accordance with Hillingdon Council performance framework. The chairman also meets regularly with the Chief Executive and Executive Council member. The Executive member attends the Board regularly, as well as meeting the Chairman on a one to one basis. This ensures that he is abreast of all relevant issues so he can effectively carry out his responsibilities under the Children Act 2004 and be able to hold services to account.

Relationship to agencies boards

Each of the statutory agencies has its own governance arrangements in relation to safeguarding. The relationship between these and the LSCB need to be more formally linked, and this will be picked up through a planned audit in 2011 to check that agencies are complying with section 11 of the Children Act 2004.

The Independent Chairman meets with the Chief Executives of statutory partners on at least an annual basis

Hillingdon Council

This report has been discussed at Cabinet and at the Education and Children’s Services Scrutiny Committee. The Scrutiny Committee also receives regular reports on safeguarding issues and feedback on social care casework audits.

The Independent Chairman meets regularly with the Executive Member for children and with the Council’s Chief Executive to update

them on safeguarding issues, and both attend the LSCB on an ad hoc basis and receive all Board paperwork.

The Chief Executive and Director are able to access and audit social care casework files.

In addition a Monthly Safeguarding Meeting considers key issues—this meeting is attended by Executive member, Chief Executive, Director of Education and Children's Services, and senior officers from education and Children's Services.

#### NHS Hillingdon and Hillingdon Community Health Arrangements

There are effective governance arrangements in place within the PCT to oversee its responsibilities in relation to safeguarding children.

There is an executive lead for Safeguarding who sits on PCT Board and carries PCT Board level responsibility for Safeguarding, (commissioning and provision). This executive function is carried out by the Managing Director of Hillingdon Community Health who is also the current vice chair of the LSCB. The executive lead provides a full written report to the PCT Board bi-annually and the Annual Reports for Safeguarding Children and Looked after Children is directly presented to the Board. Both of the Safeguarding Designated professionals directly report to the Executive lead and there is also a direct link with the Designated professionals for Looked after Children.

There is a NHS Hillingdon Safeguarding Committee in place which is multi-professional and consists of commissioners, GP, Designated professionals, Looked after Children Designated professionals, Named Safeguarding professionals, HCH governance and service leads, primary care leads and the Safeguarding lead from Hillingdon Hospital. The committee

over see's all aspects of the safeguarding agenda — policy development, training plans, compliance, audit plan, agreeing organisational priorities, reviewing results of audits/inspections and tracking progress in relation to any required actions.

An annual training session is delivered for all executive and non-executive Board members by the Designated professionals. In relation to HCH, there are high percentages of staff trained at levels 1, 2 and 3. There are also Named professional in place within HCH who link directly with the Executive Lead for Safeguarding. HCH is fully compliant with the DH Provider Declaration for Safeguarding which is published on the organisation's website.

#### The Hillingdon Hospital

Named and designated professionals sit on the LSCB and are able to feed issues through to the Safeguarding Children Steering Group (SCSG), which meets bi-monthly and reports to the Trust's Clinical Governance Committee.

There is an internal audit programme which is monitored by the SCSG, and the SCSG and the Governance Committee are able to monitor and make improvements in key areas, e.g. take up of safeguarding training, to ensure compliance with the recommended 80% target.

The Hospital Trust is well represented on LSCB sub-groups, which enables professionals to drive through improvements at an operational level. During 2009-10 a weekly multi-disciplinary safeguarding meeting was formed in A&E and in maternity with representation from clinical staff, named professionals and social care.

#### The Community and Voluntary Sector

The Hillingdon Association of Voluntary Services ( HAVS) is represented on the LSCB. The Children Youth and Families Forum (CYFF) are given regular written reports from each LSCB meeting, and are able to raise issues at the LSCB via their representative. In addition, e-circulation and a newsletter are used to inform all known voluntary organisations of policy updates, training, conferences and consultations as appropriate.

#### Financial arrangements

The LSCB is funded in partnership by the following agencies: Hillingdon Council, Hillingdon Primary Care Trust, United Kingdom Border Agency, Metropolitan Police, Probation, CAF/CASS. Between them the Council and PCT contribute over 90% of the total budget. The Council also makes a major contribution in kind through the funding of the Service manager, Quality and Performance, who devotes 50% of his role to the effective functioning of the LSCB. The Council and the PCT also make the major staffing contribution to multi agency training, and this needs to be widened to other agencies in order to increase its effectiveness. The budget is currently sufficient for purpose, but considerable pressure is created by requirement to have independent authors for Serious Case Review reports.

#### CNWL

The governance arrangements for safeguarding children in CNWL are that there is an established quarterly Safeguarding Group, which covers both children and adults and produces quarterly reports to the Board of Directors. When the Safeguarding Annual Report is presented to the Board the safeguarding children team also provide annual training to the Board of Directors on safeguarding

children. The Board have ratified a 3 year Safeguarding Children Strategy which contains a clear vision and plans to achieve the strategy, especially training. Induction training is at Level 2, all staff receive this plus 3 yearly updates supported by e-learning package. All CAMHS staff are Level 3 trained. CNWL has a consistent representative at all 5 main LSCBs (plus 3 LSCBs where CNWL provides addiction services only), with briefings to relevant Service Directors following meetings for them to cascade to staff through their service structures. The CNWL CEO has received positive feedback from all of the 5 LSCB Chairs regarding the close working relationships between CNWL, PCTs, provider services, LA and other stakeholders. The CNWL Named Nurse meets the CEO quarterly and is supervised by the Designated Nurse for K&C, with the Named Doctor having similar arrangement regarding supervision. The CNWL Named Nurse currently manages 2 Safeguarding Children Advisers: this increase was to address the need for greater input in Adult Mental Health Services and Addictions, supporting the audit programme, providing training and advice to frontline staff and to represent CNWL at LSCB sub groups.

Metropolitan Police

# Serious case reviews and CDOP

## Serious Case Reviews (SCRs)

Serious case reviews have to be carried out if a child has died as a result of abuse or neglect, but may also be carried out if a child or children have experienced significant harm, and there are concerns about how agencies worked together. One local SCR commenced in 2009-10 and was completed and submitted to Ofsted by November 2010. This is a complex case involving alleged sexual abuse of primary age children over several years in school, by a skilled and manipulative adult.

There are many lessons to be learnt about safe working practices across all care settings, particularly schools. There is a strong commitment to safeguarding across Hillingdon schools and the resulting action plan will provide a platform on which to build on the LSCB's support to schools in their safeguarding role. Much learning from the review has already been implemented through a sub-group chaired by the LSCB independent chairman. The sub-group included head teachers, governors, and council officers and has already produced guidance to improve recruitment and safe working in schools.

The biennial review of national SCRs (DFE 2010) has now produced information that covers six years of these reviews. The messages have been consistent over this time period. The majority—75%—relate to children under 5 with those under one year of age forming the biggest

number (45% of the total). Universal health services therefore continue to have a key role to play. However, 25% were cases of older young people who pose a risk to themselves or others and whose needs are not always recognised. This highlights the issue of emotional harm identified elsewhere in this report.

20% of cases were community based—i.e. risky adolescent behaviour, younger children harmed by carers in supervised settings, and sexual abuse from non family members. Neglect is a predominant theme in many cases, particularly those of serious harm rather than death. The incidence of the parental 'toxic trio' of domestic violence, substance misuse, and mental health issues continues to be high. All of this reflects the local pattern of children subject to child protection plan

## Child Death Overview

During this year the Child Death Overview Panel (CDOP) continued to develop its role in line with Working Together chapter 7.

- Lessons learnt from CDOP were implemented locally, including production of a DVD and a safety campaign in a local shopping centre.
- There were more child deaths, compared to the previous year, and a marked increase in neo-

natal deaths. However, the Child Death Overview Panel (CDOP) has not found any significant issues of concern, and this could be a combination of the impact of the higher birth rate, and possibly a statistical aberration, as we only have two years figures. This will be monitored as part of the CDOP's work

# Workforce

## Evaluation of local single and multi agency training

During the early part of the year there was poor attendance at some training courses. This has been improved through LSCB reminders and some training designated as compulsory in health agencies. This overall improvement masks differences across agencies which will be followed up during 2010-11 and monitored through the performance profile. Evaluations have been generally good and concerns followed up. For example, the basic Working Together training was reduced to one day and refocused in response to poor attendance and evaluation. Core group training was redesigned and the introduction of an e-learning scheme has increased take up. We will continue to develop ways of ensuring that training is embedded in practice. The pie chart on the next page illustrates the number of delegate places taken up through the multi-agency training programme 2009-2010. The training programme covered a range of different safeguarding topics from fabricated and induced illness to internet bullying. Those of this specialist nature have been grouped together in the chart below as 'Other specialist training'.

The other data shows the take up of places in areas of specific need within the year. The delivery of the Safeguarding Introduction training was changed mid-year, from face to face training to e-Learning, provid-

ing a cost saving per delegate place. All agencies were given the option to use the e-learning package.

## Capacity

Staffing capacity remains an issue in some service areas. There are comparatively high vacancy levels in social care particularly in those teams who are doing child protection work, where there are high numbers of agency staff, and some management gaps. However, improved recruitment systems are in place to recruit to posts, and numbers of front line managers have been increased to ensure consistent and effective oversight of risk assessment and management. Staffing in the referral and assessment service is currently sufficient for need, although that may change depending on workload. There are vacancies also in adult mental health services, which is of concern bearing in mind the impact of adult mental health on children. Another critical service is health visiting, which has also experienced high vacancy levels partly due to a national shortage of qualified health visitors. NHS Hillingdon has responded by increased investment and a creative use of skill mix in the local teams to improve staffing levels. Specialist posts for high risk areas have been developed and 8 month and 2 year contacts have been reinstated. This has been a positive and important response in terms of safeguarding very young children. The number of school

nurses has also been increased, with changes in team skill mix and a requirement for school nurses to work during school holidays has been introduced.

## Allegations

The Board issued revised procedures for managing allegations in staff this year. Increased awareness was reflected in the number of allegations rising from 44 in 2008-9 to 63 this year. These were allegations sufficiently serious to be considered at a complex strategy meeting. A large proportion of these are in schools. Eight of these allegations were referred to the Independent Safeguarding Authority (ISA), including 5 that were referred to professional bodies. One is subject to ongoing criminal prosecution. In addition 3 notifications were received from the Police under the notifiable occupations scheme, which has resulted in disciplinary action. We do not have previous comparator figures but this activity reflects a greater awareness of safe working practices. We are concerned that there are still services where awareness needs to be raised, and that we need to be consistently vigilant to protect children from risky adults, and also to support staff in avoiding situations where they may be vulnerable. The Children and Families Trust needs to continue to promote raised awareness through multi agency induction processes. Safeguarding

can only be assured if there are sufficient numbers of staff in all agencies who have the capacity and ability to carry out their safeguarding duties. Any deficiency presents a safeguarding risk.

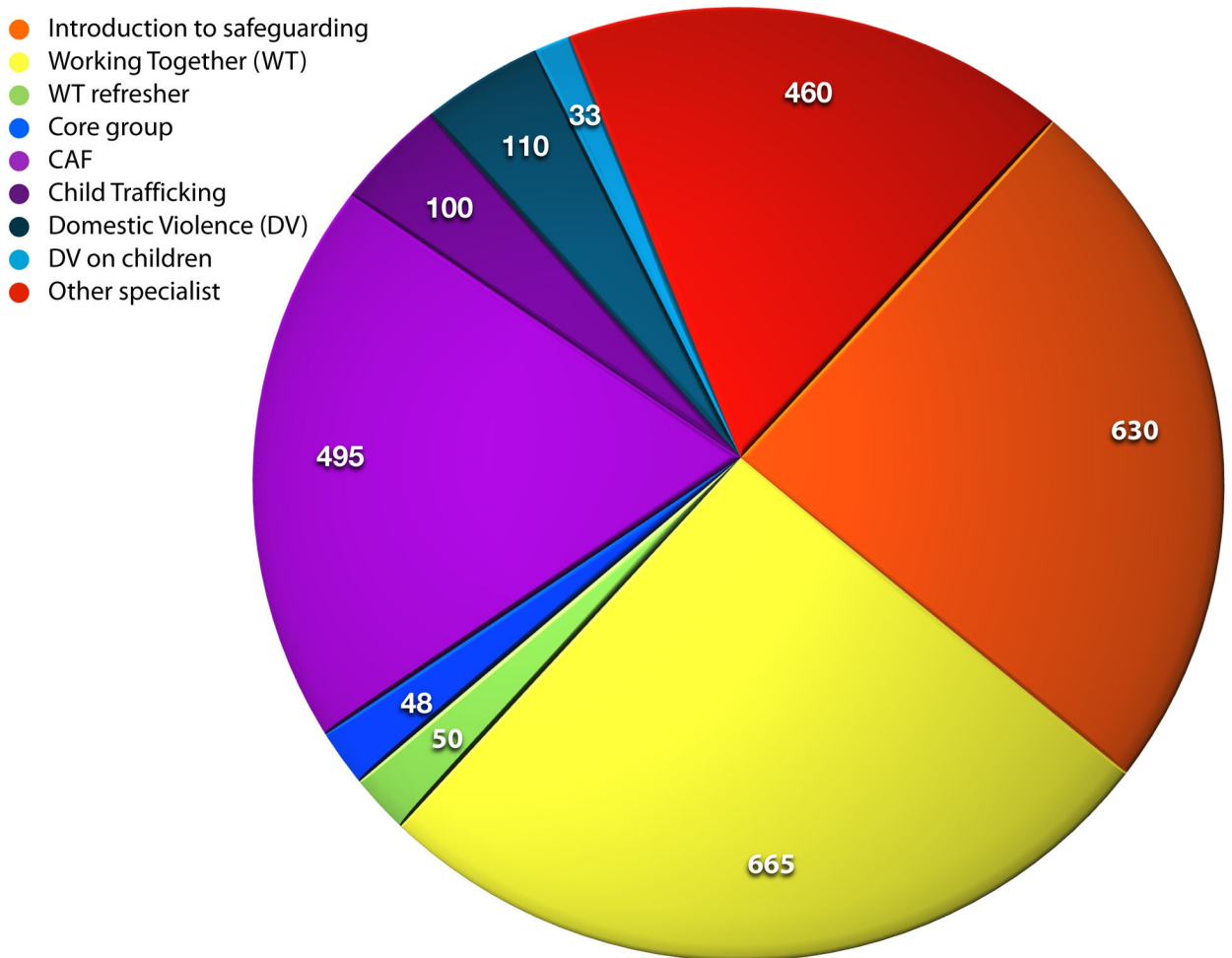


Fig. 3 LSCB training events

# How we are doing

## —assessment of effectiveness of safeguarding

How the LSCB has carried out its monitoring role.

The LSCB has put various mechanisms in place to assess individual and multi agency performance, and to assess the effectiveness of the LSCB:

- The PIP has been the main vehicle used for monitoring actions at the Board. 224 actions were included in the PIP before/ during the year, of which 158 were completed and 16 transferred to the Children's Trust, leaving 50 outstanding at year end. The PIP was identified by Ofsted and the National Safeguarding Delivery Unit as an example of good practice
- During the year the Board produced a Performance Profile, which is still under development. It is used to monitor performance against national indicators, inspection findings, and other indicators developed locally.
- The Board also received reports from key agencies about auditing activity during the year and the outcomes and impact of these. Resulting actions feed into the PIP.
- Ofsted carried out an unannounced inspection of the Council's referral and assessment service in 2009. This was followed up by a full announced inspection

by Ofsted and Care Quality Commission (CQC)

Effectiveness of local arrangements to safeguard children

The Board's monitoring activity has enabled us to comment on the effectiveness of local safeguarding arrangements:

- Following the unannounced and announced Ofsted and Care Quality Commission Inspections in 2009, Hillingdon was awarded

"The board's Partnership Improvement Plan addresses all relevant aspects of safeguarding and child protection well, is suitably resourced and is a particular strength" —Ofsted inspection 2009

a strong 'good' for safeguarding. Areas for development were already in progress or planned. The only elements deemed 'adequate' were participation and involvement of children and young people and this forms an important part of our plan for 2010-2011.

- This has been confirmed by the Ofsted Annual assessment of Children's services, which has given a grade 3—performs well, an organisation that exceeds minimum requirements
- The joint Ofsted/Care Quality Commission inspection in 2009 identified particular strengths in health services—high awareness of safeguarding, good communication through liaison health visitor, and meeting of health needs of looked after children, in

particular young asylum seekers.

- The performance indicators and Ofsted performance data set indicated that Hillingdon performed well or better in comparison with other authorities on most of the indicators, as compared with national 2008-9

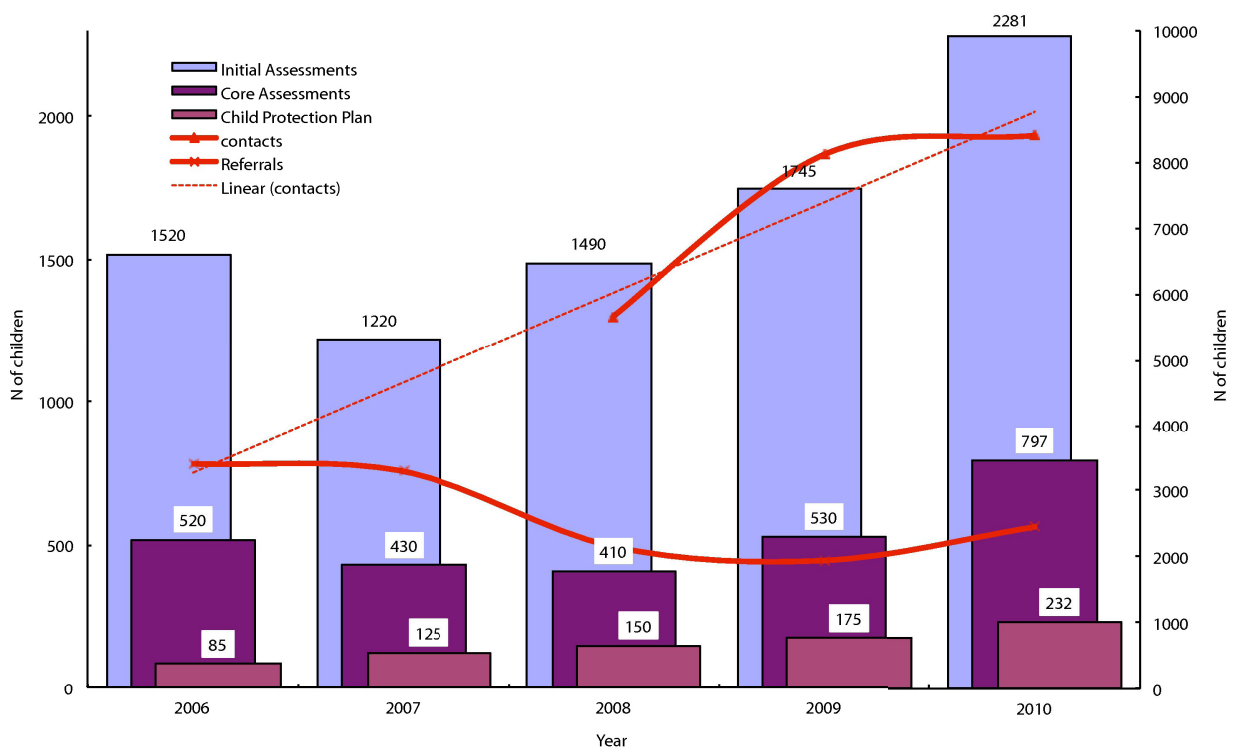


Fig. 4 Referrals to social services 2005-2010

stats. Completion of initial assessments in social care within the required 7 day timescale was poor at the beginning of the year but improved dramatically during the year. Core assessments completed within the 35 day timescale ended up slightly below those of other LAs. A high proportion of referrals to social care went on to receive initial assessments. However, an audit identified that other agencies still claim confusion about thresholds and this was confirmed by inspectors. This may well relate to a lack of understanding about the definitions of contacts and referrals. Much information comes into social care on Police notifications (Merlins) which have to be completed for any incident where a child is present. A large proportion of these are classified internally as 'contacts' with no further action. Work on this is ongoing and is included in our planning for 2010. Our local Police Child Abuse Investigation team (CAIT) performed well being the second

best in London in relation to the proportion of abuse cases resulting in charges or other disposals. It should be noted that performance against indicators gives a snapshot in time and gives a very general picture of safeguarding. It has to be supplemented by rigorous audit of front line practice.

- Although the Ofsted inspection found that social care was working within appropriate thresholds, other agencies have said that these can be unclear. The monitoring and clarifying of contacts, referrals, and responses to these, is an important part of our work plan for 2010-11. However, there has been an increase in the number of children who reached the threshold for assessment—2281—during 2009-10, and a dramatic increase in those with a child protection plan — now 40 per 100k population compared with 30 in previous years. This overall increase is consistent with

national trends (fig. 4).

- There has been an increase in the average length of time that children remain on child protection plans. Children of school age continue to form a big proportion of the total with a recent increase in those of primary age (fig. 5). Numbers who experienced neglect or emotional abuse show a marked increase (fig. 6). This reflects national trends and indicates a greater awareness of the importance of these issues. The only other significant issue is that Asian girls are more likely to have child protection plans than Asian boys, whereas boys outnumber girls in other ethnic groups. The significance of this is, as yet, unclear.
- This overall increase has a major impact on workload across all agencies, although does indicate that concerns are being identified and addressed. Audit and inspection have confirmed that planning management of

children who have child protection plans is on the whole good.

**In 2009-10 8 out of 216 children coming to notice from the airport went missing, compared with 70 out of 251 in 2006/7 as a result Hillingdon was awarded a green flag for outstanding practice in this area of work.**

- Improved operational liaison has resulted in a dramatic reduction in numbers of children who go missing from the airport (fig. 7).
- However, numbers of privately fostered children are low which indicates that more needs to be done to identify and support them. Similarly we need to do more to identify those children who go missing from home or education. In addition there appeared to be unexpectedly low numbers of disabled children with child protection plans so an

external audit was commissioned and recommendations will be incorporated into our work plan for 2010-11.

- Children who experience domestic violence continue

to form a high proportion of those with child protection plans. The definition of domestic violence includes a range of physical and emotional abuse. There has been a rise in referrals to Independent Domestic Violence Advocacy service (IDVA) by 25% and IDVA identified 795 children involved in families referred. The Multi Agency Risk Assessment Conference (MARAC) considers all cases of high risk victims of do-

mestic violence and identified some children not known to targeted services. This confirms our hypothesis that children who experience domestic violence do not always come to attention. It is well known that the impact of domestic violence on children is considerable and that the experience continues to have a detrimental effect for many years, often presenting itself as adolescent disturbance/criminality. Support for these children and young people remains a big priority for the LSCB and the Children and Families Trust. A large number of children with child protection plans come from families with adult mental health and/or substance misuse problems. Joint working across agencies has been enhanced by the development of the Care Planning Approach in adult mental health services and linking that with core group guidance.

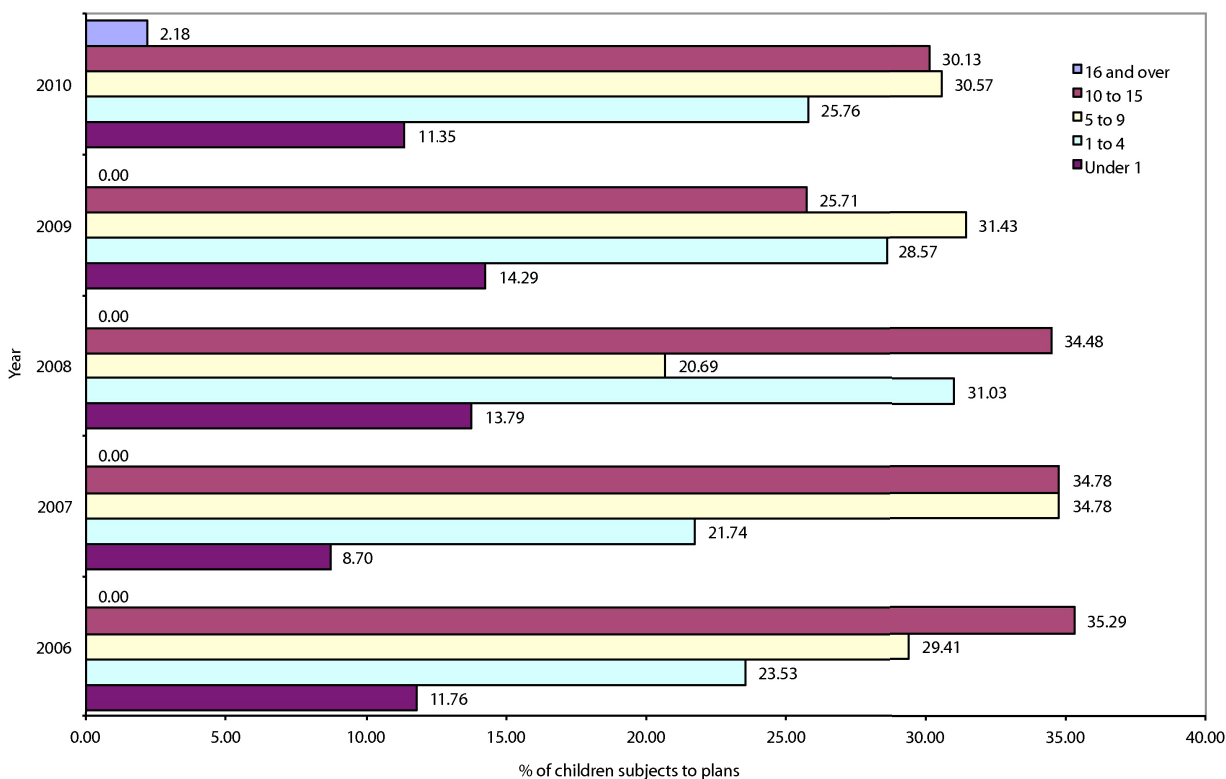


Fig. 5 Age distribution of children who were subject to child protection plans

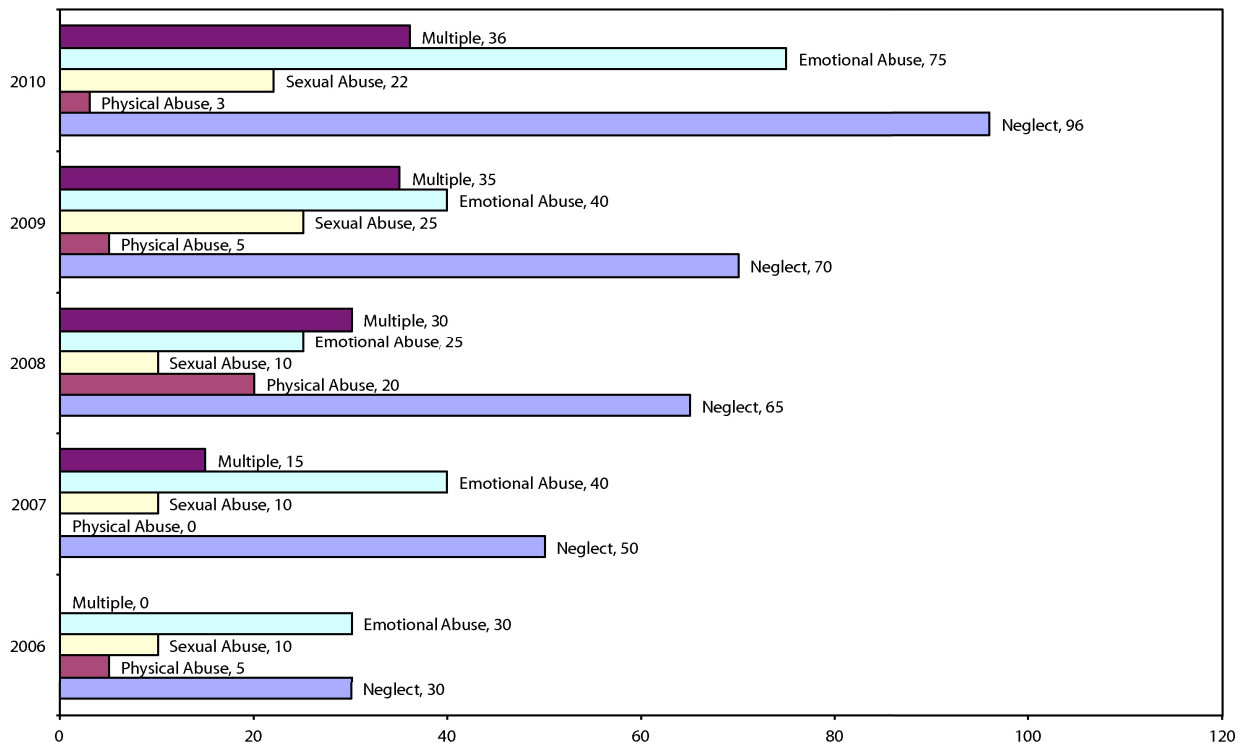


Fig. 6 Distribution by registration category of children who were subject to child protection plans

However, Ofsted made a clear recommendation in respect of joint working across children's social care and adult mental health services. For these children, and those affected by domestic violence, early identification and support is key to preventing future harm

- Audit activity identified that core groups were not working as well as they should, particularly in respect of attendance from some key agencies. Revised guidance was agreed by the Board and attendance will be monitored at LSCB through the performance profile in 2010-11.
- According to the results of TellUs and other surveys, children and young people appear to feel safe in Hillingdon, and reported bullying cases are close to national figure, although still a concern among younger children (NSPCC survey). The NSPCC survey also identified support needs for

mother experiencing post natal depression, and treatment needs for children experiencing domestic violence. Children young people and their families identified in the NSPCC survey, their concerns about racism and discrimination.

- There has been an increase in the number of assessments completed under the Common Assessment Framework (CAF) and these are used in the provision of a range of preventative family support services. Many of them are also used as part of the referral process to social care and this has improved identification of need and improved the information available to support the referral. There is however, no evidence that the use of CAF has increased the numbers receiving support services before a referral to social care is considered.
- During 2009-10 245 children and young people passed

through A&E, of which 117 were as a result of alcohol or substance misuse. About three quarters of these were admitted to a ward. A significant number came as a result of mental health issues or self harm—66 in total. Whilst accepting that such things as excessive alcohol consumption are sometimes a transitory problem of youth, these numbers do also indicate significant issues of emotional harm among some young people.

#### Risks, challenges and opportunities

There are many factors that may impact on our ability to safeguard children.

- An increase in numbers of children coming to the attention of the specialist agencies as being in need of protection. It is positive that these children are coming to notice, but there is a huge impact on the workloads of all agencies in order to ensure that this critical

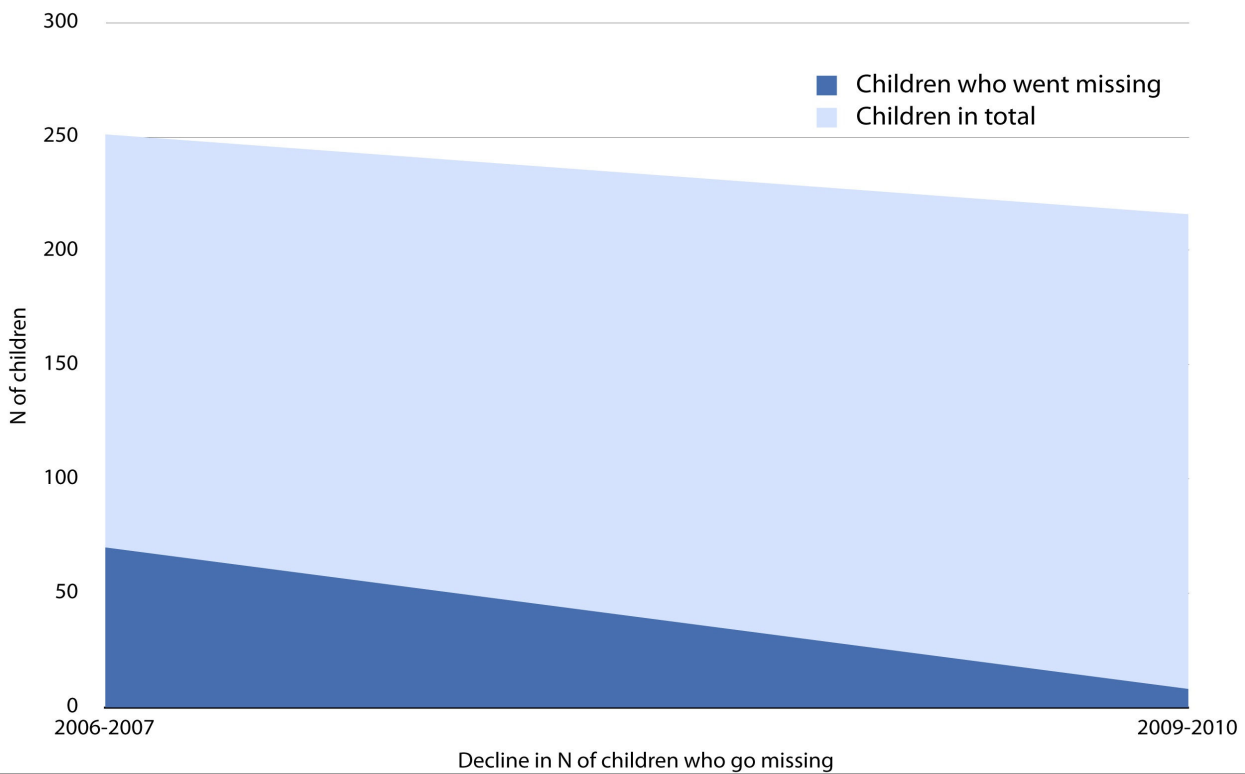


Fig. 7 Number of children who were reported as missing

high risk group are kept safe from harm. This consequentially reduces capacity in the specialist agencies for supporting children who do not meet the child protection threshold. However, we also know that preventative services are vital to ensure well being and avoid harm. Much of this support will fall on universal services.

- At the same time, there are difficulties in recruiting enough experienced staff in some key service areas, especially social care and health. Some work has been done to increase the skill mix in teams to ensure that specialist skills are available where needed
- There are significant local issues that require attention, particularly children and young people who pass through Heathrow airport. The action plan arising from the Serious case review, along with a possible consequential in-

crease in work to ensure safe working practices, will have an impact on resources

- As a result of the recession, all agencies are required to reduce funding levels. It is hard to see how this can not have an impact on front line services. The universal services of schools and health will however be less restricted compared with other services.
- Some measures already introduced by the new Government will have an impact. The Independent Safeguarding Regulations are on hold, and this may have an impact on safe recruitment. The cap on non EU staff will reduce the recruitment options for health and social care.
- Other Government reorganisations in schools and in the NHS risk diverting funding and attention away from safeguarding, although the impact is by no means clear at this stage.

Changes in health governance will require a redrawing of agency relationship mechanisms.

- Other initiatives could have a more positive impact. The Eileen Munro Review of Safeguarding is due to report in March 2011. The analysis published in October 2010 insert link suggests that the final report will recommend reduced regulation and some freeing up of frontline practice.
- It is also clear that the new Government wishes to reduce central regulation and the number of indicators, giving local areas more freedom to set priorities and establish services in accordance with local need.

# What we need to do

## —priorities for LSCB 2010-11

Our evaluation of progress against priorities

Our evaluation of the progress against the priorities, plus our assessment of the effectiveness of safeguarding arrangements and consideration of local and national issues, has led us to the following main priorities for the Board's work 2010-11

- Continuing to improve the infrastructure and functioning of the LSCB and ensuring an effective relationship with the Children's Trust. This remains a priority due to changing legislation and revised Working Together 2010.
- Ensuring effective and improving operational practice, particularly for those children in need of child protection. Implementation of Working Together requirements and continued monitoring through audit.
- Improving outcomes for children affected by adult issues, particularly domestic violence, adult mental health and substance misuse
- Ensuring effective engagement with children young people and their families, and with the wider community. We do not know enough about the views of children who are at risk of harm, and there are some key

safeguarding messages that we need to impart to the local community. We need also to appoint lay members to the Board

- Improving identification and safeguarding for identified vulnerable groups, or high risk areas, e.g. missing and privately fostered children, disabled children, e-safety
- Ensuring a safe workforce, supporting all organisations in operating secure recruitment processes and safe working practices, that are compliant with procedures and effectively safeguarding children
- Implementing learning from Serious Case Reviews and Child death Overview Panel. We particularly need to ensure that the current SCR is of good quality and that the learning is implemented in practice.

# What we recommend to the Children's Trust

Comments on needs assessment for Children and Young People's Plan

The comprehensive needs assessment produced for the Children and Young People's Plan has revealed some information particularly relevant for safeguarding

- There is a current and projected increase in the birth rate. Bearing in mind the particular vulnerability of very young children, as borne out in many Serious Case reviews, this is likely to increase the numbers of children coming to attention, and emphasises the importance of services for children in this age group
- There has been an increase in the numbers of disabled children, yet they are under represented on the list of those with a child protection plan. These have already been identified as a key priority group for the LSCB and plans are being developed to improve the safeguarding of this group of children
- Low levels of domestic violence are noted in comparison with other areas. However, this is known as an under reported issue and the impact and significance of this is identified elsewhere in this report.
- Reduction in death/injury on the road—there has been a reduction in death and serious injury of

children and young people on the roads.

- Low numbers of 5-15 year olds accessing Child and Adolescent Mental Health Services (CAMHS) are noted, yet there has been an increase in numbers of that age with child protection plans, and a significant number of hospital admissions for self harm. Some agencies have identified difficulties in accessing CAMHS for this age group.
- There has also been an increase in numbers of young people under 18 being admitted to hospital with alcohol related issues. Reasons for this are not yet clear. However, all of this information indicates a need to continue to try and identify children with emotional problems earlier in order to avoid the adolescent emotional disturbance that is one of the possible causes of excess alcohol consumption, and certainly contributes to other issues such as criminal and anti social behaviour.

Messages for all agencies/Priorities for the Children and Young Peoples Plan

The LSCB will continue to develop its role in overseeing multi-agency work for those children most at risk of harm. The purpose of this report is also to use the information and learning we have in order to ensure

that preventative services are appropriately targeted to reduce future numbers experiencing significant harm

- Due to the high and increasing numbers of children subject to a child protection plan, and the consequential risk of getting things wrong, services to this group must be secured and prioritised
- Universal services should try and find ways of using their resources to support children and families in need but who may not meet the threshold for social care. Within this, very young children will always be high risk due to age, and families who experience domestic violence, mental health problems or substance misuse must be targeted. Separation of adult and children's services have not helped the latter group and more focused and intensive work across the two service areas becomes more and more important.
- Children who are experiencing emotional harm tend to be missed, particularly when they are over 5. Commissioners should consider how the concept of 'comprehensive CAMHS' becomes more of a reality in order to identify and work with issues at an early stage. Services are under review for those children and young people who exhibit risky

behaviour and there are many correlations in circumstances with those children who experience neglect.

- None of this is possible without appropriate staffing. All agencies should ensure that staff working with children are recruited in sufficient numbers, and are managed and trained in a way to ensure a safe caring environment for children.





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## COUNCIL BUDGET - MONTH 8 2010/11 REVENUE AND CAPITAL MONITORING

<b>Cabinet Member</b>	Councillor Jonathan Bianco
<b>Cabinet Portfolio</b>	Finance, Property and Business Services
<b>Report Author</b>	Paul Whaymand/Christopher Neale, Finance and Business Services
<b>Papers with report</b>	None

### HEADLINE INFORMATION

<b>Purpose of report</b>	<p>The report sets out the council's overall 2010/11 revenue &amp; capital position, as forecast at the end of Month 8 (November). The in year revenue position is currently forecast as being £616k less net expenditure than budgeted on normal activities and a £1,717k pressure on exceptional items, an overall improvement of £69k on Month 7.</p> <p>Total forecast capital expenditure for the year is estimated to be £74,164k (Month 7, £83,126k), £31,609k below the latest budget</p>
<b>Contribution to our plans and strategies</b>	Achieving value for money is an important element of the Council Plan for 2010/11.
<b>Financial Cost</b>	N/A
<b>Relevant Policy Overview Committee</b>	Corporate Services and Partnerships
<b>Ward(s) affected</b>	All

### RECOMMENDATIONS

That Cabinet:

1. Note the current forecast budget position for revenue and capital as at Month 8.
2. Note the treasury update at Appendix B.
3. Approves the retaining of six agency staff, four in Planning, Environment and Community Services, one in Finance and Business Services and one in Adult Social Care, Health & Housing as detailed in Appendix C.
4. Approves the car parking fees and charges as set out in Appendix D to be effective from 31st January 2011

## **INFORMATION**

### **Reasons for Recommendations**

1. The reason for the monitoring recommendation is to ensure the Council achieves its budgetary objectives. The report informs Cabinet of the latest forecast revenue and capital position for the current year 2010/11.

### **Alternative options considered**

2. There are no other options proposed for consideration.

## **SUMMARY**

### **A) Revenue**

3. The in year revenue monitoring position as at Month 8 (November) shows that current forecast net expenditure for the year 2010/11 is £1,101k more than the budget (an underspend of £616k on normal activities and a £1,717k overspend on exceptional items), an overall improvement of £69k on Month 7. Further action is being taken by all Directors to seek to reduce the exceptional pressures further. A moratorium on new discretionary expenditure is in place for the final quarter of the year and the month 9 report will include an assessment of what this is likely to deliver by the year end.
4. The demographic pressure on Older Peoples Services (£1,998k) is the most significant pressure contributing to the net overspend. The main reason for the £1,717k pressure on exceptional items is the impact of the Government's announcement on local government in-year grant reductions for 2010/11. The cuts notified are in Area Based Grant (£1.8m), Housing and Planning Delivery Grant (£0.1m), LAA Reward Grant (£1.3m) and LABGI (£0.4m). The net impact of the reductions in grant on the Council's current year budget is £3.6m.
5. In addition pressures due to the economic downturn are now being highlighted as exceptional items, Commercial property rental (£166k), Stockley Park Golf Course (£91k) and Development Control (£35k). The amount for Development Control is in addition to the amount being provided for in contingency (£310k)
6. An in-year recovery plan is being developed that is seeking to recover the £3.6m through permanently reducing expenditure in areas previously funded by the grants being reduced or through accelerating BID efficiency proposals. To date around £2m has been identified but work is continuing with the aim of recovering the position further by the year end. The aim is to ensure an overall breakeven budget position by the year end and at least £17m in balances.
7. The budget position on contingency shows an adverse movement of £40k in the last month due to an increased pressure on vehicle fuel costs. There is however an additional potential pressure of £366k on the Asylum contingency provision due to the UKBA classifying 8 clients as ineligible for under 18 status. Officers are disputing this with UKBA so at this stage the potential pressure is not factored into the year end projections.
8. Capital financing costs are projected to underspend by £1.75m due to budgets set aside in advance for schools capital financing and other priority projects which will not be needed in this financial year (£1m) and through a revised projection for the Minimum Revenue Provision (MRP) required to be set aside this year and the impact of recent debt restructuring which will produce a saving of £550k in the current year. There is also favourable variance of £200k due to reappportioning capital financing costs between the HRA and the General Fund.

9. The balances brought forward at 31st March 2010 were £17,745k. £1,500k of this sum was applied in support of the 2010/11 budget as part of the budget strategy agreed at Council Tax setting. The forecast balances as at 31st March 2011 are £15,863k as a result of the budgeted drawdown from balances (-£1,500k), the current forecast in-year overspend (-£1,101k) and after the transfer from earmarked reserves (+£719k).

## **B) Capital**

10. Total forecast capital expenditure for the year is estimated to be £74,164k (Month 7, £83,126k), £31,609 below the revised 2010/11 budget. This represents a £8,962k reduction in the forecast outturn position primarily due to capital schemes being rephrased into 2011/12 (particularly schools capital including primary capital where £5,844k has been rephrased).

11. Whilst there has been a significant reduction in forecast outturn funded from Council resources, there is a corresponding reduction in the forecast level of General Fund Capital receipts to £1,500k (Month 7, £5,935k) necessitating an additional call on unsupported borrowing and offsetting an element of the revenue savings generated from rephrasing of works into 2011/12.

## A) Revenue

12. Table 1 indicates the overall impact of the expenditure forecasts now reported on the approved budget and the resulting balances position.

**Table 1**

2010/11 Original Budget	Budget Changes		2010/11 (As at Month 8)		% Var of budget	Variances (+ adv/- fav)		
			Current Budget	Forecast		Variance (As at Month 8)	Variance (As at Month 7)	Change from Month 7
			£'000	£'000		£'000	£'000	£'000
223,425	9,342	Directorates Budgets on normal activities	232,767	233,901	0%	+1,134	+1,173	-39
-27,731	-9,342	Corporate Budgets on normal activities	-37,073	-38,823	5%	-1,750	-1,750	0
<b>195,694</b>	<b>0</b>	<b>Sub-total Normal Activities</b>	<b>195,694</b>	<b>195,078</b>	<b>0%</b>	<b>-616</b>	<b>-577</b>	<b>-39</b>
		<b>Exceptional items:</b>						
		Central govt grant cuts		3,600		+3,600	+3,600	0
		In-year recovery savings		-2,000		-2,000	-2,000	0
		Team bonus underspend		-175		-175	-175	0
		Development Control		35		+35	+65	-30
		Commercial property rental		166		+166	+166	0
		Golf Stockley Park		91		+91	+91	0
<b>0</b>	<b>0</b>	<b>Sub-Total</b>	<b>0</b>	<b>1,717</b>		<b>+1,717</b>	<b>+1,747</b>	<b>-30</b>
<b>195,694</b>	<b>0</b>	<b>Total net expenditure</b>	<b>195,694</b>	<b>196,795</b>	<b>1%</b>	<b>1,101</b>	<b>1,170</b>	<b>-69</b>
-	-		-	-				
<b>194,194</b>	<b>0</b>	<b>Budget Requirement</b>	<b>194,194</b>	<b>-194,194</b>		<b>0</b>	<b>0</b>	<b>0</b>
<b>1,500</b>	<b>0</b>	<b>Net total</b>	<b>1,500</b>	<b>2,601</b>		<b>1,101</b>	<b>1,170</b>	<b>-69</b>
-17,745		Balances b/f 1/4/010	-17,745	-17,745		0	0	0
		Transfer from earmarked reserves		-719		-719	-719	0
<b>-16,245</b>	<b>0</b>	<b>Balances c/f 31/3/11</b>	<b>-16,245</b>	<b>-15,863</b>		<b>+382</b>	<b>+451</b>	<b>-69</b>

## Directorates' Forecast Expenditure Month 8

13. Table 2 shows further details on the budget, forecast and variance at Directorate level now reported. Further detail on each directorate is shown in Appendix A.

**Table 2**

2010/11 Original Budget	Budget changes	2010/11 Current Budget (as at Month 8)	Directorate		2010/11 Forecast (as at Month 8)	% Var of budget	Variances (+ adv/- fav)		
							Variance (As at Month 8)	Variance (As at Month 7)	Change from Month 7
£'000	£'000	£'000			£'000		£'000	£'000	£'000
279,115	764	279,879	Adult Social Care, Health & Housing	Exp	284,909	2%	+5,030	+4,408	+622
-185,595	-3,250	-188,844		Inc	-191,281	1%	-2,437	-1,815	-622
<b>93,521</b>	<b>-2,485</b>	<b>91,035</b>		<b>Total</b>	<b>93,628</b>	<b>3%</b>	<b>+2,593</b>	<b>+2,593</b>	<b>0</b>
98,326	-6,095	92,232	Planning, Environment & Community Services	Exp	91,992	0%	-240	-247	+7
-49,523	5,458	-44,064		Inc	-43,614	-1%	+450	+457	-7
<b>48,804</b>	<b>-636</b>	<b>48,168</b>		<b>Total</b>	<b>48,378</b>	<b>0%</b>	<b>+210</b>	<b>+210</b>	<b>0</b>
313,819	14,322	328,141	Education & Children's Services	Exp	327,876	0%	-265	-61	-204
-261,246	-5,880	-267,126		Inc	-266,861	0%	+265	+61	+204
<b>52,573</b>	<b>8,442</b>	<b>61,016</b>		<b>Total</b>	<b>61,016</b>	<b>0%</b>	<b>0</b>	<b>0</b>	<b>0</b>
28,759	11,711	40,470	Central Services	Exp	40,250	-1%	-220	-646	+426
-12,792	-7,690	-20,482		Inc	-20,797	2%	-315	+190	-505
<b>15,967</b>	<b>4,021</b>	<b>19,988</b>		<b>Total</b>	<b>19,453</b>	<b>-3%</b>	<b>-535</b>	<b>-456</b>	<b>-79</b>
10,760	0	10,760	Developments Contingency Growth to be allocated		9,626	-11%	-1,134	-1,174	+40
1,800	0	1,800			1,800	0%	+0	0	+0
<b>223,425</b>	<b>9,341</b>	<b>232,767</b>	<b>Sub-Total Normal Activities</b>		<b>233,901</b>	<b>0%</b>	<b>+1,134</b>	<b>+1,173</b>	<b>-39</b>

14. **Adult Social Care, Health & Housing** are projecting a **pressure of £2,593k (no change)** as at Month 8. The demographic trends are now indicating further additional pressures in Learning (£737k) and Physical disability (£543k) services on top of existing pressures in Older People (£1,998k) and Mental Health services (£668k). As a result the management team have put in place an in year recovery plan to mitigate these pressures, without which the forecast would have adversely moved by £1.2m. This forecast excludes sums provided for in contingency for Transitional Children (£2,300k), Mental Health Services (£450k), Homelessness (£800k) and for Older Peoples Services (£800k) held in contingency.

15. **Planning, Environment & Community Services** are projecting a **pressure of £210k (no change)** as at Month 8. The most significant ongoing pressures of £595k relate to the corporate landlord service. Within the service the main pressures are on Fleet Management (£195k) and Corporate facilities and property (£340k) and Leisure (£60k). Public Safety & environment are showing a favourable variance of £85k. There is also a pressure due to the economic downturn at Stockley Park Golf Course (£91k) which is highlighted as an exceptional item as is the additional pressure (£35k) on Development Control over and above the contingency provision. Other pressures are on Development Control (£310k), Golf

(£262k), Waste Disposal Levy (£1,528k), Recycling services (£150k), Highways Maintenance (£500k) and Vehicle Fuel costs (£120k), which are all provided for within contingency.

16. **Education & Children's Services** are forecasting a **nil variance (no change)** as at Month 8. This excludes the pressure on asylum and Exhausted All Appeal cases, which are being treated as contingency items. As at Month 8 the pressure of £1,200k on asylum is £10k less than the sum provided for within contingency (£1210k). However there is a potential pressure of £366k which is mainly due to UKBA classifying 8 clients as ineligible for under 18 status. This is in addition to the cost of in-house fostering being under forecasted in previous months. Although the group is forecasting a break even position there are pressures that need containing. There is pressure of up to £588k due to redundancies, which have now been agreed for Northwood, Mellow Lane and Hedgewood schools. This is partially offset by an improvement in the E&CS central budget (£130k) and a net underspend in Access & Inclusion (£211k), recovery plan savings of £212k have been put in place to cover the remaining pressure.
17. **Central Services** are forecasting a **£535k underspend (£79k improvement)** as at Month 8. Finance & Business Services are projecting an underspend of £199k, no change on the Month 7 projection. The Deputy Chief Exec's office is forecasting a £336k underspend an improvement of £79k on Month 7. There is a projected underspend on expenditure budgets (£399k) primarily on staffing costs as a result of the BID reviews. This is offset by a £63k net shortfall on income streams. There are also pressures on Building Control (£71k), Land Charges (£715k) income and the Self Insurance fund (£420k) which are all provided for within contingency.

**Development & Risk Contingency: £1,134k underspend (£40k adverse)**

18. £10,760k of potential calls on the Development & Risk Contingency were identified as part of the budget setting process for 2010/11 held in the base budget. Table 3 shows the amounts that have been allocated or earmarked as at Month 8.

**Table 3**

<b>Development and Risk Contingency</b>	<b>2010/11 Budget</b>	<b>Agreed</b>	<b>Forecast as needed</b>	<b>Variance (+adv / - fav)</b>
<i>2010/11 allocations:</i>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
<b>Total net contingency at start of the year</b>	<b>10,760</b>			
<b>Commitments:</b>				
General Contingency	1,000		0	-1,000
Increase in Transitional Children due to Demographic Changes	2,300		2,300	0
Social Care Pressures (Adults & Childrens)	800		800	0
Homelessness Budget - Reduction in DWP Funding	800		800	0
Increase in Mental Health Packages due to Demographic Changes	450		450	0
Waste Disposal Levy	1,528		1,528	0
Highways Maintenance (Recovery from Snow and Ice)	500		500	0
Cost Pressures on Recycling Service	150		150	0
Vehicle Fuel Monitoring Pressure	80		120	+40
Asylum non-EAA monitoring pressure	850		326	-524
Asylum Exhausted All Appeals	360		874	+514
Self insurance fund	420		420	0
Local Development Framework (LDF) legal & consultancy fees	100		0	-100
Local Land Charges Income (volume pressures)	715		715	0
Development Control Income	310		310	0
Building Control Income	135		71	-64
Golf Courses Income	262		262	0
<b>Total net contingency</b>	<b>10,760</b>		<b>+9,626</b>	<b>-1,134</b>

19. A large proportion of the total contingency is expected to be required in full however the assumption that the £1m general contingency will not be drawn down has resulted in an overall underspend of £1,134k on the contingency budget.

20. The budget position on contingency shows an adverse movement of £40k in the last month due to an adverse movement on vehicle fuel costs.

21. The forecast asylum spend is £1,200k which is £10k less than the net sum provided for within contingency (£1,210k). However there is a potential pressure of £366k due to UKBA

classifying 8 clients as ineligible for under 18. This is being disputed with UKBA so is not built into the year end forecasts at this stage.

22. Within ASCH&H the contingency items in relation to Transitional Children, Mental Health and homelessness are forecast to be needed in full at this stage of the year.

23. Development control income is forecast as a gross pressure of £345k (£30k improvement on month 7). The element over and above the contingency provision of £310k relates to the economic downturn continue and is now being highlighted as an exceptional item (£35k). This is due to a further downward trend in applications, however this is a volatile area and given the scale of the fees the position could change during the year. Land charge income is still in line with the contingency provision with a gross pressure of £715k. The forecast for building control income is a gross pressure of £71k, £64k less than provided for within contingency.

24. At month 8 the fuel pressure is £120k (an adverse movement of £40k) due to a continuing upward trend in fuel costs.

25. In addition there is a forecast pressure of £420k for the self insurance fund, £150k for the Recycling service, £500k for Highways winter maintenance, and £262k on Golf income, all of which are expected to be required in full at this stage.

**Priority Growth: Nil variance (no change)**

26. £1m was included in the 2010/11 budget for priority growth and £800k for HIP Initiatives (including £300k for waste & recycling projects).

27. In addition to the new budgeted amounts there was £205k of unspent priority growth from 2009/10 carried forward in earmarked balances to potentially fund one-off priority growth in 2010/11. £14k of this sum is likely to be spent on a playground at Hillingdon hospital. The remaining balance (£191k) is being transferred back to general reserves.

28. Table 4 summarises the position with regards to each element of priority growth.

**Table 4**

<b>Priority Growth</b>	<b>2010/11 Budget</b>	<b>Agreed draw downs</b>	<b>Commitments</b>	<b>Unallocated</b>
<i>2010/11 Unallocated Priority Growth at start of the year</i>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
<b>HIP Initiatives New budget:</b>	800			
<b>Agreed:</b>				
Recycling initiatives		300		
Heritage		144		
Environmental projects		132		
<b>HIP Initiatives unallocated balance</b>	<b>800</b>	<b>576</b>	<b>0</b>	<b>224</b>
<b>Unallocated non specific growth</b>	<b>1,000</b>			
Library refurbishment		65		
<b>Balance of unallocated growth</b>	<b>1,000</b>	<b>65</b>	<b>0</b>	<b>935</b>
<b>Total</b>	<b>1,800</b>	<b>641</b>	<b>0</b>	<b>1,159</b>

29. HIP Steering group have approved £276k of allocations so far this year from the HIP revenue contingency. Some approved projects are now being deemed as capital in nature, Ruislip Lido rain shelters (£33.5k), Little Britain Lakes toilet facilities (£55.3k), Little Britain Lakes CCTV & lighting (£44.1k), Eastcote House Dovecote (£150k) and Ruislip Lido toilet block (£20k) are being funded from the Environmental Assets capital budget.
30. The sum of £300k allocated to Waste and recycling will now be drawn down in 2010/11. The budget will remain going forward into 2011/12 and will be broadened to become an environmental initiatives budget.
31. December cabinet agreed the £65k to be allocated from priority growth to fund the cost of extended opening hours for refurbished libraries. This has reduced the priority growth budget from £1m to £935k.
32. There is an estimated £224k remaining from the HIP initiatives budget and £935k of unallocated non-specific priority growth budget. The Month 8 forecast assumes that remaining £1,159k unallocated budgets will be spent in full.

**Corporate Budgets' Forecasts: £1,750k underspend (no change)**

33. Table 5 shows budget, forecast and variance now reported on corporate budgets as at Month 8.

**Table 5**

2010/11 Original Budget	Budget Changes	2010/11 Current Budget (as at Month 8)	Corporate Budgets	2010/11 Forecast Outturn (as at Month 8)	Variances (+ adv/- fav)		
					Variance (As at Month 8)	Variance (As at Month 7)	Change from Month 7
					£'000	£'000	£'000
-2,564	2,164	-400	Unallocated savings	-400	0	0	0
10,109	-42	10,067	Financing Costs	8,317	-1,750	-1,750	0
			FRS 17 Pension				
9,161	0	9,161	Adjustment	9,161	0	0	0
-23,535	-11,181	-34,716	Asset Management A/c	-34,716	0	0	0
-20,901	-283	-21,184	Corporate Govt Grants	-21,184	0	0	0
<b>-27,731</b>	<b>-9,342</b>	<b>-37,073</b>	<b>Corporate Budgets</b>	<b>-38,823</b>	<b>-1,750</b>	<b>-1,750</b>	<b>0</b>

34. Financing costs show a forecast underspend of £1,750k at Month 8, no change from month 7. This is due to a £200k reapportionment of Capital financing costs between the HRA and the general fund, a favourable variance of £550k due to a recent debt restructuring exercise and an updated projection for Minimum Revenue Provision (MRP) required to be set aside this year and also the £1,000k being set aside for capital financing for schools or other priority projects which is not likely to be needed in 2010/11.
35. A summary of treasury management activity is attached at Appendix B.

## B) Capital

### Current Year Expenditure

36. Table 6 shows actual spend to date and projected outturn for 2010/11.

**Table 6**

Groups	Original Budget	Revised Budget	Capital Spend Month 8	Actual Spend % of Revised Budget	Forecast outturn	Variance (Forecast)
	£'000	£'000	£'000	%	£'000	£'000
Adult Social Care, Health & Housing	4,960	4,853	1,888	39%	4,352	-501
Education & Children's Services*	27,241	23,240	7,882	34%	14,214	-9,026
Planning, Environment and Community Services	14,031	15,946	3,073	19%	12,998	-2,948
Finance & Business Services	1,378	1,699	1,048	62%	1,346	-353
Deputy Chief Executive	300	300	131	44%	300	0
Major Construction Projects	26,576	33,841	7,985	24%	22,563	-11,278
Partners – LAA Reward Grant	670	755	0	0%	749	-6
<b>Group Total</b>	<b>75,156</b>	<b>80,634</b>	<b>22,007</b>	<b>27%</b>	<b>56,522</b>	<b>-24,112</b>
Recovery from Contingency					0	0
Programme Contingency	1,500	1,500	0	0%	0	-1,500
Contingency	500	500	0	0%	0	-500
<b>Contingency Total</b>	<b>2,000</b>	<b>2,000</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>-2,000</b>
HRA	22,568	23,139	7,112	31%	17,642	-5,497
<b>Total</b>	<b>99,724</b>	<b>105,773</b>	<b>29,119</b>	<b>28%</b>	<b>74,164</b>	<b>-31,609</b>

\* Actual spend of £7,882k shown above includes schools' returns for the first two quarters only.

37. The latest Capital outturn shows a variance of £31,609k against revised budgets as at Month 8 (Month 7, £23,368k), Most of this variance is caused by the planned rephasing of projects into the next financial year but does include £2,971k of potential pressures noted in table 7 below. However funding strategies are in place to manage these pressures.

**Table 7**

Scheme	Funding Strategy	Revised Budget	Actual Spend (incl accruals)	Forecast Outturn	Variance 2010/11	Total Project Variance
		£'000	£'000	£'000	£'000	£'000
Manor Farm	Contingency	0	1	55	+55	+55
Botwell Green Leisure Development	Council	627	1,870	3,005	+2,378	+2,675
Farm Barns	Council	250	4	350	+100	+100
Hillingdon Sport & Leisure Centre	Council	1,266	423	1,537	+271	+271
Property Enhancements Contingency	Council	0	5	5	+5	+5
Purchase of Vehicles	Council	471	482	482	+11	+11
Breakspear Crematorium	Revenue	0	0	29	+29	+29
Children's Centres Phase 2	Revenue	626	367	728	+102	+102
Hillingdon Cemetery & Chapel	Revenue	264	9	284	+20	+20
<b>Total</b>		<b>3,504</b>	<b>3,161</b>	<b>6,475</b>	<b>+2,971</b>	<b>+3,268</b>

38. Revenue contributions are available to cover forecast overspends on the final three projects listed above and have been factored into the revenue monitoring position reported within this report.

### **Current Year Financing**

39. Table 8 shows the financing of the budget and expected outturn.

**Table 8**

<b>2010/11</b>	<b>Unsupported £'000</b>	<b>Capital Receipts £'000</b>	<b>HRA Capital Receipts £'000</b>	<b>Supported £'000</b>	<b>Grants £'000</b>	<b>HRA (inc MRA) £'000</b>	<b>Section 106 and other contributions £'000</b>	<b>Total Capital Programme £'000</b>
Revised budget 2010/11	29,802	8,595	999	4,036	44,774	13,821	3,746	105,773
Outturn 2010/11	20,577	1,500	1,556	2,800	35,781	9,046	2,904	74,164
<b>Variance</b>	<b>-9,225</b>	<b>-7,095</b>	<b>557</b>	<b>-1,236</b>	<b>-8,993</b>	<b>-4,775</b>	<b>-842</b>	<b>-31,609</b>

40. The level of required unsupported borrowing forecast as at Month 8 is £20,577k (Month 7 £18,013k), taking total unsupported borrowing to £57,022k. The rephasing of projects to 2011/12 has helped enable the Council to defer approximately £30,000k borrowing originally planned for the current financial year, thus leading to short term revenue savings in the 'cost of carry' of borrowing.

41. The savings being realised by rephasing projects into 2011/12 is offset by delays in generating General Fund Capital Receipts, with additional MRP costs of approximately £285k impacting on 2011/12 revenue budgets.

42. The low level of Capital Receipts forecast for 2011/12 will present difficulties in the financing of the latest projected outturn of £6,923k on Council resourced programmes of works, as the nature of these programmes renders them unsuitable for Prudential borrowing under the Prudential Code.

43. HRA capital receipts previously earmarked to finance new build projects in 2011/12 are to be applied in 2010/11, avoiding any need for HRA borrowing in the current financial year.

44. The majority of grants, HRA funding sources and other contributions not being utilised in the current financial year are expected to be rephased into 2011/12 and have been factored into the latest Capital Medium Term Financial Forecasts.

### **CORPORATE CONSULTATIONS CARRIED OUT**

#### **Financial Implications**

45. The financial implications are contained in the body of the report.

### **CORPORATE IMPLICATIONS**

#### **Corporate Finance**

46. This is a Corporate Finance report.

## **Legal**

47. There are no legal implications arising from this report.

## **BACKGROUND PAPERS**

48. Monitoring report submissions from Groups.

## APPENDIX A – Detailed Group Forecasts

### Adult Social Care, Health & Housing

Revenue: **£2,593k Pressure** (no change)

1. The ASCH&H budgets are predominantly demand led and significantly affected by external pressures such as demographic trends which require robust and positive management. The pattern of demand for the current year is indicating additional pressures in Learning and Physical disability services and as a result the management team put in place an in year recovery plan. This forecast assumes that the individual actions which have been allocated to the Service budgets are delivered.
2. The action taken to date designed to mitigate pressures include accelerating the implementation of reablement which will reduce reliance on residential care, and increase achievable savings from the new WLA Homecare framework agreement. In addition recruitment and the use of agency staff has been reviewed and decisions taken to further reduce this expenditure.
3. In summary the department is reporting an adverse position of £2,593k on a £279m gross budget.

Services		2010/11 (As at Month 8)		% Var of budget	Variances (+ adv /- fav)		
		Current Budget	Forecast		Variance (As at Month 8)	Variance (As at Month 7)	Change from Month 7
		£'000	£'000		£'000	£'000	£'000
Older Peoples Services	<i>Exp</i>	+39,373	+43,379	10%	+4,005	+3,617	+388
	<i>Inc</i>	-8,153	-10,160	25%	-2,007	-1,845	-162
	<b>Total</b>	<b>+31,221</b>	<b>+33,219</b>	<b>6%</b>	<b>+1,998</b>	<b>+1,773</b>	<b>+225</b>
Physical & Sensory Disability Services	<i>Exp</i>	+9,272	+10,139	9%	+867	+826	+41
	<i>Inc</i>	-881	-1,204	37%	-324	-283	-41
	<b>Total</b>	<b>+8,392</b>	<b>+8,935</b>	<b>6%</b>	<b>+543</b>	<b>+543</b>	<b>0</b>
Learning Disability Services	<i>Exp</i>	+31,454	+31,809	1%	+355	+846	-491
	<i>Inc</i>	-12,242	-11,860	-3%	+382	-366	+748
	<b>Total</b>	<b>+19,212</b>	<b>+19,949</b>	<b>4%</b>	<b>+737</b>	<b>+481</b>	<b>+256</b>
Mental Health Services	<i>Exp</i>	+5,703	+6,300	10%	+597	+617	-20
	<i>Inc</i>	-402	-331	-18%	+71	+71	0
	<b>Total</b>	<b>+5,300</b>	<b>+5,968</b>	<b>13%</b>	<b>+668</b>	<b>+688</b>	<b>-20</b>
Housing Benefits	<i>Exp</i>	+148,963	+149,393	0%	+430	-500	+931
	<i>Inc</i>	-145,961	-147,150	1%	-1,189	0	-1,189
	<b>Total</b>	<b>+3,002</b>	<b>+2,243</b>	<b>-25%</b>	<b>-760</b>	<b>-500</b>	<b>-260</b>
Housing Needs Services	<i>Exp</i>	+19,651	+18,908	-4%	-742	-511	-232
	<i>Inc</i>	-17,261	-16,608	-4%	+653	+610	+43
	<b>Total</b>	<b>+2,390</b>	<b>+2,300</b>	<b>-4%</b>	<b>-89</b>	<b>+99</b>	<b>-188</b>
ASCH&H Other Service	<i>Exp</i>	+25,463	+24,982	-2%	-482	-488	+7
	<i>Inc</i>	-3,945	-3,968	1%	-23	-3	-21
	<b>Total</b>	<b>+21,519</b>	<b>+21,014</b>	<b>-2%</b>	<b>-505</b>	<b>-491</b>	<b>-14</b>
<b>Total Expenditure</b>		+279,879	+284,910	2%	+5,030	+4,408	+624
<b>Total Income</b>		-188,844	-191,282	1%	-2,438	-1,815	-623
<b>ASCH&amp;H Total</b>		<b>+91,035</b>	<b>+93,628</b>	<b>3%</b>	<b>+2,593</b>	<b>+2,593</b>	<b>0</b>

**Older People Services: £1,998k adverse (£225k adverse)**

4. This service is currently forecasting a £1,998k adverse position due to the effect of residential and nursing placements which although slowing in terms of new placements remains under pressure as a result of a slowing down in the number of clients no longer requiring a service. The forecast has been adjusted to reflect this and the indications that the winter period maybe harsher than the norm bringing added pressures to this area of the budget.
5. This forecast also assumes that the £760k can be drawn down from the Earmarked Reserve held for Older People Services reducing the pressure from £2,758k to £1,998k as reported in this forecast.

**Physical Disabilities: £543k adverse (no change)**

6. This service is currently forecasting a £543k adverse position due to increasing pressures to support people to live independently and increases in the cost of individual residential care packages following care reviews.

**Learning Disability: £737k adverse (£256k adverse)**

7. This service is currently forecasting an adverse outturn of £737k due to increasing pressures to support people to live independently; increases in the cost of individual residential care packages following care reviews; and the cost of children transferring from E&CS. The movement from the month 7 position is primarily due to 4 clients transferring to LBH following a Continuing Health Care review undertaken by the PCT which established that they are no longer responsible for their funding.
8. The forecast assumes that the £2,300k corporate contingency held for transitional children are received thereby reducing the pressure from £3,037k to the £737k reported.

**Mental Health: £668k adverse (£20k improvement)**

9. Previous reports have referred to the likelihood of 24 clients that are subject to an 'ordinary residence' claim becoming the financial responsibility of the council. During negotiations with the other party about this matter in which Officers are rigorously defending against this attempt to transfer these clients, this number has been reduced to 18. At the present time negotiations and legal opinion is being sought regarding any potential liability, the total liability relating to these cases could in total be in the region of £0.75m.
10. The small improvement from last month relates to a number of small movements across this service area. This forecast also assumes that the £1,250k corporate contingency held for Mental Health Services is received reducing the pressure from £1,918k to the £668k reported.

**Housing Benefits: £760k favourable (£260k improvement)**

11. This service is currently forecasting a £760k favourable outturn on a gross budget of £138m which is primarily based on the favourable outcome of the external audit of the £150.6m claim relating to 2009/10. The previous month 7 monitoring report referred to having received positive feedback from the auditors which allowed a £500k reduction in the provision being held against claw back by the DWP. Officers have now received the audit letter and as a result have sufficient confidence to reduce this provision by a further £250k.

**Housing Need Services: £89k favourable (£188k improvement)**

12. Previous reports have referred to management action being taken to mitigate early year pressures which have proved to be successful and as a result are continuing in view of the overall pressure on the departments budget.

**Other ASCH&H Services: £505k favourable (£14k improvement)**

13. The small improvement from last month relates to a number of small movements across this service area. The primary reason for this favourable variance relates to the in-year action plan on recruitment and the use of agency staff which is being critically reviewed on an on-going basis to further reduce expenditure.

**Contingent Items: Gross Pressure £2,020k (no change)**

14. The Authority's 2010/11 contingent budget contains provision for areas of expenditure or income for which there is a greater degree of uncertainty. The net position after the application of the contingency is shown in the table below.

Division of Service	Gross Pressure Month 8	Gross Pressure Month 7	Change from Month 7	Contingency	Net Pressure
Increase in Transitional Children	2,300	2,300	0	2,300	0
Social Care Pressures	800	800	0	800	0
Homelessness Budget - Reduction in DWP Funding	800	800	0	800	0
Increase in Mental Health Packages	450	450	0	450	0
<b>ASCH+H – Total</b>	<b>4,350</b>	<b>4,350</b>	<b>0</b>	<b>4,350</b>	<b>0</b>

**Housing Revenue Account (HRA)**

15. This service is currently forecasting a favourable outturn of £2.3m; a £1.3m improvement from the Month 8 position. The table below now reflects the return of Hillingdon Homes Ltd and its incorporation as Hillingdon Housing Services.

2010/11 Current Budget (as at Month 8) £000	Division of Service	Variance (as at Month 8) £000	Variance (as at Month 7) £000	Change from Month 7 £000
+15,487	General and Special Services	-1,197	-717	-480
+10,853	Repairs Services	0	0	0
+11,040	Subsidy Payment to Government	+273	+273	0
+9,746	Capital Funded from Revenue (RCCO)	-700	-500	-200
+4,314	Other Expenditure	-783	-360	-423
-53,330	Income	+74	0	+74
<b>-1,890</b>	<b>In Year (Surplus) / Deficit</b>	<b>-2,333</b>	<b>-1,304</b>	<b>-1,029</b>

16. A detailed review of the HRA has been undertaken as part of the preparation for the HRA rent setting process and this has resulted in an overall favourable improvement in the variance for Month 8. For General and Special Services the Hillingdon Homes closing of accounts balance has been firmed up at £1m and is an improvement of £300k from that envisaged at month 7. The other £180k is accounted from a combination of favourable variances including energy costs, corporate recharges and staffing savings. Capital Funded from Revenue is showing a further slippage of £200k for roof works. The favourable improvement in Other Expenditure is a result of reduced revenue expenditure on the New Build Programme which is due to the associated slippage in the capital expenditure; a reduced call for contingency and, further reduction in capital charges due to favourable interest rates. A slight variance in income is due to a revision of expected charges from leaseholders for capital works.

## Planning Environment and Community Services (PECS)

### Revenue: **£210k Pressure (no change)**

1. At Month 8, the Group is forecasting an adverse variance of £210k no change from month 7. The forecast variances are expressed net of any contingency provisions, which are detailed within the report.

Services		2010/11 as at Month 8		% Var of budget	Variances (+ adv/- fav)		
		Current Budget	Current Forecast		Variance (As at Month 8)	Variance (As at Month 7)	Change from Month 7
		£'000	£'000		£'000	£'000	£'000
Corporate Landlord	<i>Exp</i>	35,014	36,747	0%	55	48	7
	<i>Inc</i>	-21,853	-21,893	-2%	540	547	-7
	<b>Total</b>	<b>13,160</b>	<b>14,853</b>	<b>4%</b>	<b>595</b>	<b>595</b>	<b>0</b>
Public Safety & Environment	<i>Exp</i>	47,811	47,216	-1%	-295	-295	0
	<i>Inc</i>	-18,062	-18,152	0%	-90	-90	0
	<b>Total</b>	<b>29,749</b>	<b>29,064</b>	<b>-1%</b>	<b>-385</b>	<b>-385</b>	<b>0</b>
Planning, Trading Standards & Environmental Protection	<i>Exp</i>	4,831	4,831	0%	0	0	0
	<i>Inc</i>	-2,005	-2,005	0%	0	0	0
	<b>Total</b>	<b>2,825</b>	<b>2,825</b>	<b>0%</b>	<b>0</b>	<b>0</b>	<b>0</b>
Transportation & Planning Policy	<i>Exp</i>	4,576	4,576	0%	0	0	0
	<i>Inc</i>	-2,143	-2,143	0%	0	0	0
	<b>Total</b>	<b>2,433</b>	<b>2,433</b>	<b>0%</b>	<b>0</b>	<b>0</b>	<b>0</b>
Total Expenditure		<b>92,232</b>	<b>93,370</b>	<b>0%</b>	<b>-240</b>	<b>-247</b>	<b>7</b>
Total Income		<b>-44,064</b>	<b>-44,194</b>	<b>-1%</b>	<b>450</b>	<b>457</b>	<b>-7</b>
		<b>48,168</b>	<b>49,176</b>	<b>0%</b>	<b>210</b>	<b>210</b>	<b>0</b>

### Exceptional Items: **Gross Pressure £602k (£30k favourable)**

2. The table below shows those items that have been considered as exceptional due to the downturn in the economy.

Division of Service	Gross Pressure Month 8	Gross Pressure Month 7	Change from Month 7	Contingency	Net Pressure
Development Control	345	375	-30	310	35
Commercial Property Rental	166	166	0	0	166
Golf Stockley Park	91	91	0	0	91
<b>P&amp;CS – Total</b>	<b>602</b>	<b>632</b>	<b>-30</b>	<b>310</b>	<b>292</b>

3. The forecast for Development Control income is a gross pressure of £345k, the net position after the application of the contingency is a adverse variance of £35k.

4. The forecast position for Development Control Income has improved from Month 7. The forecast position for Development Control Income has improved from Month 7 this is due to 4 “Minor Major” Applications that had not been expected. Minor and Other applications have both shown positive trends over the last quarter of 2009/10 and this has initially continued in the first 3 months of 2010/11 but has fallen back in the last 5 months. Minor applications are at 89% (month 2 100%) of the 4 years average, and Other applications are at 91% which is very close to the same level as month 2, compared to the 4 year average.
5. There is an ongoing pressure on income streams from commercial properties of £166k, due to a number of vacant tenancies in the Warnford Industrial Estate (£136k including bad debt provisions), 192 High Street, where premises have remained vacant (£16k) and a vacant unit in the Uxbridge Market (£14k). There has been little movement on these service areas during the year, with the pressures considered to be influenced by the uncertain economic situation.
6. The lease for Stockley Park Golf course has been reassigned to a new operator as of the beginning of October 2010. This was a result of the previous operator UK Golf going into administration earlier in the year. The immediate impact is a pressure of £22k that relates to a part year reduced income level for the remaining 6 months of 2010/11. There was also a write off agreed via the Month 7 Budget Monitoring report to Cabinet for the outstanding rent of £69k relating to UK Golf. These 2 figures combine to give the full exceptional cost of £91k.

**Contingent Items: Gross Pressure £2,060k (£40k adverse)**

7. The Authority’s 2010/11 contingent budget contains provision for areas of expenditure or income for which there is a greater degree of uncertainty. The net position after the application of the contingency is shown in the table below.

Division of Service	Gross Pressure	Gross Pressure	Change from	Contingency	Net Pressure
	Month 8	Month 7	Month 7		
Waste Disposal Levy	1,528	1,528	0	1,528	0
Recycling Services	150	150	0	150	0
Vehicle Fuel	120	80	40	80	40
Golf	262	262	0	262	0
<b>P&amp;CS – Total</b>	<b>2,060</b>	<b>2,020</b>	<b>40</b>	<b>2,020</b>	<b>40</b>

8. The Council’s 2010/11 contingent budget contains sums relating to the Waste Disposal Levy, cost pressures on Recycling Services and Vehicle Fuel which impact on the ECP Group position. The Waste Disposal Levy was formally set by West London Waste Authority at the end of January 2010. The contingency contains the last two years’ increases in the levy, and the gross pressure reflects the actual requirement based on the levy notification received in February 2010.
9. The bulk diesel purchase price has shown an increase since the beginning of October, after having been relatively stable for the first six months of the year. A further duty increase of 0.75p per litre is planned in January and commentators are raising concerns about potential increases in oil prices.
10. Although it is difficult to be precise about the extent of any further increase, the evidence of the recent price increases, plus the current industry commentaries suggest a worsening position. The modelling of the planned increase in duty would now suggest that the pressure will be at

least the £40k that had been previously considered a possibility, and could further increase if fuel prices rise follow the potential increases in oil prices that are being muted.

**Corporate Landlord: £595k pressure (no change)**

11. The Corporate Landlord position now incorporates the Fleet Management service area which transferred into group in Month 6. The reported pressure at this point was £195k, and remains at this level for month 8. Further pressures have been highlighted on this service area primarily through increasing maintenance and lease costs. These issues are linked to the increasing age of the fleet. A service wide review of “transport needs” has now started and this will try and address the in-year pressure, so as to reduce it.

12. Corporate Facilities and Property are reporting a series of ongoing pressures that total £340k. These are listed below.

- There is a projected shortfall of £72k on income from the hire of the Middlesex Suite, due to a general slow down in demand set against a challenging income target. A review of the marketing approach to this service has now commenced, this will look at identifying opportunities to improve the position going forward.
- There is an anticipated shortfall of £81k on income from schools buy back of Facilities Management (FM) services, due to schools opting to procure services directly rather than through the FM Team. In order to try and address this position efforts continue to be made to raise awareness of the service offer, including activities such as visits to schools.
- There is a pressure of £28k on the cost of maintaining and keeping secure surplus properties prior to their disposal.
- There is a pressure on the Harlington Road depot of £159k. This chiefly relates to a reduction in the intensity of usage. This is due to the movement of some Council services to the Civic Centre, together with the loss of Hillingdon Homes contributions for space occupation at the depot and use of the Stores facility. Some initial options have been identified in terms of revisions to current occupancy arrangements. Block A was decommissioned during November, and the anticipated savings are reflected in the position. Further rationalisation and income generation possibilities are also being examined, in order to mitigate the position.

**Off-Street Parking: Nil variance (no change)**

13. The reduced levels of Car Park income experienced during 2009/10 continued into the first half of 2010/11, with the economic climate considered to be a significant factor. The 3<sup>rd</sup> quarter has suggested a more positive trend, and the income levels achieved during the Christmas period are expected to have a key influence on whether an improvement can be achieved. In order to achieve a nil variance it is being assumed that management action can be undertaken to reduce expenditure that will be sufficient to offset the anticipated income reduction.

**Leisure: £60k Pressure (no change)**

14. The service is reporting a £71k pressure due to the impact of the late opening of Botwell on the GLL management fee together with the associated delay in closing Hayes Pool, and a £9k pressure resulting from the need to pay security costs to undertake enforcement at car parks. This is being mitigated to a limited extent by savings in other budgets to achieve a net £60k pressure.

15. The Golf budgets were set to match the contracted income levels from Mack Trading, the contingency of £262k was set on the basis of the difference between the original budgeted income from Golf prior to the current arrangements. This budget is still required and will need to be allocated to the service, to ensure a balanced position. The Operator has recently requested a rent reduction which the Corporate Landlord is looking at.
16. The operator for the Gym at Minet has formally requested a reduction in its annual rent from £200k to £100k backdated to September 2009. The operator has been struggling to achieve its original projections for membership growth against the economic backdrop and increased competition from Botwell. The request if agreed would create an in year pressure of £115k against income targets for the site.

**Public Safety & Environment: £385k favourable (no change)**

Waste Services: £340k favourable (no change)

17. Street Cleansing: The month 8 forecast is a £60k adverse expenditure variance which represents no change on the month 7 position.
18. Recycling Costs: At month 8 the forecast overspend is £144k, which can be offset by release of the £150k contingency. There continues to be a positive trend in recycling rates which generates pressures on the variable elements of the budget, particularly Gate Fees and recycling bags. The income trends for recyclable materials and the green waste rebates are similar to the previous financial year.
19. Waste Disposal: The gross pressure of £1,528k reflects that the increase in the 2009/10 and 2010/11 waste levy that has now been confirmed by West London Waste Authority (WLWA) and is currently held in contingency. The Section 52(9) budget was reset for the new financial year as part of the Levy process and reflects the reduced tonnages experienced during 2009/10. The trend for the first 5 months of 2010/11 was a marginal decrease on the 2009/10 levels. Since September the actual tonnage levels have been higher than this trend suggested which highlights the potential variability of tonnages and forecasts. A continuation of this trend into the final quarter gives a potential pressure on this budget.
20. Trade Waste: Income streams continue to be relatively robust for Trade Waste. The favourable income variance of £65k is considered a prudent forecast. The expectation is that there will not be a requirement for any significant debt write-offs in the current financial year, and existing levels of bad debt provision will be sufficient to meet any required write-offs and requirements going forward.
21. Civic Amenity Sites: A favourable income variance of £35k continues to be forecast on the basis of the favourable prices for recovery of metal-based materials. Metal prices have remained buoyant during 2010/11 to date but continue to be monitored. There is a pressure from a backdated NNDR revaluation, however this can be contained if metal income is maintained at current levels over the remainder of the financial year.
22. There is a £300k underspend being reported against waste and recycling initiatives which is currently offsetting variances elsewhere in the Directorate.

Arts Service: Nil Variance (no change)

23. There is a pressure on income of £10k, which will be compensated for from Arts expenditure budgets.

## Education and Children Services (E&CS)

### Revenue: Nil variance (no change)

1. The Group is projecting a nil variance as at Month 8 for the 2010/11 financial year. This excludes the overall pressure on asylum funding and the cost of exhausted all appeals cases which are reported under exceptional items elsewhere in this report.
2. The projected variances at Month 8 are summarised in the following table:

		2010/11 (As at Month 8)		% Var of budget	Variances (+ adv/- fav)		
		Current Budget	Current Forecast		Variance (As at Month 8)	Variance (As at Month 7)	Change from Month 7
		£'000	£'000		£'000	£'000	£'000
Schools & Central DSG	<i>Exp</i>	228,529	228,529	0%	0	0	0
	<i>Inc</i>	-227,197	-227,197	0%	0	0	0
	<b>Total</b>	<b>1,332</b>	<b>1,332</b>		<b>0</b>	<b>0</b>	<b>0</b>
Resource, Policy & Performance	<i>Exp</i>	4,128	4,133	0%	5	15	-10
	<i>Inc</i>	-2,174	-2,179	0%	-5	-15	10
	<b>Total</b>	<b>1,954</b>	<b>1,954</b>		<b>0</b>	<b>0</b>	<b>0</b>
ECS Central Budget	<i>Exp</i>	18,871	18,741	0%	-130	-130	0
	<i>Inc</i>	-3,546	-3,546	0%	0	0	0
	<b>Total</b>	<b>15,325</b>	<b>15,195</b>	<b>1%</b>	<b>-130</b>	<b>-130</b>	<b>0</b>
Learning & School Effectiveness	<i>Exp</i>	18,454	19,042	3%	588	588	0
	<i>Inc</i>	-13,374	-13,374	0%	0	0	0
	<b>Total</b>	<b>5,080</b>	<b>5,668</b>		<b>588</b>	<b>588</b>	<b>0</b>
Director's, Youth & Connexions	<i>Exp</i>	9,167	9,132	0%	-35	0	-35
	<i>Inc</i>	-1,010	-1,010	0%	0	0	0
	<b>Total</b>	<b>8,157</b>	<b>8,122</b>		<b>-35</b>	<b>0</b>	<b>-35</b>
Access & Inclusion – Children	<i>Exp</i>	5,927	5,687	4%	-240	-184	-56
	<i>Inc</i>	-2,211	-2,182	1%	29	29	0
	<b>Total</b>	<b>3,716</b>	<b>3,505</b>	<b>5%</b>	<b>-211</b>	<b>-155</b>	<b>-56</b>
Children & Families Services	<i>Exp</i>	28,565	28,324	0%	-241	-47	-194
	<i>Inc</i>	-3,677	-3,436	6%	241	47	194
	<b>Total</b>	<b>24,888</b>	<b>24,888</b>		<b>0</b>	<b>0</b>	<b>0</b>
Recovery Plan Savings			-212		-212	-303	91
<b>Total Exp</b>		<b>313,641</b>	<b>313,376</b>	<b>0%</b>	<b>-265</b>	<b>-61</b>	<b>-204</b>
<b>Total Inc</b>		<b>-253,189</b>	<b>-252,924</b>	<b>0%</b>	<b>265</b>	<b>61</b>	<b>204</b>
<b>Total</b>		<b>60,452</b>	<b>60,452</b>		<b>0</b>	<b>0</b>	<b>0</b>
Asylum Services	<i>Exp</i>	14,500	10,095	-30%	-4,405	-4,573	168
	<i>Inc</i>	-13,936	-7,965	42%	5,971	5,773	198
	<b>Total</b>	<b>564</b>	<b>2,130</b>	<b>12%</b>	<b>1,566</b>	<b>1,200</b>	<b>366</b>
<b>Total contingency items</b>		<b>564</b>	<b>1,764</b>		<b>1566</b>	<b>1,200</b>	<b>366</b>

### Schools: Nil variance (no change)

3. The Schools Budget is ring fenced and funded from the DSG. Schools' payroll and non-payroll expenditure is monitored quarterly with any forecast year-end deficits being the subject of detailed discussions with the schools concerned. Schools forecasting deficits are required to

supply recovery plans identifying how they intend to eliminate their deficit, but these do not affect the general fund.

4. Any underspend or overspend of the Schools Budget in 2010-11 would be carried forward into 2011-12 and would have no effect on the General Fund.

**ECS Central Budget: £130k Underspend (no change)**

5. The latest position on the Council's obligations under the Barnhill PFI contract indicate that there will be an underspend of £130k.

**Learning & School Effectiveness: £588k Pressure (no change)**

6. As reported previously due to redundancies agreed by governors and head teachers at Northwood, Mellow Lane and Hedgewood schools there is a pressure of £588k. It is hoped that the service will be able to identify one off savings elsewhere within the group to absorb the above pressure.

**Director's, Youth & Connexions: £35k Underspend (£35k improvement)**

7. The Youth & Connexions service is projecting an underspend of £35k as a result of making efficiency savings within non staffing budget.

**Access & Inclusion – Children: £211k Underspend (£56k improvement)**

8. The service has now identified one off savings of £338k mainly within Pupil & Family Support, Education Psychology and Parent support services. However, these one off savings have been already netted off against the £127k pressure within the Pupil Referral unit's income targets are not being achieved and as a result of increased home care costs within the Children with Disabilities team.

**Children and Families: Nil variance (no change)**

9. The Children & Families is projecting a break even position as at Month 8.
10. Currently the Children's Private and Voluntary spend is projecting an overspend of £322k, an improvement of £166k from last month, due to a Southwark Judgement for 16 year olds. These projections are based on period 8 activity levels. It should be noted however that activities can vary in both directions dependent upon children leaving or being added to the system. This could be a potential call on contingency.

**Recovery Plan Savings: £212k target (£91k improvement)**

11. An action plan is currently being implemented by the management group to identify and achieve additional savings to meet the budget pressure.

**Contingent Items: Asylum Service Gross Pressure £1,200k (no change)**

12. The Asylum service is reporting an unchanged position from Month 7. However, there is an emerging pressure of £366k from the previous period due to UKBA classifying 8 clients as ineligible for under 18 status and as a result of in-house fostering costs being under forecasted in the previous months.

13. UKBA initially rejected payments for 10 clients on they grounds they were accompanied children. However, following a challenge by the Authority, UKBA has now accepted 5 of these clients. In addition, UKBA has also rejected 3 clients due to difficulties in assessing their ages. The service is continuing to challenge UKBA's decision. If this challenge is unsuccessful there will be a financial pressure over and above the current contingency.

<b>Division of Service</b>	<b>Gross Pressure Month 8</b>	<b>Gross Pressure Month 7</b>	<b>Change from Month 7</b>	<b>Contingency</b>	<b>Net Pressure</b>
Asylum Services	1,200	1,200	0	1,210	-10
<b>E &amp;CS – Total</b>	<b>1,200</b>	<b>1,200</b>	<b>0</b>	<b>1,210</b>	<b>-10</b>

14. The current reported pressure for Exhausted All Appeals and ineligible clients' amounts to £817k and for Naturalised clients is £57k.

## Central Services

**Revenue: £535k underspend (£79k improvement)**

- The forecast position for the central services revenue budget as at month 8 is an underspend of £535k, an improvement of £79k on the month 7 projections, due primarily to the Deputy Chief Executive's Office having a freeze on all non essential expenditure, including training costs.

Service		2010/11 (As at Month 8)		% Var of budget	Variances (+ adv/- fav)		
		Current Budget	Forecast		Variance (As at Month 8)	Variance (As at Month 7)	Change from Month 7
		£'000	£'000		£'000	£'000	£'000
Deputy Chief Executive's Office	<i>Exp</i>	11,322	10,923	-3.5%	-399	-278	-121
	<i>Inc</i>	-3,517	-3,454	+1.8%	+63	+21	+42
	<b>Total</b>	<b>7,805</b>	<b>7,469</b>	<b>-4.3%</b>	<b>-336</b>	<b>-257</b>	<b>-79</b>
Finance & Business Services	<i>Exp</i>	24,476	24,655	+0.7%	+179	+179	0
	<i>Inc</i>	-18,075	-18,453	-2.1%	-378	-378	0
	<b>Total</b>	<b>6,401</b>	<b>6,202</b>	<b>-3.2%</b>	<b>-199</b>	<b>-199</b>	<b>0</b>
<b>Total Exp</b>	<i>Exp</i>	<b>35,798</b>	<b>35,578</b>	<b>-0.6%</b>	<b>-220</b>	<b>-99</b>	<b>-121</b>
<b>Total Inc</b>	<i>Inc</i>	<b>-21,592</b>	<b>-21,907</b>	<b>-1.5%</b>	<b>-315</b>	<b>-357</b>	<b>+42</b>
<b>Group total</b>	<b>Total</b>	<b>14,206</b>	<b>13,671</b>	<b>-3.8%</b>	<b>-535</b>	<b>-456</b>	<b>-79</b>

**Finance & Business Services: £199k underspend (no change)**

- Finance & Business Services continue to project an underspend of £199k, no change from the month 7 projection. This comprises of a projected overspend of £179k on expenditure budgets (no change on the month 7 projections) and a surplus of £378k on income (no change on the month 7 projections).
- The overspend of £179k on expenditure budgets relates to a number of overspends, totalling £789k, netted down by underspends totalling £610k, which are as follows:

### **Overspends**

- An overspend of £380k on SEN Transport, due to an historical increase in the number of SEN children requiring transport
- An overspend of £250k based on known and estimated redundancy costs.
- An overspend of £159k on ICT Licence and software payments.

### **Underspends**

- A net underspend of £491k on salary budgets across the Department (£213k in Passenger Services, £126k in Building Control, £124k in ICT and £45k in Procurement, netted down by a pressure of £17k in Emergency Planning), where posts are being held vacant as part of the BID Workstreams.
- An overachievement of the in year savings target by £79k, which was identified as part of the Expenditure Review.
- An underspend of £40k on the cost of Audit fees, due to the cessation of the CAA Audit.

4. The surplus of £378k in income streams relates to a surplus on income from the Imported Food Unit of £320k, Bereavement services of £100k, and one off income from external sources totalling £398k (including the write on of Credit Balances in the Revenues service) This is netted down by an under recovery of £204k on Passenger Services Income, an under recovery of £132k on Building Control Income and an under recovery of £104k on Land Charges income, due partly to a change in regulations.

**Deputy Chief Executive's Office: £336k underspend (£79k improvement)**

5. The Deputy Chief Executive's Office are projecting an underspend of £336k in month 8, an improvement of £79k on the month 7 projections, due primarily to the service having a freeze on all non essential expenditure, including training costs. This comprises of a projected underspend of £399k on expenditure budgets (an improvement of £121k on the month 7 projections), and a shortfall of £63k on income (an adverse movement of £42k on the month 7 projections).
6. The underspend of £399k on expenditure budgets relates to a number of variances as follows:
- An underspend of £230k on staffing costs across the service, primarily due to a number of vacant posts that exist, as each post is being reviewed and held vacant pending the outcomes of the BID Reviews.
  - An underspend of £94k on non staffing costs across the group due to having a freeze on all non essential expenditure
  - An underspend of £57k on Members' Allowances where the budget provision is £57k in excess of the projected cost for the current administration.
  - An underspend of £48k on the cost of printing in the Communications team.
  - A surplus of £30k relating to the Childcare Tax Credit Scheme
  - An underspend of £43k on training costs following a review of training courses.
  - An underspend of £22k on the Voluntary Sector Grants budget, where the grants budget is £48k in excess of the grants that have been awarded, netted down by an additional cost of £26k on Christmas Lights in Town Centres.
7. These are netted down by an anticipated cost on redundancy payments of £75k and an additional cost of £50k relating to the investment in key HR systems to support the delivery of future savings.
8. The shortfall of £63k on income streams relates to a number of shortfalls totalling £122k, netted down by over recovery of income totalling £59k, which are as follows:
- A projected shortfall of £72k in Legal services relating to services provided to Hillingdon Homes. An action plan is being put in place to mitigate this, although due to the timing of some of the proposed action, it is unlikely that this will fully cover the shortfall in this year.
  - A shortfall in the Hillingdon People income of £20k due to a downturn in the number of requests for advertising space, both internally and externally
  - Under-recovery of income from the Hillingdon Business forum and Uxbridge Town Centre of £17k
  - A shortfall of £13k on the buy back of Payroll services by schools, where three schools have decided not to renew their contract this year.
  - An over recovery of £28k from schools purchasing the Occupational Health Service.
  - An over recovery of £24k on Nationality Checking, Citizenship and Registration of Births, Deaths and Marriages.
  - A surplus of £7k on First Aid training income.

## Contingency Items

9. The Corporate Contingency holds a number of budgets relating to exceptional items linked to the downturn in the economy which has severely impacted the housing market and has continued to depress a number of income streams. The net position after the application of the contingency is shown in the table below.

Contingent Item	Gross Pressure Month 8 £'000	Gross Pressure Month 7 £'000	Movement Month 7 to 8	Contingency £'000	Net Pressure £'000
Building Control	71	71	0	135	-64
Land Charges (volume pressures)	715	715	0	715	0
Self Insurance Fund	420	420	0	420	0
<b>Total</b>	<b>1,206</b>	<b>1,206</b>	<b>0</b>	<b>1,270</b>	<b>-64</b>

### Building Control Income: £71k Pressure (no change)

10. The forecast for Building Control income is a gross pressure of £203k, however, a large proportion of this can be offset by an underspend on the salary and non-salary budgets of £132k, which would require only £71k being drawn down from the contingency.

### Land Charges: £715k Gross Pressure (no change)

11. Land charge income has moved to a cost recovery basis due to statutory changes in regulations enacted in December 2008. Based on this, the projected shortfall on income is estimated to be £775k. However, due to the underspend across Finance & Business Services, the draw down from the contingency will be £715k, the remaining balance of £60k will be absorbed within the main revenue budget.
12. A further impact on the income is also included in the forecast, which relates to the impact of the Ministry of Justice (MOJ) decision to revoke the charging of a fee for personal searches. The guidance proposed that the majority of property search data is Environmental Information and that Local Authorities are therefore obliged to allow inspection of this information at no charge. The instruction from the MOJ came into force on 17<sup>th</sup> August 2010, and will be backdated to when the Environment Information Regulations came into force in January 2005 (a detailed assessment of the financial impact of the requirement to apply the legislation back to January 2005, is currently being undertaken). The part year effect of not being able to charge for personal searches in 2010/11 is a pressure of £85k (the full year effect equating to £145k). However, the regulations do allow for authorities to charge for assisted searches, which it is estimated will generate income of £41k in 2010/11 (the full year effect equating to £70k). For 2010/11 this results in a further pressure of £44k, where it has been decided that this can be absorbed within the Finance & Business Services revenue budget.

### Self Insurance Fund: £420k Gross Pressure (no change)

13. The Corporate Risk Contingency holds a budget of £420k to cover the costs of insurance claims, where the Council is liable for the excess, which varies depending on the type of insurance, but in the main stands at £100k. Based on current projections this contingency sum will be fully required to cover the costs of the excess payments made in 2010/11.

## Capital Programme

### Adult Social Care, Health and Housing (ASCH&H)

**HRA: £5,497k Variance (Month 7 - £4,075 variance)**

1. A summary of the programme for HRA is shown below :

Capital Schemes 2010/11	Original Budget	Revised Budget	Budget Released	Capital Spend Month 8	Actual % of Revised Budget	Forecast Outturn	Variance
	£' 000	£' 000	Y/N	£' 000	%	£' 000	£' 000
Capital Works to Stock	10,000	9,849	Y	3,253	33%	9,149	-700
HRA - New Build - HRA Pipeline Sites Phase 1	7,508	7,096	Y	2,514	35%	5,100	-1,996
HRA - New Build - Extra Care Sites Phase 1 (Triscott House)	3,430	3,590	Y	1,095	31%	2,100	-1,490
HRA - New Build - LD Sites Phase 1	0	288	Part	0	0%	100	-188
HRA - New Build - HRA Pipeline Sites Phase 2	0	638	N	0	0%	191	-447
Cash Incentive Scheme	150	150	Y	0	0%	0	-150
HRA - Estates Improvements	1,280	1,502	Y	250	17%	1,002	-500
Other Projects	200	0	N	0		0	0
Townfield Community Centre	0	26	Y	0	0%	0	-26
<b>HRA – Total</b>	<b>22,568</b>	<b>23,139</b>		<b>7,112</b>	<b>31%</b>	<b>17,642</b>	<b>-5,497</b>

- £200k of roofing works on Capital Works to Stock have been rephased into 2011/12 to allow time for extended leaseholder consultation.
- Issues arising due to site access and adverse weather conditions have led to £496k of expenditure on the Phase 1 Pipeline sites being delayed until 2011/12.
- Weather conditions have also resulted in delays on the Triscott House project of a further 2-3 weeks, leading to £410k of expenditure being rephased into 2011/12.
- £188k of expenditure on New Build Learning Disability sites has been rephased into 2011/ due to additional lead in time being required for the Ascott Court project, as a result this project will now not complete until June 2011.
- An additional £128k of expenditure on the Pipeline Phase 2 project at Gilbert Road has been delayed and will take place in 2011/12, the Homes and Communities Agency are part-funding this project and have confirmed that grants will not be affected by the new completion date of July 2011.

## Adult Social Care, Health and Housing: £501k Variance (Month 7 - £598k variance)

7. A summary of the programme for Adult Social Care, Health and Housing is shown below :

Capital Schemes 2010/11	Original Budget	Revised Budget	Budget Released	Capital Spend Month 8	Actual % of Revised Budget	Forecast Outturn	Variance
	£' 000	£' 000	Y/N	£' 000	%	£' 000	£' 000
PSRSG for WL Empty Property Grant	1,100	1,100	Part	365	33%	900	-200
Mental Health – Mead House	114	250	Y	93	37%	250	0
Disabled Facilities Grants	3,000	2,823	Y	976	35%	2,551	-272
Private Sector Renewal Grants	450	450	Y	228	51%	420	-30
Colne Park Caravan Sites	296	230	Y	226	98%	231	1
<b>ASC,H&amp;H – Total</b>	<b>4,960</b>	<b>4,853</b>		<b>1,888</b>		<b>4,352</b>	<b>-501</b>

8. Forecast outturn on Disabled Facilities Grant has been increased by £97k to reflect a reduction in the lead in time on new cases, increasing the call on the Council Resources accordingly.

## Education and Children's Services: £9,026k Variance (Month 7 - £3,892k variance)

Capital Schemes 2010/11	Original Budget £' 000	Revised Budget £' 000	Budget Released Y/N	Capital Spend Month 8 £' 000	Actual % of Revised Budget %	Forecast Outturn £' 000	Variance £' 000
<b>100% Grant/Externally Funded</b>							
Early Years Foundation Stage – Surestart	1,169	145	0	21	14%	145	0
Extended Schools	251	485	Part	307	63%	485	0
Formula Capital Devolved to Schools	3,876	3,433	N/A	1,708	50%	2,471	-962
Guru Nanak - Expansion 2010	5,710	4,295	Y	2,866	67%	4,295	0
Pathfinder (Playgrounds)	598	338	Part	338	100%	338	0
Pinkwell	0	189	Y	0	0%	189	0
Primary School Expansions Phase I	1,942	0	Y	0	0%	0	0
Primary School Expansions Phase II	5,150	5,124	Part	0	0%	1,500	-3,624
Rosedale College S106 – only	0	26	N	0	0%	26	0
School travel Plans	0	127	Y	33	26%	86	-41
Schools Kitchens	4,928	4,366	Part	1,362	31%	2,081	-2,285
Specialist Schools	0	52	Y	43	83%	52	0
Surestart - AHDC short breaks	365	55	Y	4	7%	55	0
Vehicle Workshops - West Drayton Young Peoples Centre	0	40	N/A	0	0%	40	0
Investment in Young People's Facilities	167	84	Part	0	0%	84	0
Island U - Virtual School Project	0	60	N	0	0%	60	0
<b>Total 100% Grant/Externally Funded</b>	<b>24,156</b>	<b>18,819</b>	<b>0</b>	<b>6,682</b>	<b>36%</b>	<b>11,907</b>	<b>-6,912</b>
<b>Non Grant Funded</b>							
Expansion Haydon	0	14	Y	0	0%	14	0
Urgent Building Condition Projects (Modernisation)	1,985	2,837	Part	1,101	39%	2,051	-786
School Places Provision (Basic Needs)	0	92	Part	0	0%	92	0
Building Schools for the 21st Century	1,000	1,000	0	0	0%	0	-1,000
Schools Access Programme	100	478	Part	99	21%	150	-328
<b>Total 100% Non Grant Funded</b>	<b>3,085</b>	<b>4,421</b>		<b>1,200</b>	<b>27%</b>	<b>2,307</b>	<b>-2,114</b>
<b>E&amp;CS – Total</b>	<b>27,241</b>	<b>23,240</b>		<b>7,882</b>	<b>34%</b>	<b>14,214</b>	<b>-9,026</b>

9. Forecast outturn on Primary School Expansions has been reduced by £3,624k to reflect the expected profile of expenditure on the Phase 1 expansions to completed for September 2011. The remaining grant funded budget will be rephased into 2011/12 to support the completion of these works.

10. As a result of a number of schools being unable to provide match funding for the Schools Kitchens grant, forecast expenditure in 2010/11 has been reduced by £2,285k. The deadline for use of this grant is August 2011, while officers are investigating options to fully utilise this grant, there is a risk that amounts may be repayable to the Department of Education in 2011/12.

**Planning, Environment and Community Services: £2,948k Variance (Restated Month 7 - £1,135k variance)**

Capital Schemes 2010/11	Original Budget	Revised Budget	Budget Released	Capital Spend Month 8	Actual % of Revised Budget	Forecast Outturn	Variance
	£' 000	£' 000	Y/N	£' 000	%	£' 000	£' 000
<b>100% Grant/Externally Funded</b>							
S106/S278 Schemes	0	558	Part	177	32%	535	-23
Safer Stronger Communities Fund	50	50	Y	50	100%	50	0
Botwell Multi Use Games Area	100	242	Part	228	94%	242	0
BSP funded by Transport for London	4,000	3,904	Part	138	4%	3,904	0
<b>Total 100% Grant/Externally Funded</b>	<b>4,150</b>	<b>4,754</b>		<b>593</b>	<b>12%</b>	<b>4,731</b>	<b>-23</b>
<b>Non Grant Funded</b>							<b>0</b>
Winston Churchill Hall Refurbishment	430	430	Y	0	0%	430	0
Manor Farm Stables Development	371	451	Y	0	0%	451	0
Willow Tree Centre	300	300	N	0	0%	0	-300
William Byrd Pool	250	250	N	0	0%	0	-250
North Hillingdon Adult Education Centre Roof Replacement	155	155	Part	0	0%	78	-77
Manor Farm	0	0	Y	1		55	55
Property Enhancements Programme	500	500	Part	10	2%	495	-5
Property Enhancements Programme Contingency	0	0	N	5		5	5
Youth Offending Team consolidation into Link 1A / cashiers	0	30	Y	9	30%	30	0
Civic Centre Security Improvements	0	107	Y	46	43%	107	0
Civic Centre Enhancements	1,590	1,590	Part	77	5%	1,290	-300
Libraries Refurbishment	622	1,037	Y	369	36%	1,037	0
Harmondsworth Dog Free Mini Football Area	0	5	Y	0	0%	5	0
Ruislip Lido Toilets	0	302	Y	209	69%	302	0
CCTV Programme	230	230	N	0	0%	0	-230
Chrysalis Programme	1,000	955	Y	185	19%	955	0
Highways Improvements	1,100	1,100	Part	854	78%	1,100	0
Highways Localities Programme	258	258	N	0	0%	258	0
Road Safety	250	250	Part	16	6%	114	-136
Street Lighting	300	300	Part	35	12%	300	0
Town Centre Initiative	525	525	N	107	20%	525	0
Purchase of Vehicles	0	471	Y	482	102%	482	11
Environmental Assets	2,000	1,798	Part	0	0%	100	-1,698
Fassnidge Park adiZone	0	148	Y	75	51%	148	0
<b>Total Non Grant Funded</b>	<b>9,881</b>	<b>11,192</b>		<b>2,480</b>	<b>22%</b>	<b>8,267</b>	<b>-2,925</b>
<b>PE&amp;CS – Total</b>	<b>14,031</b>	<b>15,946</b>		<b>3,073</b>	<b>19%</b>	<b>12,998</b>	<b>-2,948</b>

11. The comparative figure for Month 7 has been restated to reflect the South Ruislip Development, Highgrove Pool Phase II and Hayes End Library projects being reported in the Major Construction Projects table below, rather than in the above table as in previous months.

12. Delays in commencing works on Section 106 projects have led to the current year outturn being reduced by £23k, these delayed projects are due to be completed in 2011/12.

13. Planned changes to Transport for London projects are no longer taking place, resulting in the outturn being increased to match revised budget.
14. The North Hillingdon Adult Education Centre Roof Replacement project has now been completed and the final outturn shows a £77k underspend.
15. Officers have agreed the final account with the main contractor on the Manor Farm project. The £55k outturn included above is not currently funded and the Month 9 report will include a recommendation to fund from general contingency.
16. It is anticipated that the budgeted level of Road Safety works will no longer be achieved in the current year, an underspend of £136k against revised budget is now being reported.
17. An additional £11k is required to fund welfare buses as part of the Purchase of Vehicles, as this is a delegated invest-to-save scheme any additional borrowing costs arising from this variance will be funded through additional savings in fleet revenue budgets.
18. The outturn for Environmental Assets has been reduced by £1,698k since Month 7 to reflect a number of projects being rephased into 2011/12.

**Major Construction Projects: £11,278k Variance in 2010/11 (Restated Month 7 - £11,280k variance)**

Capital Schemes 2010/11	Revised Budget	Budget Released	Capital Spend Month 8	Actual % of Revised Budget	Forecast Outturn 2010/11	Forecast Outturn 2011/12 onwards	Forecast Variance 2010/11	Forecast Variance Total Project
	£' 000	Y/N	£' 000	%	£' 000	£' 000	£' 000	£' 000
<b>Planning, Environment and Community Services</b>								
Arundel Road Development HIP	3,018	Part	2	0%	18	0	-3,000	-3,000
Botwell Green (including Gymnastics Centre )	627	Y	1,870	298%	3,005	297	+2,378	+2,675
Brookfield – Second Floor	15	Y	1	7%	15	0	0	0
Farm Barns	250	Y	4	2%	350	155	+100	+100
South Ruislip Development	4,661	Part	83	2%	1,400	6,219	-3,261	0
Highgrove Pool Phase II	4,100	Part	2	0%	300	3,800	-3,800	0
Hayes End Library Development	2,600	Part	0	0%	600	2,000	-2,000	0
Hillingdon Sports and Leisure Centre	1,266	Y	423	33%	1,537	0	+271	+271
Minet Cycle Club	349	Part	335	96%	339	10	-10	0
New Years Green Lane Civic Amenity Site	3,973	Part	94	2%	1,900	2,073	-2,073	0
Queensmead Fitness Centre Refurbishment	28	Y	25	89%	28	0	0	0
<b>Education and Children's Services</b>								
Children's Centres – Phase 2	626	Y	367	59%	728	0	+102	+102
Children's Centres – Phase 3	4,109	Y	1,490	36%	4,109	0	0	0
Glebe Primary School	31	Y	2	6%	31	0	0	0
Heathrow Primary	18	Y	2	11%	18	0	0	0
Longmead - Laurel Lane	1,612	Y	938	58%	1,612	0	0	0
Merrifields fit out for short breaks	375	Y	338	90%	370	5	-5	0
New Young People's Centre	1,726	Y	815	47%	1,726	0	0	0
Pinkwell New Classrooms	304	Y	424	139%	304	0	0	0
Pinkwell School Hall	478	Y	0	0%	478	0	0	0
Primary Capital Programme (6 Schools)	1,684	Y	507	30%	1,684	0	0	0
Ruislip High School - Construction	273	Y	257	94%	273	0	0	0
Ruislip High School - Expansion	150	Y	0	0%	150	1,350	0	0
Targeted Capital - Oak Farm	388	Y	-41	-11%	388	0	0	0
Targeted Capital - Uxbridge High	32	Y	4	13%	32	0	0	0
<b>Finance &amp; Business Services</b>								
Hillingdon Cemetery & Chapel - Insurance work	264	Insurance	9	3%	284	0	+20	+20
<b>Council Wide</b>								
Project QS support	34	N/A	34	100%	34	0	0	0
Major Construction Project Fees	850	N/A	0	0%	850	0	0	0
<b>Major Construction Projects – Total</b>	<b>33,841</b>		<b>7,985</b>	<b>24%</b>	<b>22,563</b>	<b>15,909</b>	<b>-11,278</b>	<b>168</b>

19. Year to date expenditure on MCP Projects of £7,985k includes £379k of fees, contributing towards the cost of architects, design and project management costs. Full year outturn on these fees is anticipated to be £1,072k, of which £396k is to be funded from Council Resources.

20. As noted above, the inclusion of the South Ruislip Development, Highgrove Pool Phase II and Hayes End Library in this table, rather than the PE&CS table, accounts for the restatement of the Month 7 variance.

21. A potential overspend of £100k on the Farm Barns project has been forecast, a report will be presented to January Cabinet addressing the potential for reducing the scope of this project or identifying additional funding for the project.

22. The forecast overspend on Phase 2 Children's Centres has been reduced to £102k following a reduction of £88k in the disputed amounts currently under adjudication.

23. The insurance works at Hillingdon Cemetery & Chapel are now reporting an overspend of £20k with regard to additional betterment works not covered by the insurance contribution. It is anticipated that a revenue contribution will cover the costs of these additional works.

**Central Services: £353k underspend (Month 7 - £382k underspend)**

Capital Schemes 2010/11	Original Budget £' 000	Revised Budget £' 000	Budget Released Y/N	Capital Spend Month 8 £' 000	Actual % of Revised Budget %	Forecast Outturn £' 000	Forecast Variance £' 000
Leader's Initiative	300	300	Part	131	44%	300	0
<b>DCE - Total</b>	<b>300</b>	<b>300</b>		<b>131</b>	<b>44%</b>	<b>300</b>	<b>0</b>
Breakspear Crematorium	0	0	N/A	0	0%	29	29
ICT Asset Management Strategy	1,378	1,699	Part	1,048	62%	1,317	-382
<b>F&amp;R - Total</b>	<b>1,378</b>	<b>1,699</b>		<b>1,048</b>	<b>62%</b>	<b>1,346</b>	<b>-353</b>
<b>Central Services - Total</b>	<b>1,678</b>	<b>1,999</b>		<b>1,179</b>	<b>59%</b>	<b>1,646</b>	<b>-353</b>

24. The £29k forecast outturn on Breakspear Crematorium relates to retention payments linked to the works completed in 2009/10, which are to be funded by a revenue contribution from the Breakspear Crematorium trading fund.

25. It is anticipated that the forecast outturn on the ICT Asset Management Strategy will be updated in the coming months to reflect the on-going review of this programme.

**Partners: £6k favourable (Nil Variance)**

Capital Schemes 2010/11	Original Budget £' 000	Revised Budget £' 000	Budget Released Y/N	Capital Spend Month 8 £' 000	Actual % of Revised Budget %	Forecast Outturn £' 000	Forecast Variance £' 000
LAA Reward Grant Share to Primary Care Trust	335	335	0	0	0%	333	-2
LAA Reward Grant Share to Community Safety Partnership	140	140	0	0	0%	140	0
LAA Reward Grant Share to BAA & Uxbridge College	130	130	0	0	0%	128	-2
LAA Reward Grant Share to Ground Work Trust	65	65	0	0	0%	63	-2
LAA Reward Grant Share to HAVS	0	85	0	0	0%	85	0
<b>Partners - Total</b>	<b>670</b>	<b>755</b>		<b>0</b>	<b>0%</b>	<b>749</b>	<b>-6</b>

26. There has been no change to the final outturn position for grants to partners, remaining at £749k out of a revised budget of £755k. Payments are due to be made to partner organisations in March 2011, upon receipt of the LAA Reward Grant by the Council.

**Capital Contingency: £2,000k underspend (Nil Variance)**

Capital Schemes 2010/11	Original Budget £' 000	Revised Budget £' 000	Capital Spend Month 7 £' 000	Actual Spend % of Revised Budget %	Forecast Outturn £' 000	Variance £' 000
Purchase of Vehicles	1,500	1,500	0	0%	0	-1,500
General Contingency	500	500	0	0%	0	-500
<b>Contingency - Total</b>	<b>2,000</b>	<b>2,000</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>-2,000</b>

27. As at Month 8 there have been no allocations from contingency, however this report requests that Cabinet agree to the allocation and release of £55k from the General Contingency to fund the overspend at Manor Farm.

## APPENDIX B – Treasury Management Report

1. The following information is provided to update you on the activities on the Treasury function for the month of October 2010.
2. As at 31<sup>st</sup> October 2010 the Council's portfolio of deposits and debt were as follows (deposit balances can move substantially from day to day in line with cash flow requirements).

### Outstanding Deposits - Average Rate of Return on Deposits: 0.84%

	Actual £m	Actual %	Bench- mark %
Up to 1 Month	52.2	69.23	70.00
1-2 Months	7.9	10.48	10.00
2-3 Months	0.0	0.00	10.00
3-6 Months	2.0	2.65	5.00
6-9 Months	0.0	0.00	5.00
9-12 Months	0.0	0.00	0.00
<b>Subtotal</b>	<b>62.1</b>	<b>70.50</b>	<b>100</b>
Unpaid Maturities	13.3	17.64	0.00
<b>Total</b>	<b>75.4</b>	<b>100</b>	<b>100</b>

3. With the exception of the unpaid Icelandic investments, deposits are held with UK institutions, which hold at a minimum, a Fitch AA- long-term credit rating.
4. Deposits are currently held with the following institutions; Goldman Sachs MMF, Henderson MMF, HSBC MMF, Ignis MMF, Invesco MMF, Royal Bank of Scotland, Standard Life MMF, Barclays Bank, Clydesdale Bank, Lloyds TSB Banking Group and Nationwide BS.
5. During October, fixed-term deposits matured in line with cash flow requirements. £9.2m was placed in medium term deposits to enhance investment income. Other surplus funds were spread between instant access accounts and short-term fixed deposits in order to meet near term cash flow requirements and remain within counterparty limits. The significant increase in total deposits in October was a result of £21.8m being received in respect of a NNDR pool refund. A further dividend from Heritable of £600k was received in relation to our unpaid Icelandic investments. Dividends received now represent 45.39% of the total Heritable claim.

### Outstanding Debt - Average Interest Rate on Debt: 3.57%

	Actual £m	Actual %
PWLB	115.1	70.57
Long-Term Market	48.0	29.43
Temporary	0.0	0.0
<b>Total</b>	<b>163.1</b>	<b>100</b>

6. There were no early debt repayments or rescheduling opportunities during the month.

### Prudential Indicators

7. There were no breaches of the prudential indicators during October.

## Ongoing Strategy

8. The current strategy is to place medium and long-term deposits, when cash flow allows. These deposits will enhance investment income for 10/11. Short-term balances are to be placed in instant access accounts and short-term fixed deposits to ensure funds are available to meet November's payment obligations.
9. During October the PWLB premiums remained too high to make rescheduling of debt financially viable.

## APPENDIX C

### Retaining of agency staff for Planning, Environment and Community Services.

- Post 1 - An agency worker needs to be retained following Cabinet approval on 16th December 2010 to accept the offer of gift funding from Inland Homes of £20k to assist in meeting the Council's reasonable and justifiable costs associated with the discharge of its planning function with regard to determining the pre-commencement conditions applications and the reserved matters application for the first phase of the redevelopment of the former National Air Traffic Services (NATS) site, Porters Way, West Drayton. The agency worker has been acting as the project officer for RAF Uxbridge and also dealt with the outline application for the NATS site. The extension to the post will not exceed the 'gift' of £20k, but given his previous agency work for the council, the estimated accumulative expenditure in 2010/11 inclusive of this extension will be around £60k.
- Posts 2 & 3 - 2 officers are employed on an agency basis via Matrix to support the HIP, Strategic Property Group and Capital Receipts programmes. These posts are The HIP & SPG Project Manager (Post 1), and a Surveyor specialising in managing consultants to support planning applications, and DDA compliance (Post 2). The cost of each of these posts will exceed £50k in 2010/11. They are funded by vacancies and within existing budget estimates. Both posts are planned to continue until the end of the financial year. The table below sets out the costs for these posts based on a three month extension:
- Post 4 – This relates to the extension of an existing temporary agency contract for a Senior Planning Officer to determine HRA Housing Planning Applications, crucial to addressing housing supply in the borough. A Matrix contract has been in place for almost one year and the post funding to date will exceed £50k in February 2011. This additional 8 week extension will cost £9k. The funding of this post is provided through HRA funding.

### Retaining of agency for Finance and Business Services.

In accordance with BID plans for Procurement, the team structure has re-aligned to support a hub and spoke operation with Procurement resource now embedded within the Finance team for each Group. The retention of the agency worker currently covering a Procurement Manager position is required to lead specific activity in the following areas:

- ICT Managed Services project - the sourcing of services currently provided by Northgate, in support the ICT Single Development Plan
- Procurement support the MCP team in relation to the Primary Capital Programme
- Supporting the Head of Procurement with the implementation of the revised Procurement & Contract Standing Orders, the revised Procurement Strategy the development of Procurement Standard Operating Procedures (BID process re-engineering)

The cost of this extension is around £61k, for which funding exists within the existing service budget.

<b>Roles</b>	<b>Service</b>	<b>Cost £000s</b>	<b>Funding</b>
Post 1	Planning	20	Gift Funding
Post 2	Corporate Landlord	28	Vacant budgeted post
Post 3	Corporate Landlord	17	Vacant budgeted post
Post 4	Planning	9	HRA
Post 5	Procurement	61	Vacant budgeted post
<b>Total</b>		<b>135</b>	

### **Retaining of agency for Adult Social Care, Health, and Housing Services.**

A contract worker has been employed to undertake a range of duties to support the implementation of the departments Adult Social Care system which is critical to management of client information, payment to suppliers, billing to clients and management of the budget. The current approval arrangements will expire in mid February and permission is sought to continue this post to 31st March 2011 to ensure the full delivery of the ASC system.

By agreeing to this extension additional costs of £13k will be incurred resulting in a cost to 2010/11 of £78k. The cost of this post will be funded by vacancies held in the Access & Assessment Teams pending the outcome of the common operating model.

All Prices Include VAT		Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Effective from 31st January 2011	
Type of Fee/Charge	Proposed New Charges Residents £					Proposed New Charges Non Residents £	% Increase

**Parking**

**On-Street Parking: (1) Town Centres**

The maximum stay period on-street in Uxbridge is 2 hrs. All of the existing and proposed charges are based on the cost of parking for each 15 mins

**Uxbridge**

Per 15 mins up to 2 hours	M	0.30	0.60	NB	0.30	0.80	0.00%	33.33%
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West Drayton/Yiewsley, Hayes (Coldharbour Lane and Station Rd), Northwood/Hills, Eastcote, Ruislip.

These schemes have various maximum stay durations of either 2 hours or 4 hours.:

1st 30 mins free then,	M	Free	Free	NB	Free	Free	0.00%	0.00%
30 mins up to 2hrs, then	M	0.20	0.50	NB	0.20	0.70	0.00%	40.00%
per 20 mins up to maximum stay	M	0.20	0.50	NB	0.20	0.70	0.00%	40.00%

Type  
 B = Business  
 R = Residents  
 M = Mixed

Vat Status  
 STD - Standard Rated  
 ZERO - Zero Rated  
 EXP - Exempt  
 NB - Non Business

All Prices Include VAT		Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Effective from 31st January 2011	
Type of Fee/Charge	Proposed New Charges Residents £					Proposed New Charges Non Residents £	% Increase

**On-Street Parking: (1) Local Centres and Parades**

**Hillingdon Circus; Uxbridge Rd/Lees Rd; South Ruislip; North Hillingdon (Hercies RD); Crescent Parade; New Pond Parade; Ickenham, Dellfield Parade, Hillingdon Hill**

*These schemes have various maximum stay durations between 2 hrs and 4 hrs*

1st 30 mins free then,	M	Free	Free	NB	Free	0.00%	Free	0.00%
per 30 mins up to 2 hrs, then	M	0.20	0.50	NB	0.20	0.00%	0.70	40.00%
per 20 mins up to maximum stay	M	0.20	0.50	NB	0.20	0.00%	0.70	40.00%

**On-Street Parking: (2) Local Centres and Parades  
Belmore Parade**

*This scheme has a duration of 10 hrs and 40 mins*

1st 30 mins free, then	M	Free	Free	NB	Free	0.00%	Free	0.00%
per 30 mins up to 2 hrs, then	M	0.20	0.50	NB	0.20	0.00%	0.70	40.00%
per 20 mins up to 4 hrs, then	M	0.20	0.50	NB	0.20	0.00%	0.70	40.00%
per 20 mins up to maximum stay	M	0.20	0.50	NB	0.20	0.00%	0.60	20.00%

Type  
B = Business  
R = Residents  
M = Mixed

Vat Status  
STD - Standard Rated  
ZERO - Zero Rated  
EXP - Exempt  
NB - Non Business

All Prices Include VAT		Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Effective from 31st January 2011	
Type of Fee/Charge	Proposed New Charges Residents £					Proposed New Charges Non Residents £	% Increase

Parking Schemes

**Heathrow; Hayes (Mount Rd and Nield Rd); Longford; Uxbridge South; Hillingdon Hospital; Cowley (Station Rd and Huxley Cl); Uxbridge North (Park Rd); West Drayton**

*These schemes have various maximum stay durations between 30 mins and 8 hrs*

**Outside shops:**

1st 30 mins free, then	M	Free	Free	NB	Free	Free	0.00%
per 30 mins up to maximum stay	M	0.20	0.50	NB	0.20	0.70	40.00%

**Other Places:**

per 20 mins up to maximum stay	M	0.20	0.50	NB	0.20	0.60	20.00%
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**Off Street Parking**

**Kingsend South and Kingsend North, Ruislip - Limited Stay**

up to 1 hour (Kingsend South)	M	0.60	0.80	STD	0.60	1.00	25.00%
up to 2 hours (Kingsend South)	M	1.00	1.30	STD	1.00	1.50	15.38%
up to 30 mins	M	Free	Free	STD	Free	0.30	100.00%
up to 1 hour	M	0.20	0.80	STD	0.20	1.00	25.00%
up to 90 mins	M	0.40	1.00	STD	0.40	1.50	50.00%
up to 2 hours	M	0.60	1.30	STD	0.60	1.70	30.77%

Type  
 B = Business  
 R = Residents  
 M = Mixed

Vat Status  
 STD - Standard Rated  
 ZERO - Zero Rated  
 EXP - Exempt  
 NB - Non Business

All Prices Include VAT		Effective from 31st January 2011							
Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed New Charges Residents £	% Increase	Proposed New Charges Non Residents £	% Increase	
<b>Oaklands Gate, Northwood and Falling Lane, Yiewsley - Limited Stay</b>									
Up to 30 mins	M	Free	Free	STD	Free	0.00%	0.30	100.00%	
Up to 1 hour	M	0.20	0.80	STD	0.20	0.00%	1.00	25.00%	
Up to 90 mins	M	0.40	1.00	STD	0.40	0.00%	1.30	30.00%	
Up to 2 hours	M	0.60	1.30	STD	0.60	0.00%	1.70	30.77%	
Up to 3 hours	M	1.00	2.20	STD	1.00	0.00%	2.50	13.64%	
Up to 4 hours	M	1.80	3.80	STD	1.80	0.00%	4.40	15.79%	
<b>Rockingham Recreation Ground, Uxbridge - Limited Stay</b>									
<i>This car park has a maximum stay of 4 hours</i>									
1st 30 minutes free, then per 30 mins up to 2 hours, then per 20 mins up to maximum stay	M	Free	Free	STD	Free	0.00%	0.30	100.00%	
	M	0.20	0.50	STD	0.20	0.00%	0.70	40.00%	
	M	0.20	0.50	STD	0.20	0.00%	0.70	40.00%	
<b>Sidmouth Drive car park, Ruislip Gardens, Limited Stay</b>									
<i>This car park has a maximum stay period of 4 hours</i>									
1st 30 mins, then per 30 mins up to 2 hrs, then per 20 mins up to maximum stay	M	Free	Free	STD	Free	0.00%	0.30	100.00%	
	M	0.20	0.40	STD	0.20	0.00%	0.70	75.00%	
	M	0.20	0.40	STD	0.20	0.00%	0.70	75.00%	

Type  
 B = Business  
 R = Residents  
 M = Mixed

Vat Status  
 STD - Standard Rated  
 ZERO - Zero Rated  
 EXP - Exempt  
 NB - Non Business

**Fees & Charges - Parking**

**Appendix D**

All Prices Include VAT		Effective from 31st January 2011							
Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed New Charges Residents £	% Increase	Proposed New Charges Non Residents £	% Increase	
<b>Kingsend South, Ruislip - Long Stay</b>									
Up to 1 hour	M	0.60	0.80	STD	0.60	0.00%	1.00	25.00%	
Up to 2 hours	M	1.00	1.30	STD	1.00	0.00%	1.50	15.38%	
Up to 3 hours	M	1.20	2.60	STD	1.20	0.00%	2.90	11.54%	
Up to 4 hours	M	2.00	4.50	STD	2.00	0.00%	4.90	8.89%	
Over 4 hours	M	2.20	5.00	STD	2.20	0.00%	5.50	10.00%	
<b>Other Borough Car Parks:</b>									
<b>Blyth Road, Hayes; Community Close, Ickenham; Fairfield Rd, Yiewsley; Long Lane; Hillingdon;</b>									
<b>Civic Hall, Hayes; Linden Avenue, Ruislip Manor; Devon Parade, Eastcote; Devonshire Lodge,</b>									
<b>Eastcote; Green Lane, Northwood.</b>									
Up to 30 mins	M	Free	Free	STD	Free	0.00%	0.30	100.00%	
Up to 1 hour	M	0.20	0.50	STD	0.20	0.00%	0.70	40.00%	
Up to 90 mins	M	0.40	1.00	STD	0.40	0.00%	1.40	40.00%	
Up to 2 hours	M	0.60	1.50	STD	0.60	0.00%	2.10	40.00%	
Up to 3 hours	M	1.00	2.30	STD	1.00	0.00%	3.00	30.43%	
Up to 4 hours	M	2.00	4.50	STD	2.00	0.00%	5.20	15.56%	
Up to 9 hours (Over 4 hours for Blyth Road)	M	3.70	8.00	STD	3.70	0.00%	8.70	8.75%	
Over 9 hours	M	6.20	11.00	STD	6.20	0.00%	12.00	9.09%	

Type  
 B = Business  
 R = Residents  
 M = Mixed

Vat Status  
 STD - Standard Rated  
 ZERO - Zero Rated  
 EXP - Exempt  
 NB - Non Business

All Prices Include VAT		Effective from 31st January 2011						
Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed New Charges Residents £	% Increase	Proposed New Charges Non Residents £	% Increase

**Long Stay Reduced Charge:**

**Long Drive, South Ruislip; Brandville Rd, West Drayton; Pembroke Gardens, Ruislip Manor; Pump Lane, Hayes; North View, Eastcote; St Martins Approach, Ruislip.**

Up to 30 mins	M	Free	Free	STD	Free	0.00%	0.30	100.00%
Up to 1 hour	M	0.20	0.50	STD	0.20	0.00%	0.70	40.00%
Up to 90 mins	M	0.40	1.00	STD	0.40	0.00%	1.40	40.00%
Up to 2 hours	M	0.60	1.50	STD	0.60	0.00%	2.10	40.00%
Up to 3 hours	M	1.00	2.30	STD	1.00	0.00%	3.50	52.17%
Up to 4 hours	M	1.80	4.00	STD	1.80	0.00%	5.20	30.00%
Over 4 hours	M	2.00	4.50	STD	2.00	0.00%	5.70	26.67%

**Leisure Centre Car Parks (Subject to agreement with the operators where relevant):**

Up to 30 mins	M	Free	Free	STD	Free	0.00%	0.30	100.00%
Up to 1 hour	M	0.20	0.50	STD	0.20	0.00%	0.50	0.00%
Up to 90 mins	M	0.40	1.00	STD	0.40	0.00%	1.00	0.00%
Up to 2 hours	M	0.60	1.50	STD	0.60	0.00%	1.50	0.00%
Up to 3 hours	M	1.00	2.30	STD	1.00	0.00%	2.30	0.00%
Up to 4 hours	M	2.00	4.50	STD	2.00	0.00%	4.50	0.00%
Up to 6 hours	M	2.60	5.50	STD	2.60	0.00%	5.50	0.00%
Up to 9 hours	M	3.70	8.00	STD	3.70	0.00%	8.00	0.00%
Over 9 hours	M	6.20	11.00	STD	6.20	0.00%	11.00	0.00%

Type  
 B = Business  
 R = Residents  
 M = Mixed

Vat Status  
 STD - Standard Rated  
 ZERO - Zero Rated  
 EXP - Exempt  
 NB - Non Business

All Prices Include VAT		Effective from 31st January 2011						
Type of Fee/Charge	Type	Current Charges Residents £	Current Charges Non-Residents £	Vat Status	Proposed New Charges Residents £	Proposed New Charges Non Residents £	% Increase	% Increase

**Uxbridge Multi-Storey car parks: Cedars car park, Uxbridge; Grainges car park, Uxbridge**

Up to 2 hours	M	1.00	1.20	STD	1.00	1.40	0.00%	16.67%
Up to 3 hours	M	2.00	2.20	STD	2.00	2.40	0.00%	9.09%
Up to 4 hours	M	2.50	2.80	STD	2.50	3.00	0.00%	7.14%
Up to 5 hours	M	3.20	3.80	STD	3.20	4.00	0.00%	5.26%
Up to 6 hours	M	4.50	6.50	STD	4.50	6.80	0.00%	4.62%
Up to 8 hours	M	6.50	10.50	STD	6.50	11.00	0.00%	4.76%
Over 8 hours	M	8.50	15.00	STD	8.50	16.00	0.00%	6.67%
Sunday (all day)	M	2.00	2.50	STD	2.00	2.70	0.00%	8.00%

**Civic Centre car park (open on Saturdays only)**

Up to 2 hours	M	0.90	1.20	STD	0.90	1.40	0.00%	16.67%
Up to 4 hours	M	1.80	2.80	STD	1.80	3.00	0.00%	7.14%
Over 4 hours	M	3.50	5.00	STD	3.50	5.50	0.00%	10.00%

**Multi-storey Season Tickets and other pre-paid Parking Permits:**

Cedars and Grainges Car Parks At all times (per quarter)	M	300.00	400.00	STD	300.00	420.00	0.00%	5.00%
Local Car Park Permit (used in Surface car parks) At all times (depending on location)	M	85.00	85.00	STD	85.00	105.00	0.00%	23.53%
Local Car Park Permit (used in Surface car parks) At all times (depending on location)	M	95.00	95.00	STD	85.00	105.00	-10.53%	10.53%
Business Permit/Trader Permit All times (per annum)	M	480.00	480.00	NB	480.00	500.00	0.00%	4.17%

Type  
 B = Business  
 R = Residents  
 M = Mixed

Vat Status  
 STD - Standard Rated  
 ZERO - Zero Rated  
 EXP - Exempt  
 NB - Non Business

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